

INSTITUTE OF CRIMINOLOGY AND CRIMINAL JUSTICE

CRCJ 4002 B FALL 2015

CRIME, MEDIA & POP CULTURE INSTRUCTOR: HOLLY THOMAS

Course meets: Tuesdays, 2:35 – 5:25pm, Mackenzie Building room 4236 (room locations are subject to change throughout September, please check Carleton Central for current classroom information).

Instructor's Office: Loeb Building A713

Office Hours: By Appointment Only (always available for consultations following class on Tuesdays).

Contact Information: ALL course correspondence (with your instructor and your teaching assistant) will be conducted through cuLearn discussion boards and the cuLearn email function. Please utilize the cuLearn discussion boards for general questions and comments and use the cuLearn email function for any matters of a sensitive or individual nature. Correspondence sent to (or from) alternate email accounts will not receive a response. I will do my best to respond to posts and emails within 48 hours (not including weekends) so please plan accordingly – especially in advance of assignment deadlines and examination dates.

Knowledge of the content of the complete syllabus is your responsibility

Course Description and Objectives:

Crime, policing, and justice are hot topics in pop culture of all varieties, especially news and entertainment media. Crime is considered a major social problem in North America, yet our understandings of crime, criminals, and the justice system are often filtered through mediated images and cultural influences, rather than direct experience. This course will explore the complex relationship between crime, media, and pop culture. Through books, movies, music, and television – crime enters our private lives in many ways. These representations of crime and criminal justice shape our understandings of law, policing, criminality, and justice but may not always reflect an accurate reality. By taking a practical socio-historical approach, this course examines these issues from all angles by looking at the ways in which media and pop culture reflect, reinforce, and influence crime and criminal justice policies in North America.

Students in this course will conduct hands-on research for major assessments, allowing them to actively engage and critically analyse the mass media representations that serve as subject material throughout the course. The major assessment for the course is an individual or team-based research project that will use several smaller assessments as a foundation for its completion.

IMPORTANT COURSE INFORMATION

Attendance and Classroom Expectations:

Please note that class attendance is not a substitute for doing the required reading and vice versa. To ensure a productive seminar environment, please come to all classes prepared to participate in individual and group learning activities. Bring your assigned readings and syllabus to every class for your reference.

If any seminar slides are used during class, they will be posted on CuLearn shortly after each lecture. Due to copyright issues, not all media products shown or used within the classroom will be posted to CuLearn.

All course requirements **MUST** be fulfilled in order to receive a passing grade – this includes your class attendance and participation components described below. If you do not receive a passing grade (50%) on your attendance and participation components, you will not receive a passing grade for this course. If you miss more than 2 scheduled classes during the semester without prior approval, you will be required to schedule a meeting with your instructor to discuss your standing in the course.

CuLearn:

In addition to our time in the classroom, online participation is also a vital course component that will help you succeed in this class. We will be using cuLearn extensively so please ensure that your account is in working order and that CRCJ 4002B is connected to your account. If you have any problems, please refer to the cuLearn Student Support page: <http://www5.carleton.ca/culearnsupport/students/>. Please see me if you have concerns about computer access.

CuLearn will also be used any time I need to send important emails and announcements to the class so it is important that you check CuLearn regularly. Remember, you are responsible for knowing the material and announcements presented during lectures and through cuLearn, whether or not you attend class. **In case of illness**, please arrange with another student to get missed notes and announcements.

Technology Notes:

We live our lives in a society that is saturated with technology. While laptops can be effective tools for learning in the classroom, they can also be a considerable distraction – both for your own learning and other students. For this reason, please assess the benefits and distractions of using these technologies and always be considerate of your fellow classmates when using your laptop or other devices.

If you need to bring mobile communication devices to class, please note that ALL cell phones, blackberries, tablets, portable music players, and similar devices must be switched OFF and placed out of sight for the duration of the class. Headphones are not to be worn under any circumstances.

Audio-recording of class discussion, lectures or tutorials is not permitted under any circumstances without the written consent of your instructor.

COURSE REQUIREMENTS & METHODS OF EVALUATION

EVALUATION	WEIGHT	DUE DATE
Participation:		
- Seminar Attendance & Participation	10%	WEEKLY
- Weekly Discussion Questions	5%	WEEKLY
- Reading Discussion	10%	AS SCHEDULED
Individual or Group Proposal:	20%	OCTOBER 13 TH
Individual or Group Term Project	55%	DECEMBER 1 ST

Participation:

Seminars enable rich discussion but depend on active participation from all students, as well as your instructor. A substantial portion of your final grade is drawn from your participation in this course.

