



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

**Carleton University Senate
Meeting of November 29, 2013 at 2:00 pm
2017 Dunton Tower
MINUTES**

Present:

M. Barbeau, S. Bertram, S. Blanchard, S. Boyle, A. Landon-Browne, M. Bujaki, M. Butler, A. Chandler, W. Clement, C. Cordner, J. Debanné, D. Deugo, G. Franks, J. Freamo, T. Garvey, M. Gendron, R. Gess, E. Ghias-Begloo, A. Godlewski, R. Gorelick, R. Goubran, P. Griffin-Hody, M. Haines, S. Harada, D. Harm, J. Hayes, J. Henderson, L. Imbesi, R. Jackson, K. Kelly, H. Logan, G. MacNeil, M. MacNeil, J. Mallah, A. Mikolajczak, A. Plourde, A. Ramirez, P. Rankin for J. Osborne, P. Ricketts, J. Robson, N. Rowe, R. Runte, D. Russell, J. Shepherd, T. Sherwood, C. Smelser, J. Smith, J. Tomberlin, I. Weibust, A. Whitehead, S. Whitney, P. Wolff, J. Zelenski

Regrets:

T. Anderson, C. Bennell, H. Boyd, V. Bromley, S. Brouillette, S. Cooper, J. Deaville, C. Dion, J. Gaydos, F. Goffi, A. Golovko, M. Haussman, F. Hosseinian, B. Hughes, E. Lai, L. Larmour, A. Loiselle, K. Matheson, E. Matida, A. Kingston-Miller, M. Porter, O. Rowland, J. Rüdiger-Sack, P. Walker, D. Watt, P. Wilson, C. Worswick

The meeting was called to order at 2:00 pm.

1. Approval of Agenda

It was **MOVED** (M. Butler, W. Clement) that the agenda be approved as distributed.

It was **PASSED**.

2. Minutes:

a) Senate Meeting of October 25, 2013 (open session) (for approval)

It was **MOVED** (A. Mikolajczak, P. Griffin-Hody) that the minutes of the Senate meeting on October 25, 2013 (open session) be approved.

It was **PASSED**.

3. Senate administration:

a. Membership of the Senate Library Committee (for approval)

It was **MOVED** (M. Haines, T. Sherwood) that Senate approve the membership of Prof. C. Joslin as representative of the Faculty of Engineering and Design on the Senate Library Committee.

It was **PASSED**.

4. Discussion Period

a. Presentation on Aboriginal Centre (L. Capperauld)

L. Capperauld, Director, Equity Services, gave a presentation on the new Aboriginal Centre, located in Patterson Hall. She commented that the Centre is vitally important to the University in achieving goals as set out in the Strategic Integrated Plan (SIP) and the Aboriginal Co-ordinated Strategy (approved by Senate in 2011). It is a welcoming space for Aboriginal and non-Aboriginal members of the community to spend time studying, exchanging ideas, work collaboratively and visit Elders. This space is a vital part of the efforts to increase Aboriginal recruitment.

L. Capperauld shared an anecdote about a student who, accompanied by her mother, had recently visited the campus. She noted that the student currently studies at another Ontario university and expressed that she did not feel welcome there. She and her mother met with I. Hill who took them on a tour of the Aboriginal Centre. She informed the office of Equity Services, before the end of the day that she had decided to come to Carleton University to pursue her studies.

L. Capperauld noted that the space for the Centre was found in 2011 in Paterson Hall and commented that it is "a terrific piece of real estate." Douglas Cardinal was selected to execute the plan. She commented that Mr. Cardinal not only consulted the community on ideas but also incorporated them into the building plan. The curves and circular structure flow well and provide for a relaxing atmosphere. I. Hill managed the project in partnership with Facilities Management and Planning (FMP). Pictures of the construction and the finished space were shared with Senate. The Centre includes a private space for students to make phone calls to family and friends and is well-equipped with essential appliances. It also has a space for meeting of Elders and Smudging.

