

**Minutes of a Meeting of the Carleton University Senate
Held on Thursday, 1 June 2000 at 9:50 a.m.
in the Senate Room, Robertson Hall**

G.S. Adam presiding

Attendance

C. Anders, K.S. Andonian, J.W. ApSimon, J. Blenkinsop, R.C. Blockley, B. Burns, M. Caspi, C.H. Chan (Clerk), B.S. Elliott, M. Foss, M.F. Fox (Acting Dean, FASS), B. Gianni, B. Gillingham, S. Godfrey, R.A. Goubran, R. Jeffreys, V. Kumar, L. Librande, D. Long, C. Lundy, M. Mac Neil, S. Maguire, S.A. Mahmoud, A.M. Maslove, L.T.R. McDonald, S.A. McFee, S.E. Mills, B.C. Mortimer, G. Mutton, J. Oommen, J. Pratt, J. Ramisch, D. Rosse, P.N. Rowe, H. Schwartz, J. Shepherd, C.L. Tan, P.J.S. Watson, D.R. Watt, B. Wozniak.

Regrets

J.A. Brook, M. Dorland, B. Ford, D. Foreman, A.S. Haydon, S. Jetha, E. Kranakis, A. Kroeger, M. Langer, S. Phillips, R.J. Van Loon.

Absent

F. Abele, S. Al-Haddad, J.C. Armitage, P. Attallah, R. Bird, J. DeBardeleben, M. Glass, P. Goodfellow, D. Gorham, N. Hanna, F. Khan, G. Larose, S. Lipsett-Rivera, M. Makin, K. Matheson, M. Nakhla, C. Osmond, T.M. Smy.

1. Question Period

1.1 Distribution of the University Calendars

Dr. Adam, Acting Chair of Senate, read a question from Mr. S. Maguire on the above-noted matter (Appendix A).

Dean L. Librande stated that Mr. Maguire's suggestion was a good idea. However, the distribution of the Calendars to students must be centralized so that a hand-written record can be kept of students who have obtained their copy.

1.2 ATOP Programs

In response to a question from Prof. S. Godfrey as to any effects resulting from uncollected pledges towards the ATOP programs, Mr. D.R. Watt, Vice-President (Finance and Administration) stated that these will not affect the programs because the University exceeded the amount necessary to warrant a match of \$11.5M from the government.

2. Minutes

The following sets of minutes were approved (Chan, Maguire):

Senate Minutes, 5 May 2000;

Executive Minutes, 10 May 2000; and

Executive Minutes, 17 May 2000.

In connection with the Executive Minutes of 17 May, the Clerk noted the following corrections: p. 2507, Mr. J. Pratt should be listed in the attendance, and on p. 2508, item #2.3, the word "hear" should read "heard", at the end of the line of the second paragraph.

3. Business Arising from the Minutes

3.1 Report of the Committee to Review Summer School

In response to a question from Prof. L.T.R. McDonald on the above-noted matter, Dr. Adam stated that nothing further has been done as the planning has already occurred and the summer session. Mr. Watt added that the administration will review summer school that is under way and report to the Academic and Research Committee (ARC) in September, with a report to Senate to follow.

Prof. McDonald asked if the Report would go to the Faculties at any point. Mr. Watt stated that the first level of review would be at ARC, with the Deans.

Prof. McDonald then asked about summer teaching loads for faculty, noting that ITV courses are actually re-runs. Dr. Adam said that this question should be directed to the appropriate Dean.

3.2 Institute of Criminology and Criminal Justice

In connection with the Senate minutes of 5 May 2000 (p. 4509 #6), the Clerk noted that the Board of Governors, at its meeting of 25 May 2000, approved the creation of the above-noted Institute.

4. Report of the Senate Electoral Officer

The Clerk, as Electoral Officer, reported on the following matters:

4.1 Special Appointments to Senate

The Board of Governors, at its meeting of 25 May 2000, approved the special appointments of Prof. D. Forcese, Academic Colleague, and Mr. B. Ford, Alumni representative, on Senate.

4.2 Senate Executive Election

Prof. N. Luckyj has been elected to the Senate Executive for a three-year term from 1 July 2000 to 30 June 2003.

5. Committees

5.1 Committee Membership List for 2000-01

Senate considered this List, dated 17 May 2000 (Appendix B).

The Clerk explained that this list is not entirely complete as a result of student vacancies that would be filled over the course of the Summer and early Fall.

The Clerk also noted that the Senate Executive, at its meeting of 25 April 2000, unanimously agreed to recommend to Senate that Prof. B. Mortimer be re-appointed as Chair of the Senate Committee on Admission and Studies Policy, which is an exception to the rule that Chairs of Standing Senate Committees must be members of Senate.

