

**Minutes of the 597th Meeting of the
Board of Governors**

**Tuesday, June 28th, 2016 at 4:00 p.m.
Room 2440R River Building, Carleton University**

PRESENT:	Mr. A. Tattersfield, Chair	Dr. R. O'Reilly Runte	Mr. O. Javanpour
	Dr. C. Carruthers	Mr. M. El Koussy	Dr. B. Örmeci
	Dr. F. Afagh	Mr. K. Evans	Ms. C. Switzer
	Mr. F. Alhattab	Ms. J. Gilbert	Ms. R. Thompson
	Mr. D. Andrews	Ms. C. Gold	Mr. A. Ullett
	Ms. D. Armstrong (phone)	Dr. R. Gorelick	Ms. L. Watson
	Mr. R. Burgess	Mr. E. Greenspon	Mr. B. Wener
	Mr. D. Craig	Mr. B. Hobin	Mr. M. Wernick
	Ms. L. A. Daly	Mr. R. Jackson	Dr. S. Whitney
REGRETS:	Ms. G. Courtland	Mr. J. Durrell	Ms. L. Levonian
	Dr. P. Merchant	Mr. N. Nanos	
STAFF:	Ms. J. Caldwell	Mr. S. Levitt	Mr. R. Thomas
	Mr. D. Watt	Mr. D. Boyce	Ms. K-L. Herbert
	Ms. S. Blanchard	Dr. M. Butler	
	Dr. Ricketts	Dr. C. Khordoc	
GUESTS:	Ms. A. McIlroy, BrookMcIlroy		
	Ms. J. Hawes, BrookMcIlroy		

OPEN SESSION

1. CALL TO ORDER AND CHAIR'S REMARKS

The Chair called the meeting to order at 4:00p.m. and welcomed all attendees, guests and observers. He acknowledged the Board for their time and contributions over the past year and thanked everyone for their support while he was Board Chair.

2. DECLARATION OF CONFLICT OF INTEREST

The Chair asked for any declarations of conflict of interest from the members. There were none.

3. APPROVAL OF AGENDA

A request was made to amend the agenda to include three items:

- 1) Board decision to declare Professor Gorelick ineligible to run for another term.
- 2) Inclusion of sexual violence in the Risk Assessment Report (596th meeting agenda).
- 3) Response from the Board regarding the non-confidence votes earlier in Board year.

The Chair noted that the items were already intended to be addressed under the Closed Agenda.

Ms. Daly moved, and it was seconded by Mr. Javanpour, that the agenda be approved as presented. It was carried.

4. APPROVAL OF THE CONSENT AGENDA

Mr. Wernick moved, and it was seconded by Mr. Wener, that the Open Consent agenda be approved as presented. It was carried.

5. ITEM(S) FOR DELIBERATION

5.1 Presentation of Campus Master Plan

Mr. Boyce introduced Ms. Anne McIlroy and Ms. Jessica Hawes, both from Brook McIlroy Consulting. They made a presentation of the revised Campus Master Plan which was distributed in advance.

A question was raised regarding whether adaption to climate change was considered in the revised plan, as it is anticipated that future storm systems are likely to become more severe. Ms. Hawes replied that while these issues were looked at site by site, they did not look at water levels in the river and canal. It was noted that this is worth consideration moving forward.

It was suggested that the outdoor quad areas be equipped with electrical outlets for charging stations so that students can have the option to study outside and not worry about their technology running out of battery life. Ms. McIlroy noted that this would be a viable consideration and that such stations could be positioned under the overhang of existing/new buildings, so as to be protected from the weather.

A comment was made regarding recommended priorities for projects related to the campus plan. The Chair of the Building Program Committee indicated that the intention

of the committee is to review priorities on a year-by-year and project-by-project basis, which would then be reviewed and affirmed by the Board.

Mr. Hobin moved, and it was seconded by Mr. El Koussy that the recommendation that the Carleton University Campus Master Plan, dated April 2016, be approved as presented. The motion carried.

5.2 Strategic Plan Update

Several reports and materials were provided in advance. Dr. Ricketts spoke to the report summarizing the Top Key Performance Indicators (2013-2018). Following his presentation, Dr. Butler, the Dean of Science and Dr. Khordoc, Dean of FASS were invited to speak about unique initiatives in their respective programs which are aligned with the SIP.

