



## Senate

Meeting of October 1, 2010  
Senate Room, 2:00 pm

R. Runte presiding

### **Present:**

D. Amundsen, J. ApSimon, L. Atkinson, M.J. Binks, N. Cappuccino, W.J. Chung, S. Côté, C. Davis, D. Deugo, L. Dyke, N. Falvo, T. Fischer, T. Garvey, S. Godfrey, M. Haines, H. Hamdy, A. Hamilton, D. Howe, S. Kamra, K. Kelly, H. Khoo (for R. Goubran), R. Klebanoff, T. Lloyd, C. McKenzie, J. Malloy, G. Massie, C. Melo, R. Miller, B. Mortimer (Clerk), R. Nimijean, K. O'Hara, J. Osborne, K. Phillip, A. Ramirez, P. Rankin, P. Ray P. Ricketts, N. Rowe, R. Runte, D. Russell, E. Scheffel, J. Shepherd, L. Siemens, J. Smith, J. Stewart, T. Tattersfield, J. Tomberlin, P. van Geel, D. Watt, E. Whyte, J. Wolfart, B. Wolfenden, D. Woods, C. Worswick, H. Yanikomeroğlu, R. Yu

### **Regrets:**

M. Baez, S. Blanchard, S. Boyle, A. Brook, M. Butler, P. Gin, F. Goffi, R. Gorelick, S. Hedayat, Sam Heaton (for CUSA), M. Keyes, R. Lifeso, J. Logan, E. Mackey, K. Matheson, D. Mendeloff, H. Nemiroff, H. Page, J. Salinas, M. Smid, U. Thakrar, A. Trepanier, A. Whitehead, B. Wright

### **1. Announcements**

The President began the meeting by welcoming new and returning Senators.

### **2. Approval of the Agenda**

It was **MOVED** by (M. Haines, H. Yanikomeroğlu) that the agenda be approved as distributed.

It was **PASSED** unanimously

### **3. Chair's Remarks**

The Chair talked about recent developments in higher education in Ontario.

The Ministry has set up four committees on, respectively, differentiation of institutions, access to education, distance learning and college-university credit transfer.

The debate has taken a new turn; universities will be asked to sign an agreement on an institutional 5-year plan. Universities will be held to this plan and levels of success will be monitored relative to it.

The President stated that this could be a challenge as we cannot foresee, for example, the degrees we will offer in five years. Although it is a positive step to plan ahead, in a dynamic evolving community it is difficult to say where we will be in five years, as new students will bring new ideas with them. We all have strategic plans but we need to be flexible. As we go along, we add to existing plans such as, for instance, the India-Canada Centre for Excellence.

Secondly, the pension issue is still looming over us. It is still unclear as to how it will turn out. The Chair commended the VP (Finance and Administration) for his continuing efforts to resolve the issue.

Thirdly, labour negotiations are ongoing. All parties concerned are working together. It is a complicated situation due to provincial pressures.

On a positive note, two new buildings are coming up so there will be additional space available. Although there isn't as much space as everyone would like, the good thing is that people are taking notice and speaking up.

Finally, the University financial campaign is well under way. We are working to get more funds for the university to support development of fellowships, research, and buildings. In addition, the provincial government requires the university to submit ten-year plans for facilities.

J. Stewart asked if the government is asking for purposes of awarding funds. The President indicated that this is not the case.

R. Klebanoff asked why there isn't sufficient planning before new buildings are created. She commented that there is a lack of clarity on the process at the departmental level and that the process is mystical.

The Chair replied by stating that she joined Carleton after the buildings were planned and that her priority at the time was to get adequate funding.

The VP (Finance and Administration) added that the buildings were planned five years ago. There was a deliberate delay before construction in order to carefully

gauge the changing demands and that now is an appropriate time for the buildings to be completed. He also noted that the canal building would be ready next July.

H. Yanikomeroglu asked if there was a possibility for a technological park to be part of the ten-year facilities plan.

The Chair replied by saying that it could be considered.

#### **4. Reports from:**

##### **a. Provost and Vice-President (Academic)**

The Provost began by welcoming the Senate to the new academic year. He then went onto discussing the academic plan and related activities during summer. He remarked that the implementation is underway and that all units are working together. He noted that AVP (Academic) was coordinating the implementation. A Report will be submitted to Senate towards the end of the calendar year or in the new year. He noted that updates on the same can be found on the OPVPA website. He announced that K. Graham has joined the Provost's office as Senior Advisor.

B. Mortimer will be chairing the working group on international recruitment which will deliberate whether to collaborate with Navitas or expand the in-house recruitment efforts.