I. Hill noted that a grand opening ceremony was held on October 23, 2013 and was very well-attended. Local community drummers were present and an honour song was performed. He noted that, luckily, Ms. Madeleine Kētēskwew Dion Stout was able to attend and that her presence was an important aspect of the ceremony.

L. Capperauld noted that students came to the ceremony in good numbers. Although the Centre has been open for four weeks, a few events have already been held there and students are visiting every day. It is a well-utilized space.

She noted that a small group of Carleton staff, faculty and students visited Kitigan Zibi Anishinabeg to ask elders from the community to suggest a name for the Centre. The name Ojikwanong, meaning Morning Star, has been given to the Centre and has been approved by the Senior Management Committee (SMC) and the Board of Governors. She invited Senators to visit Ojikwanong.

I. Hill noted that the Centre now has an office space.

T. Sherwood asked if it is known how many nations are represented in the student population.

I. Hill responded that it is not known at the moment but that students are here from across the country.

N. Rowe asked about the number of Aboriginal students on campus and in the area between Ottawa and Maniwaki.

I. Hill responded that there are 500-700 Aboriginal students. He noted that the number of Aboriginal young people between Ottawa and Maniwaki is unknown however there are 35,000 between Ottawa and Hull. He also noted that the University has a positive relationship with the Aboriginal community and that several students are from Kitigan Zibi.

M. Whiteduck noted that students have the opportunity to self-identify as Aboriginal when they apply to a program. This is a new feature and will be reported on once more data is available for an assessment.

The Chair commented that our recent efforts make the University more open and welcoming for Aboriginal students.

J. Robson asked how Carleton's programs and services compare with programs and services on offer at the University of Winnipeg.

I. Hill responded that he was not aware of all the programs offered by the University of Winnipeg.

J. Henderson asked about the number of Indigenous faculty at the University.

L. Capperault responded that there are 2-3 professors and a few contract instructors and that her office is working with the Provost's Office to recruit more Indigenous faculty.

The Provost responded that the University has a New Sun Visiting Aboriginal Scholar in the Indigenous Studies program. A new stream in Indigenous leadership would help increase our percentage of faculty and students quite significantly.

b. Presentation on Discovery Centre (A. Steele)

A. Steele gave a presentation on the new Discovery Centre. He noted that the Centre was built as part of the Carleton Academic Plan (CAP). Pictures of the design of the space and the finished space were shared with Senate. He noted that the main area has been designed to facilitate collaborative work and is a non-quiet zone that allows for use of cellphones. It is a well-lit and well-equipped space that includes single-sofa seating along the windows, flexi-chairs to enable mobility, and ottomans that can also be moved around easily.

It was asked if the treadmill desks would distract other students when in use.

A. Steele responded that the treadmill desk sounds off a short beep when user selects the speed but other than that it does not cause any distraction to those around. He noted that some are self-conscious about using the equipment.

The use of the space will be monitored in order to constantly make improvements. He also noted that furniture, Canadian and American-made, throughout the Centre has been carefully chosen, keeping functionality and accessibility in mind.

A. Steele noted that there are three innovative spaces within the Centre namely the Gaming Laboratory, Digital Media Lab, and the Learning Laboratory, all of which have received very good feedback. The Gaming Laboratory has been equipped with high-end gaming stations and more gaming consoles will be installed, including XBOX 360, PS4 and Wii, in collaboration with the Carleton Student Engineering Society. The room is equipped with sound bars but no headphones due to hygienic reasons. A Master of Design student will be invited to speak to students about the 3D printer installed in the area. A. Steele provided additional details about the various rooms attached to the Centre.

The areas of focus of programs run through the Discovery Centre include undergraduate research under I-CUREUS and NCUR, community-engaged pedagogy, immersive learning and internationalization. He also noted that Carleton University was the only Canadian higher learning institution to send a student to the conference in La Crosse, Wisconsin, to present undergraduate research. He commented that the Discovery Centre has been a collaborative endeavor and acknowledged that the Library, Carleton Computing Services (CCS) and the Instructional Media Services (IMS) played vital roles in realizing goals set out for the Centre.