Attendance & Participation: a portion of your participation mark (**10%**) is drawn directly from attending and actively participating in discussion and learning activities during class time. If you do not actively engage in class discussions throughout the semester, you will not be eligible for full marks for this course component. The remainder of your participation mark requires a bit more preparation:

Weekly Discussion Questions (5%): Each week (other than your scheduled reading discussion, academic breaks, and project consultations), you are required to submit two discussion questions through CuLearn email by **Tuesday at 10am**. Your discussion questions should focus on at least two of the required readings but may also include questions of clarification, issues that you wish to address during the seminar, links to outside material, etc...your creativity is your only limit here. Guidelines for crafting discussion questions will be made available through cuLearn.

Please note that deadlines are strict here to allow adequate time for class prep. **If you choose to submit your two questions early (by Monday at 10am)**, you will automatically receive full marks for that week's questions if they meet the basic requirements. If you submit your questions after Tuesday's deadline, you will receive no more than half marks for that week. All other questions that meet the Tuesday deadline will be assessed for participation marks based on quality, relevance, and effort. You are required to submit discussion questions every week, even if you are absent from class (deadlines *may* only be adjusted for exceptional medical circumstances). You do not need to submit weekly questions during the week of your scheduled reading discussion.

Reading Discussion (10%): This participation requirement is designed to foster a collaborative learning environment while engaging active student learning and critical thinking. On the first day of class, you will be required to sign up for one week to present your ideas for discussion concerning the assigned readings. Each week, 3-5 students will guide us through a discussion of the required readings. How you choose to divide your time and workload will be up to you – *you may choose to work independently and divide up the readings or you may choose to tackle the discussion as a team*. Each reading discussion will be approximately 60 minutes in length and must include equal participation from all scheduled classmates who have signed up for the week. Even though you are working with classmates, individual grades will be assigned.

You are not expected to lecture or present to the class for the entirety of the presentation. In fact, students should **assume that classmates have done the readings** in advance and no more than a brief summary of the readings will be necessary to engage discussion. Please remember that this is a seminar style course and the reading discussion will allow you to set the tone of the conversation. You are therefore responsible for providing questions to help guide student discussions and debates. **You are not expected** to provide handouts or power point slides for the class; however, many students find these presentation aids helpful. Should you choose to include these and wish for me to photocopy them, please email your documents on the Monday before your presentation (before noon at the latest). **You are encouraged** to do outside research, and to link the readings to topical issues in the news and media. Learning activities, exercises, youtube clips, etc. are also encouraged as they are excellent ways to foster dynamic class discussion...just be sure to use your time wisely. Tips for crafting reading discussions will be made available through cuLearn.

Staged Term Project:

You may choose to complete your major assessment for this course as an individual, in pairs, or in a group of no more than five students. You will need to make this decision in the early weeks of class in consultation with your instructor (further details will be discussed in class).

This ‘**staged assignment**’ is a type of evaluation that gives you the opportunity to complete components of a major assignment over the course of a semester instead of all at the end. It engages active learning and critical thinking strategies along the way through feedback from your instructor at multiple stages. Your staged term project is broken down into three components: **a project proposal, a scheduled consultation, and your final term project.**

Your **Project Proposal (20%)** is due on **Tuesday, October 13th, 2015**. If you are working in a pair or group, you only submit one document for your collaborative project. Your graded proposal will be reviewed in detail during the mandatory project consultations in late October/Early November. **Your project consultation** will be scheduled in the early weeks of the semester and will occur during class time on either October 20th or November 3rd, 2015. If necessary, some consultations *may* occur outside of class time based on availability of students and the instructor. Once scheduled, you are unable to switch your project consultation and only exceptional medical circumstances for an absence may be considered upon submission of detailed medical documentation.

Your major term project (55%) will be a critical analysis of a topic of your choosing in the study of crime, media, and pop culture. Your research project may take shape as you (and your group members if applicable) see fit. You may choose to complete a traditional academic paper of any variety. You may critically examine a relevant body of literature. You may choose to conduct a research project concerning media representations in movies, tv shows, or advertisements, etc. You may choose to write and produce a YouTube music video, record a podcast, or design another type of alternative, mediated project with a shorter written companion document. All ideas will be given consideration...all you have to do is ask. Your term project is officially due on the last day of class: **Tuesday, December 1st, 2015**. We will discuss details for this assignment early in the semester.

