

**Minutes of a Meeting of the Carleton University Senate
Held on Thursday, 30 May 2002 at 9:55 a.m.
in the Senate Room, Robertson Hall**

G.S. Adam presiding.

Attendance

F. Afagh, J.C. Armitage, J. Blenkinsop, R.C. Blockley, J. Breakspear, J. Bright, C.H. Chan (Clerk), D. Cray, M. D'Angelo, F. Dehne, M. de Leeuw, R. Donaldson, M. Foss, L. Frankel, G.F. Goodwin (Acting Dean, FASS), G. Haider, F. Hamdullahpur, E. Keillor, V. Kumar, T. Law, L. Librande, M. Mac Neil, S.A. Mahmoud, A.M. Maslove, B. McNally, S.E. Mills, B. Mortimer (Acting Dean, Science), G. Mutton, J. Patterson, D. Petriu, I. Pringle, S. Robinson, D. Russell, J. Shore, J.K. Torrance, D.R. Watt, B. Wright.

Regrets

J.A. Brook, T. Coates, L. Duxbury, S. Fai, D.P. Forcese, A. Freedman, C.C. Gordon, D. Howe, B. Jarosz, J. Kovalio, A. Kroeger, D. Long, K. Manning, G. McKnight, M. Nakhla, L. Pal, S. Phillips, Z. Pick, J. Ramisch, A. Ritter, A. Rounce, J. Scott, R.J. Van Loon, P.J.S. Watson.

Absent

M. Deline, B. Ford, M. Glass, E. Lai, G. MacIsaac, M. McGinn, I. Stakenvicius, R. Thomas.

1. Question Period

1.1 Banner Update

In response to a question from Ms J. Breakspear on the status of the Banner system, dated 28 May 2002 (Appendix A), Dean L. Librande stated that we are currently in a period of assessing our progress and how well we will do in the future. He added that assessment will continue into the Spring of 2003. He noted that web registration is not going to occur for this Fall and therefore Touchtone registration will be used one more time.

2. Touchtone Course Numbers

In response to a question from Ms Breakspear on the above-noted matter, Prof. Mortimer stated that both the old and new course numbers are being provided in the RICS, but Touchtone will use the old numbering system.

3. Availability of the Calendar for 2002-03

In response to another question from Ms Breakspear on the above-noted matter (see Appendix A), Prof. Mortimer noted that there will be three versions of the Calendar—paper, web and CD; the printed Calendar is at the press now and will be available before the end of June, the web version is almost ready, and the RICS booklet by 9 July.

4. Student Code of Conduct

In response to a question on the above-noted matter (see Appendix A), Dr. G.S. Adam stated that the University has studied some Codes from other universities, and is considering one for Carleton. Dean Librande noted that some of the elements already exist in the Calendar. He pointed to the Human Rights document and items on discrimination and harassment. All groups on campus will be asked to comment on the Code of Conduct.

5. Status of Plagiarism Cases

In response to a question from Mr. J. Bright on the above-noted matter, Prof. D. Russell stated that most of the cases have been resolved, but some are still under discussion but should be concluded in a week.

1. Minutes

The following sets of minutes were approved, as circulated (Mahmoud, Shore):

Senate Minutes, 5 April 2002;

Email Executive Minutes, 24 April to 14 May 2002;

Executive Minutes, 21 May 2002.06.26

2. Business Arising from the Minutes

There was none.

3. Report of the Senate Electoral Officer

The Clerk, as Electoral Officer, reported on several election matters (see Executive minutes 2563-4 #1).

4. Report of the Senate Academic Planning Committee re Certificate in

Nunavut Public Service Studies

Senate considered this Report, dated 8 May 2002 (Appendix B).

It was MOVED (Chan, Maslove)

that Senate approve the Certificate in Nunavut Public Services Studies as outlined in the Report (Appendix B).

Dean Maslove expressed appreciation to Prof. F. Abele for all of her work on this new Certificate. He noted that this Certificate follows the form of the Certificate in Public Service Studies. It will be fully funded before registrations will begin which is expected as early as this Fall.

In response to a question from Prof. F. Afagh as to the length of the program, Dean Maslove stated that students will take one to one and a half credits per year as they will be working in the government at the same time.

THE MOTION WAS CARRIED.

5. Graduate Faculty Board Motion re Plagiarism or Other Instructional

Offences

Senate considered documentation on the above-noted matter, dated 8 May 2002 (Appendix C).

Dr. Adam commented that as this Motion affects the By-Laws of the University, the Executive proposed that Senate table the motion, and convey it to the Senate Committee on Admission and Studies Policy with a request that it consult with Faculty Boards and the Students Associations, and to bring forward a recommendation.

It was MOVED (Chan, Mutton)

that Senate approve the motion as outlined in the documentation (Appendix C).

It was MOVED (Mahmoud, Russell) AS A MATTER OF PROCEDURE

that the above motion be tabled.

THE PROCEDURAL MOTION WAS CARRIED.

6. Annual Senate Committee Reports

1. Education Equity Committee

Senate received, for information and comment, the above-noted Report, dated 4 May 2002 (Appendix D).

