

**Minutes of a Meeting of the
Carleton University Senate
Held on Friday, 30 April 1999
at 2:00 p.m.
in the Senate Room, Robertson Hall**

R.J. Van Loon presiding

Attendance

F. Abele, G.S. Adam, K.S. Andonian, J.C. Armitage, R.C. Blockley, G.R. Carmody, C.H. Chan (Clerk), J.W. Chinneck, J. Clarkson, I. Craig, T.B. Dawson, J. DeBardleben, F. Dehne, B.S. Elliott, M. Foss, L. Frankel, B. Gianni, B. Gillingham, R.A. Goubran, R. Jeffreys, M. Langer, S. Lipsett-Rivera, M. Mac Neil, S.A. Mahmoud, R. Marlin, A.M. Maslove, K. Matheson, L.T.R. McDonald, R.J. Mesley, S.E. Mills, B.C. Mortimer, G. Mutton, S. Robinson, P.N. Rowe, C.L. Stanford, C.L. Tan, D. Thomson, P.J.S. Watson, D.R. Watt.

Regrets

J.W. ApSimon, B. Bienefeld, R. Benner, R. Bird, M. de Leeuw, D. Foreman, S. Godfrey, W.D. Jones, E. Kranakis, A. Kroeger, V. Kumar, L. Librande, M.J. McDill, I.W.V. Pringle, M.W. Smith, D.R. Thomas, R.S. Ward.

Absent

P. Attallah, J. Belfontaine, C. Betts, A.S. Haydon, C. Lundy, G. Park, D. Rosse, T.M. Smy, T. Wilson.

For Action

1. Question Period

There were no questions.

2. Minutes

The following sets of minutes were approved, as circulated:

Senate Minutes, 26 March 1999 (Stanford, Gillingham);

Executive Minutes, 22 April 1999 (Watson, Mahmoud).

3. Business Arising from the Minutes

There was none.

4. Report of the Senate Electoral Officer

The Clerk, as Electoral Officer, reported on the following matters:

4.1 Senate Elections: Faculty Seats

See Executive minutes 2477 #3.1.

4.2 Senate Executive Election

See Executive minutes 2477 #3.2.

4.3 Identification of a Senate Representative on the Board of Governors

See Executive minutes 2477 #3.3.

4.5 Joint Board/Senate Consultative Committee on the Selection of a Vice-President (Research and External)

See Executive minutes 2477 #3.4.

As a result of the balloting, Professors F. Abele and R.A. Goubran have been elected to the above-named Committee.

4.5 Special Appointments to Senate

See Executive minutes 2477-8 #4.

5. Report of the Senate Committee on Admission and Studies Policy re Clarification of the Policy for Challenge for Credit

Senate considered this Report, dated 12 April 1999 (Appendix A).

Prof. B.C. Mortimer, Chair of the Committee, introduced the Report.

It was MOVED (Mortimer, Watson)

that Senate approve the clarification of the policy for Challenge for Credit, as outlined in the Report (Appendix A).

Prof. J.C. Armitage stated that there should be a statement in the Calendar about whether or not experience gained during a work term could be challenged. Prof. Mortimer questioned the difference between a co-op work term or a summer job, asking how do you tell where a student learned something.

Mr. L. Stanford questioned the eligibility of a student's experience or training abroad. Prof. Mortimer stated that the policy does not explicitly make a statement on this, but that it doesn't matter where the student gained the experience.

Prof. R. Marlin queried the number of challenges that have occurred. Prof. Mortimer explained that they cannot track challenges in the student record data base. On the students academic record, it is recorded as "CH", however, if the student is unsuccessful, there is no record. He noted that there are not a large number of challenges.

Prof. Armitage queried the rationale for the removal the words "outside the University" from the existing policy. Prof. Mortimer explained that when we said "outside the University", this precluded someone from completing a non-credit certificate on campus, and therefore this means that it is not prohibited. He noted that the responsibility rests with the department/unit, subject to these rules.

Prof. J. DeBardleben questioned whether a student doing a research assistantship could challenge. Dean R.C. Blockley stated that this policy is restricted to the undergraduate division of the University.

THE MOTION WAS CARRIED ON DIVISION.

6. Annual Committee Reports

6.1 Computer Policy Committee

Senate considered this Report, dated 8 April 1999 (Appendix B).

Prof. R.A. Goubran, Chair of the Committee, outlined the Committee's Report.

Mr. Stanford question the statement about "numerous examples of systems that support the academic enterprise that have been broken for several years . . .". Prof. Goubran explained that there were several examples dealing with the registration process of students and accessing accounts.

Prof. S. Lipsett-Rivera noted that CUASA's Collective Agreement states that the University will provide the tools for academics to teach and she asked if this included computers. Dean P.J.S. Watson stated that he is involved with a group on teaching in an electronic world called the Teaching and Learning Round Table, and that these resources are being addressed by the Chief Information Officer.

6.2 Library Committee

Senate considered this Report, dated 5 April 1999 (Appendix C).

