

CRCJ 1000C: Introduction to Criminology and Criminal Justice

Fall 2012

Instructor: Dr. Evelyn Maeder

MW 8:35 – 9:55

Office Location/Hours

My office is located in the C tower of the Loeb Building, Room 566. I am available by appointment, or during my office hours (Tuesdays from 11:00 a.m. – 12:00 noon).

For contact purposes, it is best to get in touch with me via email. Please email me using the WebCT interface only.

Teaching Assistant Contact Information

Daniel Crépault

Email: via WebCT

Office: C577 Loeb

Office Hours: W 10:00 – 11:00 a.m.

Cristine Rotenberg

Email: via WebCT

Office: C577 Loeb

Office Hours: M 10:00 – 11:00 a.m.

Contacting the Instructor or Teaching Assistants

The best way to get in touch with me or the teaching assistants is through e-mail (using the WebCT email interface). Because of the large number of students in this course, we will receive a great quantity of e-mails. We will do the best to reply to you as soon as possible; however, please keep in mind that responses may be slower during high-volume times (e.g., right before the midterm). In addition, questions to which the answers are clearly stated in this syllabus or on WebCT may not be answered as quickly as others. Please use WebCT to email the T.A.'s or the instructor; emails from Yahoo!, Gmail, Hotmail, or other email accounts will not be answered due to privacy concerns. If your last name begins with A-L, please contact Daniel with questions. If your last name begins with M-Z, please contact Cristine with questions.

Course Description

From the Undergraduate Calendar: Overview of the field, including the foundational approaches of criminology and criminal justice, crime as an object of study; criminal law and criminality in Canada; (neo) classical, aetiological and social reaction perspectives; alternative criminologies.

This course is designed to prepare you for the Criminology and Criminal Justice program at Carleton University, which takes a unique multi-disciplinary approach to the study of crime and criminal justice. As such, you will learn the foundations of law, psychology, and sociology as they apply to crime and the criminal justice system. The course will cover an introduction to criminal law (definitions of crime), the psychology of crime and law, and the sociology of crime and law.

Required Text/Course Materials

Coursepack: CRCJ 1000, Introduction to Criminology and Criminal Justice.

- This coursepack is available at Octopus Books (116 Third Avenue, just off Bank St., Ottawa).

Please make sure to bring paper and a pen to class, as there will be in-class work throughout the semester that will be completed and handed in during class time.

WebCT

PLEASE NOTE: This course will be supported by the WebCT Course Management System. All correspondence with the professor should be carried out through the WebCT e-mail system ONLY. A Discussion group will be available for students, and a variety of resources (both text and online) will be made available through the WebCT site. You must activate your WebCT account by going to the following page: webct.carleton.ca and following the links from the “Student Resources” site on the left hand side (this will be demonstrated during the first class.)

Students will be fully responsible for reading and responding appropriately to all information distributed to students through the WebCT Course Page. Information provided on this page will be considered to have been provided to all registered students within 24 hours of posting.

Evaluation

Your grade in this class will be determined through tests and in-class work. Your mid-term test will cover the material from the first half of the course, whereas the final will cover all course material. Tests will be multiple-choice and short answer. You will also have periodic in-class work.

Tests		Date/Due Date
Midterm	40%	October 17
Final	45%	Formal Exam Period (December 2012)

Assignments

In-Class Work	15%	Various
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In-Class Work: Throughout the semester, you will be asked to respond to questions in class via group work, individual work, or reaction papers. These assignments will be completed and handed in during class time. Therefore, in order to earn credit for in-class work, you must be in class. There will be a number of these assignments throughout the semester. Your lowest grade will be dropped; therefore, if you miss only one assignment but complete all others, your grade will not be affected. If you miss more than one assignment, your grade will be affected as the 0's will begin to count towards your total. If you know that you will be missing more than one assignment, you will need to have documentation for EACH missed assignment (even the "freebie") in order to receive an alternative assignment to recover the lost points. If you miss one assignment, no documentation or alternative assignment is necessary as this grade will be dropped.

