

**Minutes of a Meeting
of the Carleton University Senate
Held on Thursday, 26 March 1999
at 2:00 p.m.
in the Senate Room, Robertson Hall**

R.J. Van Loon presiding

Attendance

G.S. Adam, K.S. Andonian, J.W. ApSimon, P. Attallah, J. Belfontaine, R. Benner, C. Betts, R.C. Blockley, G.R. Carmody, C.H. Chan (Clerk), J.W. Chinneck, I. Craig, J. DeBardeleben, F. Dehne, M. de Leeuw, M. Foss, D. Foreman, L. Frankel, B. Gianni, B. Gillingham, S. Godfrey, R.A. Goubran, A.S. Haydon, R. Jeffreys, W.D. Jones, E. Kranakis, V. Kumar, C. Lundy, M. Mac Neil, S.A. Mahmoud, R. Marlin, M.J. McDill, L.T.R. McDonald, R.J. Mesley, B.C. Mortimer, G. Park, I.W.V. Pringle, S. Robinson, D. Rosse, P.N. Rowe, M.W. Smith, C.L. Stanford, C.L. Tan, D. Thomson, R.S. Ward, D.R. Watt.

Regrets

J.C. Armitage, M. Bienefeld, T.B. Dawson, B.S. Elliott, A. Kroeger, M. Langer, L. Librande, A.M. Maslove, K. Matheson, S.E. Mills, G. Mutton, D.R. Thomas, P.J.S. Watson.

Absent

F. Abele, R. Bird, J. Clarkson, S. Lipsett-Rivera, T.J. Smy, T. Wilson.

For Action

1. Question Period

There were no questions.

2. Minutes

It was MOVED (Park, Gillingham)

that Senate approve the Senate Minutes of 18 February and the Executive Minutes of 16 March 1999.

In connection with the Senate Minutes of 18 February, the following amendments were accepted, viz., p. 4426, second last paragraph, second line, delete the phrase "it could be minors", and on p. 4427, replace the first sentence with the following, "Prof. Jeffreys gave it as his opinion that the RPC's statement that the Minors might cost \$50-80,000. in sessional costs per year was misleading. This was not extra money, since the University was already committed to teaching four credits in each of German and Spanish."

Also in connection with the same set of minutes, the Clerk noted that Prof. C.L. Tan should be listed in the "Attendance" and Ms G. Mutton in "Absent".

THE MOTION, to approve the minutes as amended, WAS CARRIED.

3. Business Arising from the Minutes

There was none.

4. Report of the Senate Electoral Officer

The Clerk, as Electoral Officer, reported on the following matters:

4.1 Senate Elections: Faculty Seats

As the result of the call for nominations, the following persons have been elected to Senate by acclamation: Prof. J.C. Armitage (re-elected, Faculty of Science); Prof. J. Oommen (School of Computer Science); and, Prof. B. Wozniak (Industrial Design). Balloting is under way for the Faculties of Arts and Social Sciences, Public Affairs and Management, and Engineering.

4.2 Senate Elections: Graduate Student Seats

See Executive minutes 2473 #2.2.

4.3 Senate Elections: Undergraduate Student Seats

As a result of the election challenge for the two student seats on Senate from the constituency of Public Affairs and Management, Ms Cassandra Osmond and Mr. Sean Maguire have been elected by acclamation for one year terms, beginning on 1 July 1999 and running to 30 June 2000 (see also Executive Minutes 2472 #2.1).

4.4 Senate Executive Election

Following the election of faculty to Senate, nomination forms will be circulated in order to fill three vacancies on the Executive for elected members of Senate.

4.5 Election of a Senate Nominee to the Board of Governors

Following the election of faculty to Senate, nomination forms will be circulated in order to fill one vacancy for a nominee of the Senate on the Board of Governors.

4.6 Reappointment of the Clerk of Senate

See Executive Minutes 2473 #2.4.