It was MOVED (Chan, Watson)

that Senate approved the faculty component of the Committee Membership List for 2000-01 (Appendix B), including the Chairmanship of the Senate Committee on Admission and Studies Policy, and excluding the membership of the University Promotions Committee.

CARRIED.

5.2 University Promotions Committee

Senate considered a memorandum on the above-noted matter, dated 17 May 2000 (Appendix C).

It was MOVED (Chan, Mahmoud)

that, pursuant to Article 10.4(a) (i) of the Collective Agreement between the University and CUASA, Senate elect Professor F.O. Hampson for membership on the University Promotions Committee, effective 1 July 2000.

CARRIED.

5.3 Senate Tribunal

Senate considered a memorandum on the above-noted matter, dated 29 May 2000 (Appendix D).

It was MOVED (Chan, Maslove)

that Senate approve the membership of the Tribunal, as outlined in the memorandum (Appendix D).

CARRIED.

6. Reports of the Senate Academic Planning Committee

6.1 Joint Carleton/Trent Ph.D. Program in Canadian Studies

Senate considered this Report, dated 9 May 2000 (Appendix E).

Mr. S. Maguire enquired about the rationale for the B+ requirement for the two course requirements, expressing concern about grade inflation. Dean R.C. Blockley stated that the practice of the Faculty of Graduate Studies and Research is that it sets the minimum standards and departments/units are free to raise this. Prof. N. Luckyj, Director of the School of Canadian Studies, stated that this was discussed with Trent. As this will be the first Ph.D. program in Canadian Studies in Canada, there is a strong demand and strong students and therefore it should not be a problem to meet the requirements. Dean Blockley added that the number of Ph.D. programs and the quality of students is exceptionally high and performance is good.

Prof. B.S. Elliott commented on the length and precision of the field descriptions on p. 4 of the proposal, adding that the Calendar Language for the fields is rather vague. He suggested that an attempt be made to make the Calendar language more interesting. In connection with the Business Plan (Appendix E, p. X-1), he asked if the request for resources had been approved, and if so, as stated or modified. Prof. Luckyj stated that they have all been approved.

It was MOVED (Chan, Blockley)

that Senate approve the Report of the Senate Academic Planning Committee for a Joint Carleton/Trent Ph.D. Program in Canadian Studies, as outlined in the Report (Appendix E).

CARRIED.

6.2 Late Program Change for 2000-01, Faculty of Public Affairs and Management: Co-op Option in the B.P.A.P.M.

Senate considered this Report, dated 9 May 2000 (Appendix F).

It was MOVED (Chan, Maslove)

that Senate approve the late program change for 2000-01, as outlined in the Report (Appendix F).

Mr. Maguire questioned the fees, both course and co-op. Prof. E. Saunders explained that the co-op placement fee covers the half-credit fee.

Prof. S. Godfrey questioned the hiring priority for Work Term Study. Prof. Saunders stated that the hiring priority is for Canadian citizens and then landed immigrants.

THE MOTION WAS CARRIED.

6.3 Review Report on the Management Development Program for Women

Senate considered this Report, dated 9 May 2000 (Appendix G).

Dr. Adam explained that this program has been a great success and that no longer functions under the supervision of Senate. This explains the request for an end to further reviews.

It was MOVED (Chan, Maslove)

that Senate approve that the program continue without further report.

CARRIED.

7. Ancillary Report of the Senate Committee on Admission and Studies Policy on Academic Regulations of the University

Senate considered this Report, dated 9 May 2000 (Appendix H).

Dr. Adam reminded members of Senate of its previous debate on this matter, viz., that the second motion had been tabled (see Senate minutes 4510-11 #8 and Appendix D to those minutes).

Prof. B. Mortimer explained the Committee's recommendations as outlined in the Report (Appendix H). He stated that the Committee would be dealing with grading schemes soon, that the appeal process would be looked at in the Fall, the language on plagiarism would be updated, the matter of equivalencies and exclusions would be considered later, and the review of grades along with other items throughout the Summer and Fall.

In connection with the matter of the required CGPA in the Major, Prof. P.N. Rowe doubted the samples cited. He stated that for Queen's and Western, the graduation requirements for the general degree is 60% overall and 60% in the Major, adding that this would be comparable to a C- overall. He added that Toronto, McMaster, York, Trent, Wilfrid Laurier and Ottawa have no GPA required in the Major at all, only an overall GPA requirement. At Toronto, some departments have a Major GPA requirement. If we implement this report, our requirement to graduate would be much higher than any other university in Ontario, with the possible exception of Waterloo.