GENERAL ASSIGNMENT GUIDELINES

Assignment Submission: A printed copy of your assignment is due **at the beginning of class** on the assigned date (unless otherwise noted). Please also retain the graded hard copy of your assignments and digital copies for the duration of the academic year. Do not submit assignments to the instructor by e-mail or under office doors.

If it is impossible to submit your assignment during class time, it must be submitted (by you or a trusted friend/family member) to the main office in the Institute of Criminology and Criminal Justice on the 5th floor of the Loeb Building. If the administrator is not available when you arrive or you need to submit your assignment outside of business hours, please use the drop box located next to the door of the main office. Your assignment still must be submitted before the deadline of 2:35pm on the assigned due date. If it is handed in after this time, it will be marked as late.

All late assignments will be subject to a deduction of three percent per day, including weekends and holidays – no exceptions. Assignments will not be accepted any later than seven days past their due date without prior instructor approval for an official extension.

Format: Any written material that you hand in must be in your own words, double spaced, and written in 12pt. font. Page numbers are required and page limits are strictly enforced. Your work must include a cover page with: 1) a title 2) your name and student No. 3) course name with section (CRCJ 4002 B) and 4) your instructor's name: Holly Thomas.

Grading, Extensions & Extra Credit:

Grading: Work is graded according to quality, effort, and a demonstrated understanding of the key concepts and ideas of the course/assignment. A grade of “B” indicates good work. It means that you have made adequate effort, have shown that you understand the main ideas, and have met the expectations of the class. To get a grade in the “A” range, your work must surpass those expectations. In short, “A’s” are reserved for work at an excellent level. Grades of “C” or below indicate that you have not fulfilled the expectations of the coursework, either by not completing all parts of the assignment or by not putting in the required time and effort.

Medical Extensions: There will be no **extensions** granted for assignments without exceptional medical circumstances and only submissions that are accompanied by a medical certificate (specifying your illness and length of incapacitation in detail) may be exempted

from late penalties. Extensions for medical concerns must be discussed and approved by your professor prior to the assignment deadline and prior to submission of your paper. Alternatives to obtaining medical certificates may be considered on an individual basis.

Feedback and Grade Review Policy: If you need further clarification regarding your written assignment feedback, please make an appointment to see me during office hours to discuss your paper in-depth. If you are unsatisfied with your grade and feel that merits of your assignment were overlooked, these are the steps to that need to be followed: Grade appeals and petitions are welcome, but will only be considered if accompanied by a reasoned argument in writing, demonstrating thoughtful reflection on the merits overlooked in one's work (in accordance with the assignment or exam guidelines). Students interested in pursuing grade appeals must notify me by email and hand in their marked assignment and their written argument (to the drop box) for review.

There will be no opportunity for individual 'extra credit' assignments – no exceptions.

BIBLIOGRAPHY

Your textbooks are available through **Octopus Books**, located at 116 Third Avenue (near Bank Street). Phone: (613) 233-2589, Website: <http://octopusbooks.org/>. Information regarding store hours and directions may be found through their website.

1. Greer, Chris (Ed.). (2010). *Crime and Media: A Reader*. New York: Routledge.
2. Jewkes, Yvonne. (2015). *Media & Crime* (3rd ed.). London: Sage Publications.

Additional required readings and material will be posted on ARES (available through cuLearn). It is your responsibility to use course readings to prepare for class and evaluations accordingly. Please bring copies of your readings to class.

Do I have to buy the latest edition of the Jewkes book? This is your decision to make. The latest edition of the textbook is always recommended and will be what is used when constructing course material. The 2nd and 3rd editions retain similar chapter structures so the foundations will be the same; however, statistics, resources, and examples reflect more recent content – something essential when studying the quickly changing world of mass media. If you choose to purchase the 2nd edition, **please note** that you will still be required to utilize 3rd edition content during your scheduled reading discussion week so please plan accordingly.

3. **ALSO REQUIRED:** Koenig, S. (Producer). (2014). *Serial* [Audio podcast]. Retrieved from <http://serialpodcast.org>

In October of 2014, *Serial* took the digital world by storm as Sarah Koenig stitched together one true crime story through the use of serialization and the podcasting medium. The popularity of *Serial* and its representations, unfinished intrigue, and real life consequences is highly relevant to many of our course topics.

