

**CARLETON UNIVERSITY  
DEPARTMENT OF BIOLOGY**

**BIOL 4900[1.0 credit], Directed Special Studies & Seminar, BIOL 4901[0.5 credit], Directed Special  
Studies, BIOL 3901[0.5 credit] Research Proposal (circle one)  
COURSE DESCRIPTION AND DEPARTMENTAL APPROVAL**

**This form must be completed, including the supervisor's signature, and returned to the Undergraduate Administrator, Ruth Hill-Lapensee, room 209A Nesbitt Bldg. three (3) business days prior to the last day of registration for each term (fall, winter & summer (3 terms for 4901) as this is a 0.5 credit course and (fall/winter & summer (2 terms for 4900 as this course is a 1.0 credit course).**

**NOTE: Students normally may not include more than a total of one (1.0) credit of Directed Special Studies in their program.**

**Notice of Collection**

The personal information requested on this form is collected in accordance with Sections 38(2) and 41(1) of the Freedom of Information and Protection of Privacy Act (FIPPA), R.S.O. 1990 c.F.31 as amended. The information provided will not be used for any purposes other than those stated upon this form unless the applicant provides express written consent. Should you have any questions concerning your personal information please contact Laura Thomas, FIPPA Representative for the Department of Biology & Biochemistry, 208 Nesbitt Building, Carleton University, 1125 Colonel By Drive, Ottawa, ON K1S 5B6, Tel: 613-520-3892.

Course number \_\_\_\_\_ Year & Term \_\_\_\_\_ (e.g. 2013FA, 2014WN, 2014SU)

Student's name \_\_\_\_\_ student no: \_\_\_\_\_

Local phone number \_\_\_\_\_

Connect e-mail address: \_\_\_\_\_

Note: Connect-e-mail is the primary means of communication to students.

Current degree program: \_\_\_\_\_

<b>Your supervisor or at least one co-supervisor <u>MUST</u> be a member of the Department of Biology</b>
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Supervisor(**print**): \_\_\_\_\_ Signature: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Co-Supervisor(if applicable) Signature: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Topic: \_\_\_\_\_

Brief description of the work to be done and grading method used:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student's Signature: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_