There were no comments.

2. Senate Financial Review Committee

Senate considered this Report, dated 19 May 2002 (Appendix E).

In introducing the Report, Prof. S.E. Mills, Chair of the Committee, stated that the Committee dealt with three major issues.

It was MOVED (Mills, Armitage)

that Senate approve Motion #1, as outlined in the Report (Appendix E, p. 2).

Dr. Adam noted that the report on retention had just been reviewed at the recent senior management retreat, and there are several actions that will be addressed in the Fall. It is expected that by October there will be several recommendations come forward. He noted that the Report has not yet been released.

THE MOTION WAS CARRIED.

It was MOVED (Mills, Armitage)

that Senate approve Motion #2, as outlined in the Report (Appendix E, p. 2).

Dr. Adam noted that this matter is also covered in the Report on Retention. Dean Librande added that this motion reflects a concern we have had for a number of years.

THE MOTION WAS CARRIED.

It was MOVED (Mills, Armitage)

that Senate approve Motion #3, as outlined in the Report (Appendix E, p. 2).

Dr. Adam commented that Carleton's retention rates are low.

Prof. Mortimer noted that the Senate Committee on Admissions and Studies Policy would have the responsibility of monitoring the effects of the new rules.

THE MOTION WAS CARRIED.

With regard to Recommendation #1 (Appendix E, p. 2), Dr. Adam stated that we do receive BIU's for Summer School. Prof. J.C. Armitage commented that Carleton was always above the corridor, adding that it is not clear how much funding will be brought into Carleton with the new formula. It was agreed to change the recommendation to state that Summer School, in order to be viable, should be self-funding, and it was AGREED to receive this as the Recommendation.

It was MOVED (Mills, Armitage)

that Senate approve Motion #4, as outlined in the Report (Appendix E, p. 2).

With regard to the impact of first year seminars, Dr. Adam stated that the Retention Report attributes that it is higher because of these courses.

On the matter of the high school curriculum, Ms S. Gottheil, Associate Vice-President (Enrolment Management), commented that the perception is that students are not doing as well in high school under the new curriculum, especially in Mathematics. She noted that the Ministry is conducting a study of the two grade 11 cohorts which indicates that the marks between the two cohorts are comparable.

THE MOTION WAS CARRIED.

3. Report of the Senate Library Committee

Senate received, for information and comment, this Report, dated 3 April 2002 (Appendix F).

There were no comments.

4. Student Awards

Senate received, for information and comment, this Report, dated 8 May 2002 (Appendix G).

There were no comments.

5. Tenure Appeal

Senate received, for information and comment, this Report, dated 15 April 2002 (Appendix H).

There were no comments.

6. University Government Committee

Senate received, for information and comment, this Report, dated 8 May 2002 (Appendix I).

Prof. C.H. Chan, Chair of the University Government Committee, commented that now this Report has been received by Senate, it forms a working document for the Committee. He noted that there are no substantial changes other than some editing and gender neutral language. This Report will now be submitted to the Board of Governors for their records as well.

7. Computer Policy

Senate received, for information and comment, this Report, dated May 2002 (Appendix J).

There were no comments.

7. Report on the Activities of the Board of Governors

Senate received, for information and comment, this Report (Appendix K).

There were no comments.

8. Report of the Academic Colleague on the COU Meetings of 25-26 April 2002

Senate received, for information and comment, this Report (Appendix L).

There were no comments.

9. New Graduate Awards

Senate received, for information and comment, documentation on the above-noted matters, dated 25 April 2002 (Appendix M).

There were no comments.

10. New Undergraduate Awards

Senate received, for information and comment, documentation on the above-noted matters, dated 24 April 2002 (Appendix N).

There were no comments.

11. Report on Executive Action re Late Minor Course Changes for 2002-03,

Faculty of Graduate Studies and Research

The Clerk reported on Executive action taken in this regard (see Executive minutes 2564 #5 and Appendix B to those minutes).

There were no comments.

12. OCGS Appraisal Results—M.A. in Political Economy, M.A. in Legal Studies, and M.A./Ph.D. in Sociology

The Clerk reported on the above-noted Results, dated 21 May 2002 (Appendix O).

There were no comments.

13. Schedule of Senate and Executive Meetings for 2002-03

Senate received, for information and comment, the above-noted Schedule (Appendix P).

14. Committee Membership Lists for 2002-03

Senate received, for information and comment, this List, dated 29 May 2002 (Appendix Q).

15. Other Business

1. University Promotions Committee

The Clerk reported that Prof. J.J. Healy's term on the above-noted Committee would expire as of 30 June 2002, adding that Prof. S.G. Wilson has been nominated to fill this vacancy.

It was therefore MOVED (Chan, Goodwin)

that, pursuant to Article 10.4 (a) (i) of the Collective Agreement between the University and CUASA, Senate elect Prof. S.G. Wilson for membership on the University Promotions Committee, effective 1 July 2002.

CARRIED.

The meeting was adjourned at 11:10 a.m.