



Graduate Assistantship in contemporary European Studies

Canada-Europe Transatlantic Dialogue, Centre for European Studies, Carleton University

Carleton's Centre for European Studies invites applications for two positions as graduate student assistants with the Canada-Europe Transatlantic Dialogue (CETD) at Carleton University (<http://labs.carleton.ca/canadaeurope/>). CETD, housed in the Centre for European Studies, is a project involving a consortium of Canadian universities working to develop academic networks and programs to disseminate research findings to practitioners and civil society in the fields of EU/contemporary European studies and Europe-Canada relations. This initiative is funded by the Social Sciences and Humanities Research Council of Canada (SSHRC).

The assistantships will begin in late September or October 2016 and continue through March 2017. The student assistants will work under the supervision of Prof. Joan DeBardeleben and CETD staff. Each assistantship will involve approximately 10 hours of work per week over 24-26 weeks with a stipend paid at the rate of \$25/hr. The work will be located at the CES offices on campus.

Applicants should have the following qualifications:

- be enrolled in the EURUS MA graduate program at Carleton, with preference to students having a study focus on EU or European studies
- have excellent organizational, analytical, communication and writing skills in English
- be able to work well in a team setting
- have relevant practical skills to carry out the duties listed below

An additional useful skill is knowledge of a second European language, especially French or Ukrainian. Other things being equal, preference will be given to students who do not currently hold another Carleton graduate assistantship.

Duties will include (but not be limited to):

- assisting with planning and implementing outreach events, including logistics, publicity, website management (Wordpress), multimedia output and social media
- assisting with development of final project reporting
- research assistance to the Director of the project

Applications should include: (a) a letter of application explaining your interest in the position, as well as relevant skills, experience, and availability; (b) names and contact information (email and phone) of two academic references, which may include faculty who have supervised research work or research assistantships; and (c) a curriculum vitae. Consideration of applications will commence on **September 20, 2016** and continue until the positions are filled. Please send a single email with a single attachment containing all application materials to CanadaEU@Carleton.ca with the subject line: "Application Graduate Assistant YOUR NAME". For information you may contact Prof. DeBardeleben at Joan.DeBardeleben@carleton.ca.