



MDS Event funding request form

Migration & Diaspora Studies offers two types of awards differentiated by their monetary value:

- Awards under \$1,000 to support lower-cost activities such as bringing in a speaker from outside the university. Applications can be submitted at any time during the year.
- Awards over \$1,000 to support higher-cost activities such as seminars, conferences, lecture series, performances, readings, and exhibitions. The value of these awards will not exceed \$10,000 and the expectation is that most awards will be no more than \$5,000. Applications in this category can be submitted twice during the year: (1) by April 5, 2015 for events to take place between April 6, 2015 and April 30, 2016 and (2) by November 15, 2015 for events that will take place between December 1, 2015 and December 1, 2016.

All applications will be assessed on their academic merit as well as against criteria communicated in the general MDS call for applications. Applications will be adjudicated by a sub-committee of the Migration & Diaspora Studies Steering Committee at Carleton University that normally will consist of MDS members from both the humanities and the social sciences.

Within a month of the completion of the event or activity, successful applicants must submit a report to the MDS Steering Committee. This report will describe how the funds were actually expended, indicate any unspent funds, and will provide a description of the intellectual content of the activity through a summary report of no more than 1,000 words, this summary report to be posted to the MDS website.

Completed forms and questions about the application process should be directed to: Dawn Schmidt,
Dawn.Schmidt@carleton.ca

Proposed Event Title:	
Names of Applicants and Co-Applicants:	
Affiliation and Contact Details of Project Lead:	
E-Mail Project Lead:	
Date of Event:	
Location:	
Closed or Public Event. In case of a closed event: please provide information how the event is beneficial to MDS and the outlined objectives of MDS sponsorship	
Co-Sponsors (actual or potential):	
Total Event Budget:	
Funding Requested from MDS:	
Itemized Budget of Requested Funding:	
Description of Event (250 words):	
Intended Outcomes:	
Value to MDS (100 words):	
Involvement of MDS at Event:	
How do you plan to advertise the event?	
How do you plan to communicate outcomes, results, etc. to other members of the MDS community and beyond?	
Faculty Contact (in case of student applications)	