

**Carleton University**  
**Institute of European, Russian and Eurasian Studies**

**Contract Instructor Position, Winter 2017**

Applications are invited from members of the CUPE 4600 bargaining unit and other interested persons to teach the following European, Russian and Eurasian Studies course during the Winter Term 2017.

**EURR 4206/5301 Internship and Applied Policy Skills**

This seminar accompanies an unpaid internship placement. It is designed to relate applied experience to the academic literature and to develop workplace and applied policy skills, including writing skills for an applied policy setting. **Required Qualifications and Skills:** Candidates should hold a graduate degree (MA or PhD) in a discipline relevant to European, Russian and Eurasian Studies; in addition they should have practical experience in delivering job skills training to university students. **Teaching Competence:** Teaching experience in university-level career development and job readiness programs is an asset.

**Please submit your application with the following documents to the EURUS Administrator, Krysia Kotarba, at [krysia.kotarba@carleton.ca](mailto:krysia.kotarba@carleton.ca):**

- the Contract Instructor Application Form (available at <http://carleton.ca/provost/wp-content/uploads/CI-Application-FINAL.pdf>)
- a current Curriculum Vitae, including a complete listing of all courses taught within the CUPE 4600 Unit 2 bargaining unit at Carleton University
- a list of suggested topics to be discussed in the course in question
- a summary of teaching experience, including – if possible – evaluations of previous courses
- two letters of recommendation (only required for applicants who have not taught for EURUS in the past five years)

Alternatively, these documents may also be mailed to EURUS, Carleton University, River Building 3304, 1125 Colonel By Drive, Ottawa, ON K1S 5B6.

**The deadline for receipt of applications is Monday, September 26, 2016.**

*A note to all applicants:* As per Articles 16.3 and 16.4 in the CUPE 4600-2 Collective Agreement, the posted vacancies listed above are first offered to applicants meeting the incumbency criterion. A link to the current CUPE 4600-2 Collective Agreement can be found at the Employment Agreements webpage on the Carleton University Human Resources website <http://carleton.ca/hr/collective-agreements/> and the CUPE 4600-2 website <http://4600.cupe.ca/>.

The position is subject to budgetary approval.

Carleton University is strongly committed to fostering diversity within its community as a source of excellence, cultural enrichment, and social strength. We welcome those who would contribute to the diversification of our faculty and scholarship including but not limited to women, Aboriginal peoples, visible minorities, and persons with disabilities. In accordance with Canadian immigration requirements, priority will be given to Canadian citizens and permanent residents.