All 12 episodes are available for free download. Even if you have already listened to the *Serial* podcast, please listen again to refresh your memory. We will address *Serial* throughout the course as relevant so please listen to the episodes throughout the weeks of the semester on

your own schedule. Please ensure that you have completed the entirety of the podcast prior to our class meeting on December 1st, 2015.

COURSE CALENDAR

Please note that occasionally the seminar schedule may vary slightly from the course outline

Week 1: September 8th

INTRODUCTION TO CRCJ 4002 B

Required Reading: Course Syllabus

Week 2: September 15th

INTRODUCTION TO MEDIA AND CULTURAL STUDIES I

Required Readings:

1. **Jewkes, Y. (2015)** Introduction, (p1-8). *Media & Crime* (3rd ed.). London: Sage Publications.
2. **Jewkes, Y. (2015)** Chapter 1: Theorizing Media and Crime (p9-41). *Media & Crime* (3rd ed.). London: Sage Publications.
3. **Greer, C. (2010)** Introduction. In C. Greer (Ed.), *Crime and Media: A Reader* (p1-8). New York: Routledge.

Week 3: September 22nd

INTRODUCTION TO MEDIA AND CULTURAL STUDIES II

Required Readings:

1. **Greer, C. (2010)** Section One, Introduction. In C. Greer (Ed.), *Crime and Media: A Reader* (p9-10). New York: Routledge.
2. **McLuhan, M. (1964/2010)** Reading 2: The Medium is the Message. In C. Greer (Ed.), *Crime and Media: A Reader* (p20-31). New York: Routledge.
3. **Herman, E. & Chomsky, N. (1988/2010)** Reading 3: A Propaganda Model, In C. Greer (Ed.), *Crime and Media: A Reader* (p32-43). New York: Routledge.
4. **Hall, S. (1980/2010)** Reading 4: Encoding – Decoding, In C. Greer (Ed.), *Crime and Media: A Reader* (p44-55). New York: Routledge.
5. **Baudrillard, J. (1981/2010)** Reading 6: Simulacra and Simulations, In C. Greer (Ed.), *Crime and Media: A Reader* (p69-85). New York: Routledge.

Week 4: September 29th

RESEARCHING MEDIA

Required Readings:

1. **Greer, C. (2010)** Section Two, Introduction. In C. Greer (Ed.), *Crime and Media: A Reader* (p95-96). New York: Routledge.
2. **Ericson, R. et al. (1991/2010)** Reading 9: Reading the News, In C. Greer (Ed.), *Crime and Media: A Reader* (p108-122). New York: Routledge.
3. **Hall, S. (1973/2010)** Reading 10: The Determinations of News Photographs. In C. Greer (Ed.), *Crime and Media: A Reader*

(p123-134). New York: Routledge.

4. **Sasson, T. (1995/2010)** Reading 12: Frame Analysis. In C. Greer (Ed.), *Crime and Media: A Reader* (p153-164). New York: Routledge.
5. **Bell, D. (2000/2010)** Reading 14: Researching Cybercultures, In C. Greer (Ed.), *Crime and Media: A Reader* (p187-200). New York: Routledge.

Week 5: October 6th

NEWS MEDIA AND THE CONSTRUCTION OF CRIME

PROJECT PROPOSAL DUE

Required Readings:

1. **Greer, C. (2010)** Section Three, Introduction. In C. Greer (Ed.), *Crime and Media: A Reader* (p201-202). New York: Routledge.
2. **Katz, J. (1987/2010)** Reading 17: What Makes Crime 'News'. In C. Greer (Ed.), *Crime and Media: A Reader* (p228 – 238). New York: Routledge.
3. **Schlesinger, P., H. Tumber & G. Murdock (1991/2010)** Reading 19: The Media Politics of Crime and Criminal Justice. In C. Greer (Ed.), *Crime and Media: A Reader* (p251 – 263). New York: Routledge.
4. **McLaughlin, E. (2005/2010)** Reading 20: Recovering Blackness/Repudiating Whiteness. In C. Greer (Ed.), *Crime and Media: A Reader* (p264-276). New York: Routledge.
5. **Jewkes, Y. (2015)** Chapter 2: The Construction of Crime News (p43-80). *Media & Crime* (3rd ed.). London: Sage Publications.