In-class assignments will be graded on a 3-point scale: you will receive a 3 if you demonstrate understanding of the material and critical reflection on the questions posed, a 2 if you show some difficulty with the material or a lack of critical reflection, a 1 if you demonstrate little to no understanding or critical reflection, or if your assignment is incomplete, and a 0 if you do not hand in an assignment.

Exams: The midterm examination will be held in our regular classroom during the allotted class time for that day. The location and date of the final exam will be available online partway through the semester.

Standing in a course is determined by the course instructor subject to approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they are approved by the Dean.

Grading Scale

Letter Grade	Percent	Letter Grade	Percent
A+	90 – 100%	C	63 – 66%
A	85 – 89%	C-	60 – 62%
A-	80 – 84%	D+	57 – 59%
B+	77 – 79%	D	53 – 56%
B	73 – 76%	D-	50 – 52%
B-	70 – 72%	F	0 – 49%
C+	67 – 69%		

Classroom Policies

Please be respectful of your professor and the other students in your class. Disruptive behaviour is considered an instructional offence at Carleton University. Talking or using personal communication devices during class disrupts other students and will not be tolerated. Laptops are welcome in the classroom for note-taking purposes only. You are not to use cell phones or other personal communication devices during class time (if you are expecting an emergency call during class, please check with me before class to make arrangements). You are expected to be on time for lectures and remain for the entire class, as late arrivals and early departures are disruptive to other students.

Makeup Examinations

If you know ahead of time that you will not be able to write the midterm at the scheduled time (for a legitimate, documented reason), please let me know as soon as possible so that alternate arrangements can be made. If you miss the midterm, you must notify me or the teaching assistants as soon as possible (within 24 hours of the missed exam) in order to be eligible for a makeup exam. Typically, a makeup midterm will be permitted under only two conditions: medical reasons or bereavement. In both cases, documentation will be required to schedule an alternative time for the midterm. If no documentation is provided, students will receive a grade of zero for the midterm exam.

If you miss the final exam, you must contact the appropriate office at the Registrar within the time period specified in the 2012-2013 Undergraduate Calendar. Applications to defer the final examination will require full documentation.

Honesty Policy

For rules regarding proper conduct during examinations, please see the Academic Integrity Policy at http://www2.carleton.ca/studentaffairs/ccms/wp-content/ccms-files/academic_integrity_policy.pdf. Also, do not plagiarize. The University Senate defines plagiarism as *“presenting, whether intentional or not, the ideas, expression of ideas, or work of others as one’s own.”*

This can include:

- Reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- Submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- Using ideas or direct, verbatim quotation, or paraphrased material, concepts, or ideas without appropriate acknowledgement in any academic assignment;
- Using another’s data or research findings;
- Failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- Handing in *“substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.”*

This includes submitting an in-class assignment for which you were not actually present (i.e., having a friend include your name on a group assignment when you are absent), as this would constitute an assignment written by someone else.

Plagiarism is a serious offence which cannot be resolved directly with the course's instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They include a mark of zero for the plagiarized work or a final grade of "F" for the course.

Requests for Academic Accommodations

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

Pregnancy obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: <http://www2.carleton.ca/equity/>

Religious obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: <http://www2.carleton.ca/equity/>

Academic Accommodations for Students with Disabilities: The **Paul Menton Centre** for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or pmc@carleton.ca for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your **Letter of Accommodation** at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (*if applicable*). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please consult the PMC website for the deadline to request accommodations for the formally-scheduled exam (*if applicable*) at <http://www2.carleton.ca/pmc/new-and-current-students/dates-and-deadlines/>

You can visit the Equity Services website to view the policies and to obtain more detailed information on academic accommodation at <http://www2.carleton.ca/equity/>