

**Minutes of a Meeting of the Carleton University Senate
Held on Friday, 5 April 2002 at 2:00 p.m. in the Senate Room, Robertson Hall**

R.J. Van Loon presiding.

Attendance

G.S. Adam, F. Afagh, R.C. Blockley, J. Breakspear, J. Bright, C.H. Chan (Clerk), D. Cray, M. de Leeuw, M. Deline, S. Fai, D.P. Forcese, M. Foss, L. Frankel, A. Freedman, M. Glass, C.C. Gordon, G. Haider, F. Hamdullahpur, B. Jarosz, E. Keillor, E. Lai, K.T. Law, L. Librande, M. Mac Neil, S.A. Mahmoud, K. Manning, A.M. Maslove, G. McKnight, S.E. Mills, M. Nakhla, J. Nordenstrom, L. Pal, D. Petriu, S. Phillips, I. Pringle, J. Ramisch, S. Robinson, J. Scott, I. Stakenvicius, J.K. Torrance, P.J.S. Watson, D.R. Watt, B. Wright.

Regrets

J. Blenkinsop, J.A. Brook, T. Coates, F. Dehne, R. Donaldson, L. Duxbury, B. Ford, D. Howe, J. Kovalio, A. Kroeger, V. Kumar, D. Long, G. MacIsaac, B. McNally, G. Mutton, J. Patterson, Z. Pick, A. Ritter, A. Rounce, D. Russell, J. Shore, R. Thomas.

Absent

J.C. Armitage, M. D'Angelo, M. McGinn.

1. Question Period

1.1 Budget for 2002-03

The President announced that the Board of Governors had approved the operating and ancillary budgets for 2002-03.

Mr. D.R. Watt, Vice-President (Finance and Administration) then reported on some of the particulars contained in the budgets.

1.2 Projected Enrolments for 2002-03

The President then reported that the first-year student number for 2002-03 was expected to be 4,450, which represents a 6 or 7% increase, or 300 new students. He noted that applications are up 16% in the Province, and Carleton's first choice numbers are up 22%. He then spoke about the discounting of the incremental BIU's, noting that our budget is prepared with the assumption that the discount on next year's BIU's will be 50%. The major "downside" risk is getting enough students. The major "upside" risks are that the Federal Government will pay indirect costs into research budgets, and that the Province will put money in to cover full average costs. He noted that there is no provision in the Provincial grant for inflation.

The President then noted that, as a result of the Province's failure to increase grants to cover inflation, the student/faculty ratios, currently at 20/1, could rise to 21.5/1 with the maximum number of students from the double cohort.

1.3 International Student Support

In response to a question from Mr. J. Nordenstrom on the announced additional support for international students who are here, Mr. Watt stated that he has asked Ms D. Brown, Director of Student Life Services, for a proposal on this matter.

1.4 Research Funding

Dr. F. Hamdullahpur, Vice-President (Research), made the following announcements: Carleton is the recipient of the NSERC Northern Research Chair; out of 75 new NSERC applications, 69 were successful; awarded a major NSERC equipment grant of almost \$1 M for the Faculty of Science; successful SSHRC applications are up 37% for \$2 M worth of funding.

Dean R.C. Blockley, Faculty of Graduate Studies and Research, noted that of this year NSERC doctoral fellowships, 38 out of 47 were successful, and for SSHRC, last year was 5 out of 36, and this year there are 10 in the first round, with 6 in the second round.

1.5 Announcement of a New Chancellor

The President announced that the Board of Governors, at its meeting of 28 March 2002, approved the appointment of The Right Honourable Ramon Hnatyshyn as Chancellor for a three year term, beginning on 1 July 2002.

2. Question Period

2.1 Limits of International Students in Programs

Ms J. Breakspear raised the question of whether academic units have the capacity to limit the number of international students they admit to their programs (Appendix A).

Ms S. Gottheil, Associate Vice-President (Enrolment Management), responded that individual academic units cannot and do not make such decisions on their own, adding that these decisions are made by the senior academic administration, in consultation with the units, but in the broader context of enrolment planning.

Dean Blockley added that, at the graduate level, that is a decision made by departments to increase the number of international students.

3. Minutes

The following sets of minutes were approved, as circulated (Watson, Mahmoud):

Confidential Senate Minutes, 1 March 2002;
Senate Minutes, 1 March 2002;
Email Poll Executive Minutes, 12-14 March 2002; and
Executive Minutes, 27 March 2002.

4. Business Arising from the Minutes

There was none.

5. Report of the Senate Electoral Officer

Senate received a written report from the Clerk as Electoral Officer (Appendix B).

6. Report of the Senate Academic Planning Committee on the Network Technologies Stream of the Bachelor of Information Technology Program

Senate considered this Report, dated 8 March 2002 (Appendix C).

It was MOVED (Adam, Mahmoud)

that Senate approve the program structure of the Network Technologies Stream of the Bachelor of Information Technology Program, as outlined in the Report (Appendix C).

It was noted that Calendar language will be considered at a later date.