It was MOVED (Rowe, Mac Neil) AS AN AMENDMENT

that in Table #1 (p. 9, right-hand column) the numbers for Major and Core be made the same as for the numbers for the overall. C- to graduate in the Major;

that in Table #2 (p. 10, right-hand column) the numbers for the Minor be changed to 3.0, 3.5 and 4.0. C- is enough for a Minor, Concentration and Specialization; and

that in Table #3 (p. 12)--similar changes.

Prof. Mortimer questioned why the Honours students would not be affected as well as the General students. He noted that 76 out of 1,000 students would have been at risk under this regulation. On the matter of the other universities, he stated that they have their own culture and grades. The Committee's recommendation represents a consensus to increase the requirement in the Major for General students to 5.0.

Prof. M. Mac Neil commented that the number at risk, which is about 7%, is very significant. This puts us in with a small group of universities. He asked what we would accomplish by raising the standards. Prof. Mortimer explained that there are only four universities that have a GPA requirement and now we will be in line with two of them.

On the matter of the quality of the output, Prof. V. Kumar asked if this would have any impact on the Mclean's Survey. Dr. Adam stated that this would not affect the outcome as there are no output measures in the survey.

THE AMENDMENT WAS DEFEATED.

On the matter of Review of Grades, Prof. B. Gianni noted that in Architecture, this is not done by the instructor, and asked that this be taken under advisement.

Prof. Mac Neil questioned the use of ABS and DEF in the case of students who miss non-required final exams and were marked ABS. He asked if they would be entitled to a DEF. Prof. Mortimer and Dean L. Librande commented that such a situation would be very rare and could be dealt with by registrarial committees.

Prof. McDonald asked about the status of these new regulations. Prof. Mortimer stated that they would be in the Calendar for 2001, adding that this will be programmed in the Banner system.

Prof. McDonald questioned the regulations pertaining to review of grades and appeal of grades. Prof. Mortimer explained that the regulations on the appeal of grades would be those in the B.A. section of the Calendar. Dr. Adam added that there will be continuing deliberations on such matters. Prof. Mortimer stated that it is important to have a set of rules and that there are further developments that have to happen, adding that there will have to be a University appeal committee because the new regulations apply across the University. Prof. McDonald stated that under the new regime students will not be able to appeal their final grades. Prof. Mortimer stated that SCASP has already committed to dealing with this discussion. SCASP will look at review of grade, appeal committee, means for review, and their recommendations will be put before Senate.

Mr. Maguire commented on the last paragraph on p. 13 pertaining to special students, stated that as these students are not in a program, they cannot be suspended. He suggested amending this statement to change the word "suspended" to "prevented from registering for one year".

Prof. Elliott noted that the regulations governing a students program on p. 3 is contrary to what is listed on p. 1, item #3, and suggested that the Calendar language be amended.

On the matter of a Deferred, Prof. Mortimer explained that a student will have a number of days to apply for the Deferred status. The decision on the request for a deferral will not take place until the FGR has been received. Then the grade of "F, no deferred", and then no deferred will be allowed.

Prof. S.E. Mills commented on the different way the Minors are listed on pp. 4 and 12. Prof. Mortimer explained that this was debated with Faculty Board, adding that the minors vary in size.

Prof. Mills commented on the use of the words "basic familiarization" in connection with Minors on p. 4, stating that some of the mathematics courses will have to be raised to higher level courses.

THE MOTION WAS CARRIED.

Prof. Mortimer took the opportunity to thank the members of his Committee for their team effort. Senate concurred with a round of applause.

Dean Blockley stated that these regulations do not apply to students registered in graduate programs.

8. Annual Report of the Senate Computer Policy Committee

Senate received, for information and comment, this Report, dated 17 May 2000 (Appendix I).

9. OCGS Appraisal Results

The Clerk reported that the M.A. in Film Studies has been approved by OCGS as "good quality, with a report in 2003". Also, recently OCGS has approved the Joint Carleton/Trent Ph.D. Program in Canadian Studies and the M.Eng. and Ph.D. Programs in Environmental Engineering.

10. Other Business

10.1 Dr. John ApSimon

Dr. Adam noted that this was Dr. John ApSimon's last meeting of Senate as he would be retiring this summer. He noted that Dr. ApSimon had been an elected member of Senate for six years, followed by ex officio membership for ten years. Senate gave Dr. ApSimon a vote of thanks, and wished him good luck.

The meeting was adjourned at 11:35 a.m.

