Carleton
UNIVERSITY

Canada's Capital University

US Dollar Funds Deposit Memo

Department: **Date:**

Prepared By: Ext:

Please provide a description of the Product or Services sold:

Cash Receipts:

$100.00	X	=	
50.00	X	=	
20.00	X	=	
10.00	X	=	
5.00	X	=	
2.00	X	=	
1.00	X	=	
0.25	X	=	
0.10	X	=	
0.05	X	=	
0.01	X	=	

Total Cash **=**

Total Cheques (attach list) **=**

Total Receipts **=**

Revenue Distribution:

	FUND*	ORGN	ACCT*	ACTV	Amount
FOAPAL 1:					
FOAPAL 2:					
FOAPAL 3:					
FOAPAL 4:					
FOAPAL 5:					
FOAPAL 6:					
FOAPAL 7:					
FOAPAL 8:					
FOAPAL 9:					
FOAPAL10:					
GST:	100000		225000		
PST:	100000		225002		
HST:	100000		225008		

Click here for a list of Commonly Used Account codes.

Total Distribution:

Total Receipts Less Total Distribution:

Differences between Total Receipts and Total Revenue Distribution will be charged to the department's budget via account code 716702.