In addition, Mr. Thomas, Director of Human Resources and Ms. Herbert, Assistant Director HR Talent Programs made a presentation on the most positive results of the Employee Engagement Survey. It was noted that the University received an extremely high number of responses at a rate of 61% which is considered very positive for the first time that the Survey has been conducted with employees (faculty and staff).

5.3 Academic Unit Name Change – School of Canadian Studies

Dr. Ricketts spoke to the working paper provided in advance.

Ms. Thompson moved, and it was seconded by Ms. Daly, that the proposed change of academic unit name from the School of Canadian Studies to the School of Indigenous and Canadian Studies, be approved. The motion carried.

5.4 Approval of Naming of Lester B. Pearson Room

President Runte provided a summary of the working paper which was provided in advance.

Mr. Wernick moved, and it was seconded by Ms. Gold, to approve the request to re-name the Loeb Building Room D794 to the Lester B. Pearson Seminar Room, as presented. It was carried.

6. ITEM(S) FOR INFORMATION

6.1 Chair's Report

There was no report.

6.2 President's Report

The President re-affirmed the work that has been done on the Strategic Plan in the past academic year and spoke briefly to some of the key activities outlined in her Annual Report which was provided in advance.

The university expects to hear about the Infrastructure Funding before the end of June. Ms. Daly was thanked for hosting an event earlier in the spring in Kingston for students. Members were invited to review the reports from Ms. Blanchard and Mr. Cummings for updates on students, enrollment and communications.

6.3 Committee Chair Reports

a) Building Program

Mr. Hobin informed the members that the Health Science Building project is on-track.

Mr. Hobin moved, and it was seconded by Mr. Craig that the firm of Hariri Pontarini Architects / NORR Architects be awarded the contract as the design team for the new School of Business building. The motion carried.

Mr. Hobin moved, and it was seconded by Mr. Craig that the Montgomery Sisam and Bryden Martel Architects be awarded the contract as the design team for the Life Sciences Building Renewal and Addition project, as part of the infrastructure funding initiative. The motion carried.

b) Governance Committee

Mr. Wernick indicated that the committee recently met to take stock of what items need to be considered further and to make recommendations for additions to the Work Plan for the 2016/17 year.

7. OTHER BUSINESS

There was none.

8. QUESTION PERIOD

There were three questions posed:

1. During the first half of 2016, “Candidate Selection Handbooks” and “Expression of Interest” forms were created for academic staff, graduate students, and undergraduate students for elections to the board of governors. Who created and approved these handbooks and forms, and on what dates were they approved?
 - The University Secretary responded to this question indicating that the Expression of Interest form was presented to the Nominating Committee at its February 24th, 2016 meeting and that further details on that discussion could be found in the minutes in the Closed Consent Agenda for this meeting binder.
 - The handbook referred to has been used in the past for student, staff and faculty elections in varying formats and content. This year it was enhanced to ensure clarity and conformity of election activities. This type of update is not required to be presented to the Committee or Board for approval.
2. Will this board continue contracting KPMG for audit services after recent controversies regarding its tax avoidance schemes (offshore and divorce related) and gag orders against witnesses testifying before the House of Commons?
 - The President responded that KPMG is a national firm with a good reputation that works for many universities in Canada and they will continue to be retained.
3. On 14 April 2016, the executive committee approved a half-million dollars from our ancillary budget to cover men’s-only football. Will this large new expense be discussed at the open session of the board on 28 June 2016, i.e. placed on the open session agenda, especially since the Carleton community was promised that football would be solely supported via external funding and the ancillary budget is an open session item?
 - Mr. Watt informed the members that no operating budget funds will be allocated to support the football team. Funding will come from multiple sources which will include allocations from the Ancillary Budget Reserve Fund, alumni funding and game revenues.

ADJOURNMENT OF MEETING

Prior to the adjournment of the meeting, the Chair, on behalf of the Board, formally acknowledged the service of Mr. Watt over the past 22 years and thanked him for his contributions. A motion to adjourn the Open Session of the meeting was made at 5:51pm. The Chair thanked all guests who attended the Open Session and asked them to leave so that the Closed Session of the meeting could begin.