Mr. J. Nordenstrom asked if this program falls within the regulated or deregulated fees for programs. Mr. Watt stated that it would be an unregulated fee program, to which the President stated that the fees would be in the region of regulated programs.

Prof. B. Jarosz, in questioning the required physics courses, stated that as .107 and .108 are non-calculus courses, .103 and .104, or possibly .101 and .102, would be better suited. Dean S.A. Mahmoud stated that the Calendar description for these courses will be written by the Department of Physics.

The Clerk of Senate, Prof. C.H. Chan, commented that this is a very tightly packed program and students will need to progress well. He noted the absence of regulations developed for completion of the program, stating that the Senate Committee on Admission and Studies Policy will need to be consulted on this matter.

THE MOTION WAS CARRIED.

7. Report of the Senate Committee on Admission and Studies Policy re Admission Requirements for the Bachelor of Information Technology

Senate considered this Report, dated 5 March 2002 (Appendix D).

It was MOVED (Adam, Mahmoud)

that Senate approve the Admission Requirements for the Bachelor of Information Technology, as outlined in the Report (Appendix D).

CARRIED.

Dean Mahmoud expressed appreciation for the many people who worked diligently on the collaboration of this proposal. The President, in turn, thanked Dean Mahmoud for his work on this project. Members of Senate concurred with a round of applause.

8. Report of the Senate Academic Planning Committee re Creation of an Integrated Science Institute

Senate considered this Report, dated 8 March 2002 (Appendix E).

It was MOVED (Adam, Chan)

that Senate approve the creation of an Integrated Science Institute, as outlined in the Report (Appendix E), effective 1 July 2002.

CARRIED.

9. Report of the Integrative Review Committee re Programs Reviewed in 1999-2000 and 2000-01

Senate received, for information and comment, the above-noted Report (Appendix F).

The Clerk noted that undergraduate program review started seven years ago, adding that the Integrative Review Committee, which reports through the Senate Academic Planning Committee, works on behalf of Senate. He then drew Senate's attention to Attachment E to the Report, which is the schedule of programs that will be reviewed in the future.

10. Report on the Activities of the Board of Governors

Senate received, for information and comment, the above-noted Report (Appendix G).

There were no comments.

11. Report on Executive Action re Rescission and Retroactive Awarding of a Degree

The Clerk reported on Executive action taken in this regard (see Executive minutes 2558 #1 and Confidential Appendix A to those minutes, and 2559 #1).

There were no comments.

12. Report on Executive Action re Entry Requirements for the Minor in Business

Senate received, for information and comment, the above-noted Report, dated 27 March 2002 (Appendix H) (see also Executive minutes 2561 #7).

There were no comments.

13. New Graduate Scholarships and Awards

Senate received, for information and comment, a Report on the above-noted matter, dated 14 March 2002 (Appendix I) (see also Executive minutes 2561 #5).

There were no comments.

14. OCGS Appraisal Results

The Clerk reported on the following Results (Appendix J):

14.1 Joint M.A.Sc./M.Eng./Ph.D. in Mechanical and Aerospace Engineering

The Clerk reported that the above-noted programs have been classified as "good quality".

14.2 M.A./Ph.D. in Political Science

The Clerk reported that the above-noted programs have been classified as "good quality, with report".

14.3 M.A. in History—Field of Public History

The Clerk reported that the above-noted field has been approved to commence.

15. Other Business

15.1 Changes to the Academic Schedules for 2002-03

The Clerk reported on the following changes to the Academic Schedules for 2002-03 that had been approved by Senate on 7 December 2001, viz., Graduate Calendar, change the date of 11 May to 10 May, and for the Undergraduate Calendar, change the dates of 13-25 June to 12-14 June (see Senate minutes 4622 #15 and Appendix I to those minutes; and Executive minutes 2551 #5).

It was MOVED (Chan, Adam)

that Senate approve the above-noted changes to the Academic Schedules for 2002-03.

CARRIED.

15.2 Spring Convocation 2002

The Clerk of Senate, as Marshal of Convocation, made the following announcements about recipients of honorary degrees:

- Tim Brodhead (LL.D.), Thursday June 13 at 10:00 a.m. (Faculty of Arts and Social Sciences);
- David Farr (LL.D.), Thursday, June 13 at 2:00 p.m. (Faculty of Arts and Social Sciences);
- John Morgridge (LL.D.), Friday, June 14 at 10:00 a.m. (Faculty of Engineering and Design);
- Richard Karp (D.Sc.) and Alois Raffler (M.Sc.), Friday, June 14 at 2:00p.m. (Faculty of Science);
- Russell Mills (LL.D.), Saturday, June 15 at 10:00 a.m. (Faculty of Public Affairs and Management); and
- Louise Frechette (LL.D.), Saturday, June 15 at 2:00 p.m. (Faculty of Public Affairs and Management).

High School Teaching Awards will be given to:

- Guy Beaudoin of St. Pius X High School, on Friday, 14 June at 2:00 p.m.; and
- Ed Chippior of Madawaska Valley District High School, on 13 June at 10:00 a.m.

The meeting was adjourned at 3:25 p.m.