Guidelines for Determining the Academic Year

All terms

- 1. On an annual basis, SCCASP will determine the academic schedule using the guidelines below
- 2. There are at least 62 teaching days each term
- 3. Last day for registration: on the tenth teaching day of the term (after each class has met at least twice)
- 4. Last day to withdraw from courses: on the last teaching day of the term or, in summer, part of term
- 5. The requirements for accreditation of programs will be respected

Fall Term

- 6. Academic Orientation Tuesday and Wednesday following Labour Day
- 7. Fall term classes begin on the Thursday following Labour Day
- 8. Fall break the one week break will normally be in the last week of October
- 9. Fall term classes end on a Monday to make up for Thanksgiving Day
- 10. December examinations will end on or by December 22

Winter Term

- 11. Winter classes begin on the first Monday after January 3 provided the calendar permits a minimum 13 day break from end of exams to beginning of term. Otherwise, the start of the winter term will be adjusted to accommodate.
- 12. Winter Break: the week of February containing Family Day holiday
- 13. April examinations ending on or by April 29

Summer Term

- 14. The summer Term is divided: 31 teaching days before July 1 and 31 teaching days after July 1
- 15. There are final examination periods in both June and August

Examination Periods

The schedule will include the following minimum number of days designated for examinations including Saturdays and Sundays. There will be a one day review period after the last day of term. Examination Services will adjust the exam schedule to ensure that students with classes/labs on the last day of term do not have an exam on the first day of exams.

| Final Examinations | <u>Deferred Examinations</u> |
|---|--|
| 12 days in December 13 days in April 5 days in June 5 days in August | 7 days in February 11 days in June 2 days in October |

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