Week 6: October 13th

CRIME AND POLICING IN THE PUBLIC EYE

Guest Speaker from Media Relations, Ottawa Police Service

Required Readings:

1. **Doyle, A. (2003)** Chapter Three: Reality Television and Policing: The Case of *Cops* (p32-63). *Arresting Images*. Toronto: University of Toronto Press Incorporated.
2. **Jewkes, Y. (2015)** Chapter 6: Police, Offenders and Victims in the Media (p163-191). *Media & Crime* (3rd ed.). London: Sage Publications.
3. **Trottier, D. (2012)** Policing Social Media. *Canadian Review of Sociology*, 49(4), p411-425.

Week 7: October 20th

NO FORMAL CLASS

Scheduled term project consultations and independent preparation time for assignments. Sign up for your meeting time through CuLearn. NO ASSIGNED READINGS

Week 8: October 27th

NO CLASS – STUDY WEEK (October 26th – October 30th) NO ASSIGNED READINGS

Week 9: November 3rd

NO FORMAL CLASS

Scheduled term project consultations and independent preparation time for assignments. Sign up for your meeting time through CuLearn. NO ASSIGNED READINGS

Week 10: November 10th

FRAMING MEDIA I: VIOLENCE IN MEDIA & THE GREAT 'EFFECTS' DEBATE

Required Readings:

1. **Greer, C. (2010)** Section Five, Introduction, In C. Greer (Ed.), *Crime and Media: A Reader* (p379-382). New York: Routledge.
2. **Cohen, S. (1972-2002/2010)** Reading 34: Folk Devils and Moral Panics: The Creation of Mods and Rockers, In C. Greer (Ed.), *Crime and Media: A Reader* (p461-482). New York: Routledge.
3. **Cohen, S. (2011)** Whose side were we on? The undeclared politics of moral panic theory. *Crime Media Culture*, 7(3), p.237-243.
4. **Gauntlett, D. (2001/2010)**, Reading 30: The Worrying Influence of 'Media Effects' Studies, In C. Greer (Ed.), *Crime and Media: A Reader* (p393-403). New York: Routledge.
5. **Doyle, A. (2006)** How Not to Think about Crime in the Media. *Canadian Journal of Criminology & Criminal Justice*, 48(6), p867-885.

Week 11: November 17th

FRAMING MEDIA II: CONSTRUCTING DEVIANCE, VILLANS AND HEROES

Required Readings:

1. **Greer, C. (2010)** Section Four, Introduction, In C. Greer (Ed.), *Crime and Media: A Reader* (p291-292). New York: Routledge.
2. **Reiner, R. (1994/2010)** Reading 23: The Dialectics of Dixon: The Changing Image of the TV Cop. In C. Greer (Ed.), *Crime and Media: A Reader* (p302-311). New York: Routledge.
3. **Valverde, M. (2006/2010)** Reading 24: From the Hard Boiled Detective to the Pre-Crime Unit. In C. Greer (Ed.), *Crime and Media: A Reader* (p311-323). New York: Routledge.
4. **Jewkes, Y. (2015)** Chapter 5: Media Misogyny: Monstrous Women (p129-161). *Media & Crime* (3rd ed.). London: Sage Publications.
5. **Jackson, S.J. (2013)** Framing Megan Williams: Intersecting discourses of race, class, and gender in television news coverage of racialized rape. *Feminist Media Studies*, 13(1), p46-63.

Week 12: November 24th

POP CULTURE I: CRIME, PUNISHMENT & TOURISM

NO FORMAL CLASS: Alternative Learning Activity – Ottawa

Haunted Walks “Crime and Punishment Tour”. The tour is 60 minutes in length and is indoors. The tour starts from the lobby of the Ottawa Haunted Walks Office (46 1/2 Sparks Street) and ends at the Ottawa Hostel Jail (75 Nicholas Street) at 3:30pm. This will give you time to make your way to and from the location within our allotted class time. **Fee: \$12 (paid to your instructor in advance)**

Required Readings:

1. **Huey, L. (2011)** Crime behind the glass: Exploring the sublime in crime at the Vienna Kriminal. *Theoretical Criminology*, 15(4), p381-399.
2. **Piche, J. & Walby, K. (2010)** Problematizing Carceral Tours. *British Journal of Criminology*, 50(3), p570-581.
3. **Storey, M. (2011, August 28)** San Pedro Prison: a very strange tourist attraction. *The Independent*. Retrieved from <http://www.independent.co.uk/news/world/americas/san-pedro-prison-a-very-strange-tourist-attraction-2345166.html#>