Prof. S.E. Mills, Chair of the Committee, drew Senate's attention to all of the concerns raised in the Report. The President stated that these matters are of grave concern to the Administration.

Dr. G.S. Adam noted that the base budget for the Library was increased last year by \$250,000. He noted that the Academic and Research Committee had received a report from the Library and that senior management would be devoting one session of its upcoming retreat to these matters.

Mr. M. Foss, University Librarian, noted that, contrary to what is cited in the Report, the library hours had not been changed. He stated that they have to find a way to make the change from printed subscriptions to the full-electronic equipment. He stated that chaos and uncertainty exists and that find a clear path through it is a real challenge.

Prof. DeBardeleben asked if the transition is expected to be a money saver. She commented that, in terms of new books, important publications are not available, adding that the book budget is severe in the humanities. Mr. Foss stated that with the transition there may be some gaps in the kind and amount of material, but they will pick up most of it.

The President commented that the Library, like everyone else, took some budgetary reductions, however, the problem is more with the inflation of costs. Universities just cannot afford scientific publications.

6.3 Committee on Student Awards

Senate considered this Report, dated 12 April 1999 (Appendix D).

There were no questions or comments.

6.4 Tenure Appeal Committee

Senate considered this Report, dated 19 February 1999 (Appendix E).

There were no questions or comments.

7. Reports of the Senate Academic Planning Committee

7.1 First Year Seminars

Senate considered this Report, dated 12 April 1999 (Appendix F).

Prof. R.B. Well, Co-Chair of the B.A. Council, was invited to join the meeting for discussion of this matter.

It was MOVED (Adam, Gillingham)

that the first year seminars be a required course in the B.A. and B.A. (Honours) programs.

Mr. Stanford commented on the complicated nature of the document. Dr. Adam stated that as these are first year courses, a student is normally free to withdraw from first year courses. These

first year seminars are a part of entry to the B.A. programs. Prof. Wells stated that none of this is Calendar language, but operational guidelines.

Mr. Stanford stated that he thought the first year seminars were intended to provide context and an orientation. The President stated that some students in the B.A. program already have a degree and have therefore demonstrated that they can do undergraduate work. There are, therefore, situations where a student is not required to take a first year seminar; these are guidelines. Dr. Adam added that there are common elements within each of the seminars.

Mr. J. Clarkson commented that if students do not have to pass the first year seminar then this undermines the intent.

Prof. M. Mac Neil stated that he supports the move in making first year seminars a requirement. His concern was with the Faculty Registrar's Offices having control over students wishing to withdraw and waiving the requirement. Prof. Wells stated that the staff in the FRO's do their job very well.

Mr. D. Thomson asked about the student who registers for the first year seminar, does not attend the classes and subsequently fails. Dr. Adam stated that if the student passes the four other first year credits, but not the first year seminar, they would remain in "good standing" but would not receive credit for the first year seminar.

Prof. R. Marlin commented that we have a very distinctive first year program, but if you allow students to not take these first years seminars, then we are no longer distinctive. Dr. Adam stated that this is a recommendation from those who administer and work in the first year seminars; this is a way of administering the requirement.

Prof. M. Langer stated that if this is not good for all students, then why make it mandatory. Dr. Adam stated that this merely tightens up what was the understanding of Senate in approving this in the first place.

THE MOTION WAS CARRIED ON DIVISION.

7.2 Academic Renewal

Senate received this Report, dated 16 April 1999 (Appendix G).

Dr. Adam noted that both Earth Sciences and French have submitted their reports.

8. Convocation Matters

Senate received this Report from the Marshal of Convocation (Appendix H).

There were no comments.

9. Report on the Activities of the Board of Governors

Senate received this Report for information and comment (Appendix I).

There were no comments.

10. Report of the Academic Colleague on the COU Meeting of 9 April 1999

Senate received this Report, dated 12 April 1999 (Appendix J).

There were no comments.

11. Report of Executive Action re Late Curricular and Related Changes for 1999-2000, School of Industrial Design

The Clerk reported on Executive action taken in this regard (see Executive minutes 2478 #6 and Appendix C to those minutes).

12. New Graduate Bursary

Senate received this Report for information and comment (see Executive minutes 2479 #11 and Appendix D to those minutes).

13. Other Business

There was none.

At this point in the meeting, Senate went into Closed Session to consider the following matters.

14. Report on Executive Action re Student Appeal/Petition

The Clerk reported on Executive action taken in this regard (see Executive minutes 2476 #1 and Confidential Appendix A to those minutes).

15. Report on Executive Action re Post-Graduation Change to a Student Record

The Clerk reported on Executive action taken in this regard (see Executive minutes 2476 #2 and Confidential Appendix B to those minutes).

16. Other Confidential Business

16.1 Candidate Presented Late for Winter 1999 Graduation

The Clerk report the details of this case (Confidential Appendix K) (see also Executive minutes 2464 #1 and Confidential Appendices A, B and C to those minutes).

17. Expression of Thanks to GSA President

Senate expressed its thanks to out-going President of the Graduate Student's Association, Mr. J. Clarkson.

The meeting was adjourned at 3:40 p.m.