Thirdly, the Provost commented on the copyright issue. Access Copyright to which universities pay a flat fee for use of material has announced a massive fee hike from \$1.30/registered student to \$45/ registered student. Come next year we will no longer be covered. There is also the issue of copyright violation. Unless there is change in fee structure we cannot rejoin as Carleton may not be in the position to pay this amount. Course-packs were covered by Access Copyright until now but in the current scenario we will have to deal with individual authors and not Access Copyright. We will potentially have to move to electronic course-packs as it is a lot simpler. We will have to wait to see how it plays out.

The Provost announced that upgrades are being made to computers in classrooms as there were many complaints last year. The upgrading will be completed in the coming few weeks.

He also presented a report in the absence of AVP (Students and Enrolment) commending the Admissions and Recruitment team on their efforts to promote Carleton. He also thanked faculty members for their efforts. He concluded by stating that it has been a good year for enrolment.

**Question:** It was asked if Carleton had achieved the target set by Senate i.e. to set the BA Hons admission average at least as high as the provincial average.

The Clerk replied by stating that we're quite close to the target.

**Question:** A question was asked regarding the progress of Katherine Graham's effort on strengthening ties with the aboriginal community.

P.Ricketts replied by stating that a task force has been set up on aboriginal affairs that seeks to building relationships with aboriginal communities. There's still work to be done on the same.

**Question:** It was asked if there was financial support from the government for international recruitment efforts.

The Provost replied by stating that we do not get any financial support for recruitment of international students. The provincial government has not responded as desired. But the financial support is relatively better for graduate students. There is more push from the provincial government to take up permanent residency. The Premier wants to see a 50% increase in the international recruitment.

E. Whyte commented that the GSA has already written to Access Copyright expressing their disappointment.

The Provost replied by thanking GSA for doing so.

The following questions were asked regarding the copyright issue:

1. Whether there are any implications for using course-packs that have been prescribed for the courses taught for the whole academic year.
2. What the liabilities would be, if any, for faculty who use Graphic Services.
3. Whether there are alternatives such as book stores or other printers.

The Provost replied that as far as the implication for using course-pack designed for year-long courses is concerned, if course-packs are approved before the winter term they may be used for the rest of the year as for the liability, lies with the institution.

M. Haines added that there is an extensive array of licensed electronic sources. The copyright issue does not affect material available in the library.

**b. Associate Vice-President (Students & Enrolment) and University Registrar  
(Appendix A)**

Report presented by the Provost.

**c. Associate Provost and Dean of Graduate and Postdoctoral Affairs**

- Enrolment: J. Shepherd reported that graduate recruitment has yielded positive results. There are more full time graduate and doctoral students than ever before. There are a number of new doctoral programs offered. International recruitment has significantly increased.
- OCGS results
- QA Process
- Other news

Dean Shepherd (FGPA) also reported on the OCGS appraisal results and made the following observations.

- There was a condition on the approval of MA Philosophy; this condition will be removed soon and the classification will change to Good Quality.
- In collaboration VP research new award for faculty recognizing excellence in thesis supervision and mentoring. The selection committee met earlier in September and approved 10 winners who will be announced shortly.
- The Quality Assurance Council looked at all IQAPs. Although none have been approved yet, the council was able to say Carleton's was very strong.

He introduced the new Quality Assurance Office. He commented that among some of the challenges were the joint programs with the University of Ottawa as there was lack of compatibility in some cases.

This week, all units that are up for program review have been notified. Internal review timetable has been drawn and the template for UG and Grad must be completed by Christmas.

**d. Vice-President (Research and International)**

No report.

**e. Vice-President (Finance and Administration)**

No report.

## 5. Question Period

A question was submitted to Senate by Prof. Ron Miller (Eng.) regarding space shortage on campus. (**Appendix B**)

VP (Finance & Administration) replied by stating that in order to thrive financially universities have to attract students to bring more money. This is the funding model in use by the government of Ontario. There has been growth though. Mr. Watt noted that in the last 10 years, 19 buildings have been built.

The government has provided financial support for growth in particular situations such as ATOP and during the double cohort years. The two new academic buildings are being funded, in large part, by government programs.

Mr. Watt remarked that there is not enough operating budget generation and that, by external standards, we are entitled to more space. This problem is not unique to Carleton.

Two new buildings are under construction and that they will add more space for classrooms. There will be a 16% increase in classroom space by next fall. There is active management of classrooms and 75% of classroom space is being utilized currently, while the target is 80%.