Week 13: December 1st

POP CULTURE II: SOCIAL MEDIA AND MEDIATED SPACES

TERM PROJECT DUE

Required Readings:

1. **Jewkes, Y. (2015)** Chapter 9: The Role of the Internet in Crime and Deviance, (p251-273). *Media & Crime* (3rd ed.). London: Sage Publications.
2. **Brown, S. (2003/2010)** Reading 39: (S)talking in Cyberspace: Virtuality, Crime and Law, In C. Greer (Ed.), *Crime and Media: A Reader* (p539-550). New York: Routledge.
3. **Fairbairn, J. (2015)** Chapter IX: Rape Threats and Revenge Porn: Defining Sexual Violence in the Digital Age, In J. Bailey and V. Steeves (Eds.), *eGIRLS, eCITIZENS* (p229-252). Ottawa: University of Ottawa Press.
4. **Durrani, M., Gotkin, K. & Laughlin, C. (2015)** Serial, Seriality, and the Possibilities for the Podcast Format. *American Anthropologist*, 000(0), p.1-4.

ACADEMIC REGULATIONS

University rules regarding registration, withdrawal, appealing marks, and most anything else you might need to know can be found on the university’s website, here:

<http://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/>

Letter Grades:

In accordance with the Carleton University Undergraduate Calendar (p 39), the letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100	B+ = 77-79	C+ = 67-69	D+ = 57-59
A = 85-89	B = 73-76	C = 63-66	D = 53-56
A - = 80-84	B - = 70-72	C - = 60-62	D - = 50-52
F = Below 50			

WDN = Withdrawn from the course

ABS = Student absent from final exam

DEF = Deferred (See above)

FND = (Failed, no Deferred) = Student could not pass the course even with 100% on final exam

Standing in a course is determined by the course instructor and subject to the approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. **No grades are final until they have been approved by the Dean.**

Intellectual Property:

Classroom teaching and learning activities, including lectures, discussions, presentations, etc. (created by both instructors and students) are copyright protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own educational use only. Students are not permitted to reproduce or distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the instructor and/or other copyright holder(s).

Plagiarism:

Plagiarism is the passing off of someone else's work as your own and is a serious academic offence. The University Senate defines plagiarism as "presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one's own." This can include:

- reproducing or paraphrasing portions of someone else's published or unpublished material, regardless of the source, and presenting these as one's own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another's data or research findings;
- failing to acknowledge sources through the use of proper citations when using another's works and/or failing to use quotation marks;
- handing in "substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs."

What are the Penalties for Plagiarism? A student found to have plagiarized an assignment may be subject to one of several penalties including: expulsion; suspension from all studies at Carleton; suspension from full-time studies; and/or a reprimand; a refusal of permission to continue or to register in a specific degree program; academic probation; award of an FNS, Fail, or an ABS.

What are the Procedures? Plagiarism is a serious offence that cannot be resolved directly by the course's instructor – all suspected cases of plagiarism are reported. When an instructor suspects a piece of work has been plagiarized, the Associate Dean of the Faculty who conducts a rigorous investigation, including an interview with the student.

The Policy is strictly enforced and is binding on all students. Plagiarism and cheating – presenting another's ideas, arguments, words or images as your own, using unauthorized material, misrepresentation, fabricating or misrepresenting research data, unauthorized co-operation or collaboration or completing work for another student – weaken the quality of the graduate degree. Academic dishonesty in any form will not be tolerated.

Requests for Accommodations:

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

Pregnancy obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: <http://www2.carleton.ca/equity/>

Religious obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: <http://www2.carleton.ca/equity/>

Academic Accommodations for Students with Disabilities: The Paul Menton Centre for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or pmc@carleton.ca for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your Letter of Accommodation at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please note, the deadline for examination accommodation arrangements through the PMC is November 6, 2015 for December examinations: <http://www2.carleton.ca/pmc/new-and-current-students/dates-and-deadlines/>.

You can visit the Equity Services website to view the policies and to obtain more detailed information on academic accommodation at <http://www2.carleton.ca/equity/>

Other Services for Students:

Student Academic Success Centre (SASC): www.carleton.ca/sasc

Writing Tutorial Services: <http://www1.carleton.ca/sasc/writing-tutorial-service/>
