

CRCJ 3001A: Quantitative Research Methods

Fall 2013

Instructor: Dr. Evelyn Maeder

WF 8:35 – 9:55

Southam 409

Office Location/Hours

My office is located in the C tower of the Loeb Building, Room 566. I am available by appointment, or during my office hours (Wednesdays from 10:00 – 11:00 a.m.).

For contact purposes, it is best to get in touch with me via email. Please email me using the CULearn interface only.

Prior to emailing me, please consult this syllabus in order to determine if the answer to your question is included here.

Teaching Assistant Contact Information

Laura McManus

Email: via CULearn

Office: C563 Loeb

Office Hours: By appointment

Course Description

From the Undergraduate Calendar: Methods used conducting quantitative research. Topics include measuring and manipulating variables, reliability, validity, sampling, experimental, quasi-experimental designs and ethics.

This course is designed to familiarize you with basic quantitative research concepts and practices. At the end of the course you will be able to evaluate quantitative research, and will have the tools necessary to conduct research of your own. My goal is for you to become critical consumers of research.

Required Text

Research Methods for the Behavioural Sciences, Fourth Edition, 2011, Gravetter & Forzano, Wadsworth-Cengage Learning. ISBN: 1111342253

This textbook is available at the University Bookstore located in the University Centre.

You may also have readings available online via CULearn or handed out in class.

CULearn

PLEASE NOTE: This course will be supported by the CULearn Course Management System. All correspondence with the professor should be carried out through the CULearn e-mail system ONLY. A discussion group will be available for students, and a variety of resources (both text and online) will be made available through the CULearn site.

Students will be fully responsible for reading and responding appropriately to all information distributed to students through the CULearn Course Page. Information provided on this page will be considered to have been provided to all registered students within 24 hours of posting.

Evaluation

Your grade in this class will be determined through tests and assignments. Your mid-term tests will cover the material directly preceding them, whereas the final will cover all course material. Tests will be a combination of multiple choice, short-answer and short-essay. You will have periodic homeworks and an article critique assignment (see assignment sheet). In addition, we will have 5 unscheduled quizzes throughout the course. These quizzes will be brief (15 multiple choice questions) and are meant to provide you with an idea of what the examinations will be like. Of the 5 quizzes, we will drop your lowest score. Missed quizzes will receive a 0.

Tests		Date/Due Date
Test I	15%	October 9
Test II	15%	November 20
Final	30%	Formal Exam Period (December 2013)
Quizzes	10%	Various
Assignments		
Homeworks	15%	Various
Article Critique	15%	November 29

Article Critique: You will be assigned two research articles to read and be asked to evaluate their methodology and conclusions using what you have learned throughout the semester. See assignment sheet for more detail.

Standing in a course is determined by the course instructor subject to approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they are approved by the Dean.

Grading Scale

Letter Grade	Percent	Letter Grade	Percent
A+	90 – 100%	C	63 – 66%
A	85 – 89%	C-	60 – 62%
A-	80 – 84%	D+	57 – 59%
B+	77 – 79%	D	53 – 56%
B	73 – 76%	D-	50 – 52%
B-	70 – 72%	F	0 – 49%
C+	67 – 69%		

Makeup Examinations and Late Assignments

If you miss a test for a legitimate, documented reason (e.g., serious illness with a written excuse, death in the family, etc.), I may, at my discretion, administer a makeup examination. I must be notified **before** the examination in order for you to be eligible to write a makeup test. You can email me or call the Institute of Criminology and Criminal Justice office, prior to the examination. If you call, make sure you tell the person who takes your message to write down the time you called, so that I may verify that you called prior to the examination.

This rule does not apply for late assignments. Do your assignments early and turn them in on time. Late assignments will be docked 10% per day the assignment is late, **including weekends** (i.e., each day of the weekend counts as a full day). If the assignment is more than 3 days late, it will automatically receive a 0. An assignment is considered late if it is not turned in by the **end** of the class period in which it is due. This means that if you are not in class, the assignment must be turned into the Institute of Criminology and Criminal Justice Office (C562 Loeb Building) before 9:55 a.m. in order for it to be considered on time. Papers that are turned in after 9:55 a.m. will be considered one day late. Papers that are turned in after 9:55 a.m. the following day will be considered two days late, and so on. If you are handing in the assignment late or outside of class, please have it time stamped by one of the administrators (Marilyn or Robin) so that we know when it was turned in to the office. Papers that are

not time stamped will be presumed turned in the day/time that we receive them, which may result in further lateness penalty.

If you need to submit a late assignment over the weekend, you will not be able to have the paper time-stamped as the administrators are not in the office until the following Monday morning. As such, you can email a copy of the assignment to the T.A. at the same time as you submit it in person to the ICCJ office via the drop-box. If the email copy matches the hard copy submitted, the assignment will be considered turned in at the time the T.A. receives the email from you (via WebCT, with the assignment attached as a Word Document). You do need to turn in the hard copy as we do not accept assignments via email other than to check the submission time.

In general, assignments will **NOT** be accepted by email. If you have a major problem (such as prolonged illness), please let me know ahead of time. If you do not receive permission to turn in an assignment late before the day it is due, you will not be excused.

Honesty Policy

For rules regarding proper conduct during examinations, please see the Academic Integrity Policy at http://www2.carleton.ca/studentaffairs/ccms/wp-content/ccms-files/academic_integrity_policy.pdf. Also, do not plagiarize. We will discuss proper citation and quotation rules in class, as well as APA format. As such, there is no excuse for plagiarism. The University Senate defines plagiarism as *“presenting, whether intentional or not, the ideas, expression of ideas, or work of others as one’s own.”* This can include:

- Reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- Submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- Using ideas or direct, verbatim quotation, or paraphrased material, concepts, or ideas without appropriate acknowledgement in any academic assignment;
- Using another’s data or research findings;
- Failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- Handing in *“substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.”*

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They include a mark of zero for the plagiarized work or a final grade of “F” for the course.

Requests for Academic Accommodations

For Students with Disabilities	Contact Paul Menton Centre (6608) to obtain <i>letters of accommodations</i> .
For Religious Observance	To be worked out on individual basis with instructor. Consult Equity Services Website or an Equity Advisor (ext. 5622) for Policy and list of Holy Days (www.carleton.ca/equity)
For Pregnancy	Contact Equity Services (5622) to obtain <i>letters of accommodations</i> .