J. Hayes asked if the 3D printer works with regular Simple DirectMedia Layer files (SDL) and if there is an associated cost.

A. Steele responded that the printer works with SDL files and that there will be an associated fee to use the printer. He noted that the printer ready for use.

J. Mallah thanked A. Steele for the presentation and asked if noise from the non-quiet zone will travel to the fifth floor where graduate students study.

A. Steele responded that it has not been an issue. There was initial concern with the 7.1 surround sound in the Digital Media Laboratory. However, it has been tested to ensure that it does not cause distraction or disturbance to students.

G. MacNeil asked about the number of students that can be accommodated in the Centre.

A. Steele responded that the main area can accommodate up to 150 students while the other rooms can accommodate up to 30 students each.

5. Committee Reports

a. Senate Academic Program Committee

P. Ricketts noted that he was away when the items were considered by the Committee and asked J. Shepherd to present the report.

1) Revised IQAP Document:

J. Shepherd noted that the revised IQAP, presented for approval, should Senate approve it, will require ratification by the Quality Council.

R. Gorelick asked about the implications should Senate not approve the document.

J. Shepherd responded that the document would go through further discussion at appropriate committees.

Referring to item 12 of the summary of changes to the IQAP pertaining to the executive summary and action plan from a cyclical program review and confidentiality around the supporting documentation, S. Bertram asked about the past practice.

J. Shepherd responded that this change has been proposed so the confidentiality is not compromised. Only the executive summary will be made public. However, should Senators wish to see the documentation it will be made available.

Referring to Article 3.3.10 of the Institutional Quality Assurance Process (IQAP) document, J. Henderson asked about the course of action should there be disagreement between the concerned committee and the Carleton University Committee on Quality Assurance (CUCQA) and where final decision-making authority lies.

P. Ricketts responded that no proposal can be brought to Senate without the recommendation of the Senate committee and that this is the authority that SAPC has at this level with respect to items brought to Senate for consideration.

It was **MOVED** (J. Shepherd, P. Ricketts) that Senate approve the revised IQAP.

It was **PASSED**.

2) Rescinding the Senate Policy and Process for the Voluntary Termination of an Undergraduate Program

J. Shepherd gave a brief overview of the proposed change. He noted that this is a very old policy that was implemented before the IQAP. Rescission of the Policy is being proposed as there is a new process in place. He also noted that Senate will continue to be the final arbiter on the closure of any academic program, voluntary or otherwise.

It was **MOVED** (J. Shepherd, D. Russell) that Senate rescind the June 2, 2005 Senate Policy 'Approval Process for Voluntary Termination of an Undergraduate Program.

It was **PASSED**.

3) Policy on the Approval of New or Revised Co-operative Education Options

J. Shepherd commented that a recent review of the Policy and related procedures was undertaken to:

- Separate policy from procedures – the proposed policy is restricted to matters of principle governing the creation and revision of co-op options.
- Develop a single document on procedure to replace existing procedures documents that contain inconsistent information.

He noted that the office of Co-op Services will be tasked with reporting to Senate on any revision to the Policy.

It was **MOVED** (J. Shepherd, J. Tomberlin) that Senate approve the statement of the Policy on the Approval of New or Revised Co-operative Education Options.

It was **PASSED**.

4) Final Assessment Report and Executive Summary: Cyclical Review of the Doctoral Program in Cultural Mediations

J. Shepherd noted that CUCQA is required to approve the final assessment report and the implementation of the new process has been operationalized.

It was **MOVED** (J. Shepherd, W. Clement) that Senate approve the Final Assessment Report and Executive Summary of the Cyclical Review of the Carleton University's doctoral program in Cultural Mediations.

It was **PASSED**.