**Question:** It was asked if classes could be held on Saturdays in order to solve the space shortage.

The Clerk replied by stating that there wasn't enough support for that.

## 6. Minutes: Senate Minutes of June 25, 2010 (for approval)

It was **MOVED** by (M.J. Binks, J. ApSimon) that the minutes from the meeting of June 25, 2010 be approved.

It was **PASSED** unanimously.

## 7. Business Arising from the Minutes

### a. Change to Board Bylaws: deletion of By-Law VII (Clerk to report)

The Clerk noted that By-Law VII has been deleted from the Board By-Laws.

## 8. Senate Administration:

### a. Membership of Senate Committees – Update (for approval) (*Appendix C*)

The Clerk reported that Dean ApSimon (FPA) recommended Logan Atkinson to serve on the Academic Governance Committee and the Tenure Appeals Committee. L. Atkinson has accepted both appointments.

It was **MOVED** by (J. ApSimon, C. McKenzie) that the updated membership of Senate be approved.

It was **PASSED** unanimously.

### b. Executive action during the summer (Clerk to report)

The Executive met twice during the summer to discuss late graduation. Towards the end of summer, in August, the Executive met to discuss a student's request for early graduation to pursue further studies abroad.

## 9. Report of the Senate Academic Program Committee: (*Appendix D*)

- a. Changes to the MSc in Mathematics
- b. Changes to the MASc in Mechanical and Aerospace Engineering
- c. Changes to the MEng in Mechanical and Aerospace Engineering

The Provost reported that the SAPC considered and approved changes to the three programs, namely: MSc in Mathematics, MASc in Mechanical and Aerospace Engineering and MEng in Mechanical and Aerospace Engineering. This implies change in credit rating to bring these programs in line with the other universities. These changes are effective immediately and current students may apply to come under the new guidelines.

It was suggested that there be a single motion for all three changes.

It was **MOVED** by (P. Ricketts, J. Shepherd) that the changes to the abovementioned programs be approved.

It was **PASSED** unanimously.

The Clerk commented that more clarity was required on exactly which area changes are being made.

## 10. Committee Annual Reports – 2009-2010:

### a. Educational Equity Committee (*Appendix E*)

The committee met twice and reviewed the two policies. It was decided to update the logistics to reflect current practice. The revised versions were received by Senate with an invitation to comment.

- (i) Policy on Academic Accommodations for Persons with Disabilities (update) (*Appendix F*)
- (ii) Academic Accommodations - Responsibilities and Procedures (for information) (*Appendix G*)

Both policies above have been updated. The President thanked Mike McKloskey for his leadership of the Paul Menton Centre, which recently celebrated its 20<sup>th</sup> anniversary.

### b. Academic Computing Committee (*Appendix H*)

Report submitted prior to meeting.

## 11. Motion on the Long-form Census (*Appendix I*)

A motion to recommending retention of the long-form census was received from the Graduate Faculty Board.

It was **MOVED** by (J. Shepherd, J. Osborne) that the Senate of Carleton University assert its serious concern about the damage to research and policy development that will be caused by cancelling the mandatory long-form census and requests that the Clerk of Senate convey this concern to the Government of Canada and to the Leader of the Opposition.

It was **PASSED** unanimously.

## 12. Diploma for Bachelor of Architectural Studies (*Appendix J*)

The Clerk noted that on the rewording of diploma to include the name of the school.

It was **MOVED** by (B. Mortimer, C. McKenzie) that the rewording of the diploma to include the name of the school be approved.

It was **PASSED** unanimously.

### 13. Items for Information and Comment

#### a. Notations on student records (*Appendix K*)

The Clerk briefly commented on the notations that appear on the transcripts.

It was suggested that there should be a motion to this affect.

It was **MOVED** by (N. Rowe, A. Tattersfield) that Senate approve the notations used on the student records.

It was **PASSED** unanimously.

#### b. Report on activities of the Board of Governors

Members of the Board of Governors present at the Senate meeting made the following observations:

- BOG approved the final audit statement.
- The balance sheets are looking healthy.
- The Board held discussions on new buildings.
- Board received reports on the President's initiative with India. The President has secured \$19 million for the project.
- BOG has approved guidelines for ethical investing.

#### c. Senate Executive Minutes of May 21, June 3, 2010, & August 24, 2010 (*Appendices L, M,N*)

No comment

#### d. OCGS appraisal Results (*Appendix O*)

Recorded with the report of the Associate Provost.

### 14. Other Business

No other business

Senate adjourned at 3: 27 pm.