In connection with items 4.2 and 4.3 above, Ms D. Foreman expressed concern over the large number of student vacancies that will exist on Senate for the next academic year, stating that the policy of only allowing NUG representatives to run for Senate election was unfair. She suggested opening up the undergraduate student elections to Senate to all students, similar to the process used this year for the election of graduate students to Senate. The Clerk reported that CUSA had considered this possibility, but agreed not to change the rules governing eligibility of undergraduate students for Senate election purposes. Any further changes to student eligibility would have to be considered by the University Government Committee. Mr. R.S. Ward suggested adding additional resources to enhance the CUSA election process.

In connection items 4.4 and 4.5 above, Mr. G. Park suggested providing information on the candidates in order that members of Senate can cast an informed ballot.

5. Report of the Senate Academic Planning Committee re Late Program Changes for 1999-2000, School of Architecture

Senate considered this Report, dated 8 March 1999 (Appendix A).

It was MOVED (Adam, Gianni)

that Senate approve the changes as outlined in the Report (Appendix A).

Prof. B. Gianni, Director of the School of Architecture, noted that their biggest competition is the University of Waterloo. He added that the addition of the co-op option is very important to their professional program. Prof. Gianni noted that future degrees are singled out under the North American Free Trade Agreement as long as the students are in pre-professional degrees.

CARRIED.

6. Reports of the Senate Committee on Admission and Studies Policy

6.1 Guidelines for Internal Applications

Senate considered this Report, dated 5 March 1999 (Appendix B).

Ms Foreman questioned the term "ESP" in the Report, (Appendix B, p. 2, item g). It was explained that this stood for Enhanced Support Program, and students are required to take 3.0 regular credits plus two workshops.

Prof. P. Attallah questioned whether these guidelines would apply to multiple undergraduate degree students, to which the Clerk of Senate replied that these would not affect them.

THE MOTION WAS CARRIED.

6.2 Proposed Amendment to the Composition of the Committee

Senate considered the Report, dated 5 March 1999 (Appendix C).

It was MOVED (Mortimer, Kranakis)

that Senate approve the proposed amendment to the composition of the Senate Committee on Admission and Studies Policy, as outlined in the Report (Appendix C).

CARRIED.

7. Report of the Senate Financial Review Committee

Senate considered this Report, dated 10 March 1999 (Appendix D).

The President, as Chair of Senate, sought a motion from the floor to receive this Report. He reported that the Senate Financial Review Committee would be meeting with the Finance Committee of the Board in April 1999.

Prof. J.W. Chinneck, a member of the Senate Financial Review Committee, introduced the Report, drawing Senate's attention to the three themes contained in it. He noted that the two CUSA representatives had neither attended any meetings or partook in any email deliberations of the Committee.

It was MOVED (Chinneck, McDonald)

that Senate receive the Report of the Senate Financial Review Committee (Appendix D).

The President then gave the administration's response to the various recommendations contained in the Report (Appendix E).

Prof. P.N. Rowe questioned what Senators should do if they didn't like the Report. The President stated that they should vote against the "motion to receive". Prof. Rowe then stated that he feels that University should compete and not become a cartel.

Prof. Marlin stated that ITV should be evaluated. The President stated that they will be.

Mr. C.L. Stanford commented that the Report was thoughtful. In connection with the "Specific Budgetary Questions" (Appendix D, p. 18, question 3.7), he queried the \$7.2 M not budgeted for. Prof. Chinneck stated that this represents the discrepancy between the budget of one year and the actual expenditures of the next year. Mr. D.R. Watt commented on the major deficit and the major restructuring that occurred, stating that there was a footnote about not knowing what the costs would be. He added that they do not see this happening in the future.

Mr. Park asked if the Committee had any discussion on what is being submitted to the Board of Governors next month. Prof. Chinneck stated that the Committee will get themselves in the process much earlier next year. The President stated that the Committee could get the budget framework as early as mid-November.

Prof. M.J. McDill commented that she would like to see the specific answers to the "Specific Budgetary Questions" (Appendix D, pp. 17 and 18). The Clerk noted that this information was contained in his notes from the Committee's deliberations and would be available to members of Senate on requests.

In connection with "Specific Budgetary Questions" #3.1, Prof. Jeffreys asked for information on the Almerco deal. The President explained that this was an agreement to provide the University with high performance computing; we had had an agreement previous to this and it worked out well and during the course of the second agreement payments stopped, but we had to continue with the program with the consequence of a hit to our books; we are pursuing action against Almerco, and that \$900,000. could be the total loss this year to the university, however other money flowed in as a result of this agreement.