5) Voluntary closure of the Ottawa-Carleton Joint Collaborative Specialization in Behavioural Neuroscience

J. Shepherd noted that the University has a joint IQAP with the University of Ottawa and this action has been approved by their university Senate.

It was **MOVED** (J. Shepherd, P. Griffin-Hody) that Senate approve the voluntary closure of the Ottawa-Carleton Joint Collaborative Specialization in Behavioural Neuroscience effective November 29, 2013.

It was **PASSED**.

b. Educational Equity Committee

S. Blanchard noted that there were no formal appeals in 2012-13. She also noted that no changes were required to the Academic Accommodations Appeal Process or the Academic Accommodations Responsibilities and Procedures.

[SEE REPORT](#)

6. Reports for Information and Comment

a) Minutes of Senate Executive: November 19, 2013

b) Report of the Board of Governors (Board Representative)
Reports (a) and (b) were received for information.

c) Report of the Academic Colleague

J. Smith gave a presentation on the recent meetings of the Council of Ontario Universities (COU) including separate meetings for Academic Colleagues as well as a full council meeting where Colleagues joined the university presidents from the 21 universities in Ontario. Peter Gooch, Senior Director (Policy and Analysis) at the Ministry of Training, Colleges and Universities (MTCU) presented a report on various topics including 'differentiation framework', 'productivity and innovation fund' and 'tuition administration'. J. Smith commented that the meetings were information-rich and that many voices were heard. The Strategic

Mandate Agreements (SMA) and Province-proposed differentiation policy were discussed extensively at the meeting and discussions revolved around the metrics to be used for 'differentiation'. He read out the definition of 'differentiation' as stated by the MTCU. He commented that it appeared that the Ministry's view is that 'differentiation' should not be set in stone.

He noted that some questions remain unanswered around the definition of metrics and that very little information has been provided by the Province on how the metrics will be used. Dr. Paul C. Genest, Deputy Minister responsible for Francophone Affairs and Special Advisor: Strategic Mandate Agreements (Universities) was also present at the meeting and he provided a summary on the MTCU's perspective on the SMAs and clarified the relationship between the SMAs and the differentiation process. The Deputy Minister also noted that there will be no categorization of universities as research- or teaching-intensive. Instead there will be a bottom-up collaboration between the MTCU and universities. The MTCU wants to help universities in doing what they do best which will naturally result in differentiation.

J. Smith reported that the Academic Colleagues also presented their collective thoughts on four areas of the differentiation/ SMA process namely: collaboration; the link among teaching, learning and research; metrics and the SMA framework; and differentiation and college-university linkages. He commented that there was mutual agreement among the Colleagues that the best way to serve the Province, in this regard, is to not compete for scarce resources but to work together in ways that acknowledge differences.

J. Henderson thanked J. Smith for his presentation. She asked that the report be made public so it can be shared with all faculty.

The Chair noted that the document is available on the Senate website as part of meeting materials for today's meeting.

J. Henderson asked for an example of a metric.

J. Smith responded that no clear example was provided. The conversation at the COU meeting included a discussion on trying to measure the impact of research in terms of its real social and monetary benefits but that it was a very circular conversation.

Referring to the categorization of metrics as outlined by the MTCU, A. Ramirez commented that given that the Ministry will be helping universities in what they do best and that they will no longer be differentiated as research or teaching-intensive having metrics listed under broader categories is political.

H. Logan commented that the MTCU's differentiation framework seems like a university version of a grant application.

J. Smith responded that it is, in a way.

The Chair thanked J. Smith for his report and noted that although debate on the differentiation between research- and teaching-intensive institutions has abated, it has not completely shut down. Weighting will be attached to metrics reflecting these activities at some point. The University has put forward its plan and now it is a matter of waiting for the specific metrics to be announced after which a discussion on the same will be brought to Senate.

[SEE REPORT](#)

d) Graduate Special Topics

Report (d) was received for information.

7. Other Business

M. Haines noted that official opening of the library will be held next week and invited Senators to attend.

The meeting was adjourned at 15:29.