Mr. Park asked if the Committee is agreeable to taking on the additional tasks noted in the Report. Prof. Chinneck stated that this Committee could sponsor other sub-committees. The Clerk noted that there will be a totally new membership for the Senate Financial Review Committee in the next academic year. Mr. Park then asked if a member of the support staff is included in the Committee's membership, to which the Clerk said "no".

In partial response to Recommendation #7, Ms S. Gottheil, Assistant Vice-President (Enrolment Management), noted the existence of the Presidential Advisory Committee on Student Affairs, whose membership includes two Senate representatives and administrative staff as well. Prof. C. Lundy noted that Counselling Services has been monitoring the effects of the changes.

Prof. R. Marlin commented that Senate's ability with regard to the recommendations is relatively constrained because primary jurisdiction rests with the Board of Governors.

THE MOTION, to receive the Report, WAS CARRIED.

8. Amendment to the Criteria for the Appointment and Reappointment of Graduate Supervisors

Senate considered this Report, dated March 1999 (Appendix F).

Dean R.C. Blockley, in introducing this Report, stated that the changes are more in line with house-keeping and therefore are not substantive, and substitute the current OCGS Bylaws.

It was MOVED (Blockley, ApSimon)

that Senate approve the Amendment to the Criteria for the Appointment and Reappointment of Graduate Supervisors as outline in the Report (Appendix F).

CARRIED.

9. Report on the Activities of the Board of Governors

Senate received this Report as an item for information and comment (Appendix G).

There were no comments.

10. Report of the Academic Colleague on the COU Meeting of 11-12 February 1999

Senate received this Report as an item for information and comment (Appendix H).

There were no comments.

11. Report of Executive Action re Late Minor Curricular Changes for 1999-2000, Faculty of Graduate Studies and Research

The Clerk reported on Executive action taken in this regard (see Executive minutes 2474 #5 and Appendix B to those minutes).

12. Report of Executive Action re New Graduate Scholarships and Awards

The Clerk reported on Executive action taken in this regard (see Executive minutes 2474 #7 and Appendix C to those minutes).

13. Other Business

13.1 Board of Governor's Consideration of the Motion from Graduate Faculty Board re Election of Graduate Students to Senate

Mr. C. Betts noted that this matter had been deferred to the next meeting of the Board of Governors as a result of an unanswered query.

13.2 Carleton University Scholarship Applicants

Prof. M.J. McDill, speaking as a member of the Canadian Scholarship Selection Committee, reported to Senate that its Science and Engineering sub-committee, had noticed a dearth of Carleton University applicants. Some of the scholarships these students are vying for are Commonwealth Scholarships and the Foreign Government Awards. She noted that the International Council for Canadian Studies sends out posters to universities but that she'd never seen any posted at Carleton. She suggested that the Awards Office alert students to these awards, adding that a link to their website might be helpful. She added that Carleton's international profile is on the rise for students wishing to study here.

The President agreed to bring this matter to the attention of the Academic and Research Committee.

Dr. J.W. ApSimon commented that for the Ontario Rhone-Alps Scholarship competition ten Carleton University students have been awarded scholarships out of 40 allocated.

At this point in the meeting, Senate went into Closed Session to consider the following matters.

14. Confidential Senate Minutes

It was MOVED (Mortimer, Stanford)

that Senate approve the Confidential Senate Minutes of 18 February 1999.

The Clerk noted that Prof. C.L. Tan should be listed in the "Attendance" and Ms G. Mutton in "Absent".

THE MOTION, to approve the minutes as amended, WAS CARRIED.

15. Business Arising from the Confidential Senate Minutes

There was none.

16. Report of Executive Action re Post-Graduation Change to a Student's Academic Record

The Clerk reported on Executive action taken in this regard (see Executive minutes 2472 #1 and Confidential Appendix A to those minutes).

There were no comments.

17. Other Confidential Business

There was none.

The meeting was adjourned at 3:25 p.m.