

**Minutes of a Meeting**  
**of the**  
**Carleton University Senate**  
**Held on Friday, 28 March 2003**  
**at 2:00 p.m.**  
**in the Senate Room, Robertson Hall**  
**(Subject to Confirmation)**

G.S. Adam presiding.

**Attendance**

F. Afagh, R. Barber, J. Blenkinsop, R.C. Blockley, J. Breakspear, J. Bright, J.A. Brook, C.H. Chan (Clerk), D. Cray, S. Dalby, F. Dehne, M. de Leeuw, R. Donaldson, M. El-Moussa, S. Fai, D.P. Forcese, M. Foss, L. Frankel, B. Gillingham, J.-G. Godin, C.C. Gordon, D. Howe, R. Jeffreys, P. Kalyniak, P. Keen, E. Keillor, J. Kovalio, V. Kumar, K.T. Law, L. Librande, D. Long, K. March, A.M. Maslove, G. McKnight, H. Meghani, F. Michel, B. Mortimer, L. Pal, D. Petriu, Z. Pick, S. Robinson, A. Rounce, D. Russell, M. Shams, M. Smith, S. Solowski, E. Sonley, G. Soule, M. Sutherland, R. Thomas.

**Regrets**

P. Attallah, F. Dehne, L. Duxbury, B. Ford, F. Hamdullahpur, B. Jarosz, G. Larose, F. Rajae, A. Ritter, J. Shore, R.J. Van Loon, D.R. Watt, B. Wright.

**Absent**

T. Coates, G. Haider, G. MacIsaac, S.A. Mahmoud, I. Stakenvicius, C. Stanford.

**1. Question Period**

**1. Policies for Displays on Campus**

In response to a question from Prof. R. Thomas on the above-noted matter (Appendix A), Dean L. Librande stated that this is a

difficult issue, and the particular display in question was in Baker Lounge in the Unicentre, which fall under the purview of CUSA, who have rules on the need to book space and time, and what is expected. He noted that the material in question was not properly documented, but this was eventually taken care of. He noted that the University generally has concern for security and safety; posters were not approved and most were taken down. It is a matter that concerns the University but the focus was on safety and security. Mr. J. Bright, President of CUSA, commented that there is a protocol and set of rules and policies for Baker Lounge, and that these will continue to be monitored.

## **2. Ph.D. Tuition Waived at UBC**

Prof. V. Kumar commented on an article in the *National Post* on the above-noted matter (Appendix B). He asked about the funding at Carleton for graduate students, claiming that this has never been a priority issue for the past six or seven years. He expressed concern about graduate and doctoral programs at Carleton, and asked if the University is considering any further help in this regard.

Dr. G.S. Adam, Acting Chair, noted that the issue is the level of support and not tuition, and we have increased the level of scholarships to top up assistantships. Dean Blockley noted that tuition waivers are in fact scholarships in many universities.

## **3. Undergraduate Teaching Assistants**

In response to a question from Ms. A. Rounce on the above-noted matter, Dr. Adam stated that there will be a very substantial spike in first year enrolment as a result of the double cohort, with an anticipated increase of 1,100 in first year. In four years time we will be back down again to 4,700 first year students. Undergraduate teaching assistant growth will partly be reflected in the growth of the undergraduate student population, adding that money has been allocated to the Deans to support seniors and undergraduate teaching assistants. Dean Blockley noted that he is in a position to convert some of the undergraduate TA's to graduate TA's.

## **4. International Student Tuition Fee Increase**

Ms. A. Rounce queried the 16.8% tuition fee increase for international students in Engineering. Dean Blockley stated that he is less concerned about the fee than he is about support for these students.

## **1. Minutes**

The following sets of minutes were approved, as circulated (Mortimer, Gordon):

Confidential Senate Minutes, 12 February 2003;

Senate Minutes, 12 February 2003;

Email Executive Minutes, 12-18 February 2003;

Email Executive Minutes, 17-28 February 2003;

Executive Minutes, 20 March 2003.

## **2. Business Arising from the Minutes**

### **1. Admission Requirements for the Certificate in French Language Teaching and Learning**

In connection with the Senate minutes of 12 February 2003 (p. 4685-6 #5 and Appendix A to those minutes), the Clerk reported being in receipt of a statement on Admission Requirements for the above-noted Certificate, dated 13 February 2003 (Appendix C), noting that it is the same as for the other two French Certificates.

### **2. Fine-Tuning of Program Requirements for the B.Sc. Honours**

#### **Program in Geology with a Concentration in Vertebrate Paleontology and Paleoecology**

In connection with the Senate minutes of 12 February 2003 (p. 4685-6 #5 and Appendix A to those minutes), Senate received, for information and comment, documentation on the above-noted matter, dated 26 March 2003 (Appendix D).

### **1. Report of the Senate Electoral Officer**

The Clerk, as Electoral Officer, reported on several electoral matters (see Executive minutes 2590-01 #2).

### **2. Honorary Ranks**

Senate reconsidered documentation on the above-noted matter, dated 28 November 2003 (Appendix E; see also Senate minutes 4678-9 #16 and Appendix L to those minutes).

On the question of practices elsewhere Dean Blockley noted that there are a large range of practices, but that it strongly felt that our practices should be moved towards the norm and away from the fringe.

It was MOVED (Blockley, Mahmoud)

that Senate approved the recommendations contained on page 2 of the Report on Honorary Ranks (Appendix E).

In response to a question as to how many this change would affect this year, Dr. Adam stated that there will be 11 retirements, but not all are full Professors.

THE MOTION WAS CARRIED.

### **3. Reports of the Senate Committee on Admission and Studies Policy**

#### **1. Revised Motions on the Undergraduate Petition and Appeal Process**

Senate considered documentation on the above-noted matter, dated 11 March 2003 (Appendix F; see also Senate minutes 4676-7 #12.1 and Appendices E, F and G).

Prof. B. Mortimer, Chair of the Senate Committee on Admission and Studies Policy, re-introduced this item (Appendix G).

It was MOVED (Mortimer, Librande)

that Senate approve Motion #1, as outlined on p. 4 of the Report (Appendix F).

Prof. G. McKnight, Secretary of the Arts and Social Sciences Faculty Board, commented that these are essentially the same proposals that Senate saw in December 2002, and reiterated FASS's concerns.

Prof. Mortimer commented that the Transitions Appeal Committee will continue to try to formulate policy.

CARRIED.

It was MOVED (Mortimer, Librande)

That Senate approve Motion #2, as outlined on p. 4 of the Report (Appendix F).

CARRIED.

It was MOVED (Chan, Gordon)

that Senate approve the Calendar Language for Academic Petitions and Appeals, as outlined on pp. 4-5 of the Report (Appendix F), with exclusion of the last sentence.

CARRIED.

At this point in the meeting Dr. Adam bid farewell, on behalf of Senate, to the outgoing Dean of the Faculty of Public Affairs and Management, Dean A.M. Maslove, whose term as Dean would end on 31 March 2003.

## **2. Redefining Attempts**

Senate considered a Report on the above-noted matter, dated 11 March 2003 (Appendix H).

It was MOVED (Mortimer, Librande)

that Senate approve the changes to these regulations, as outlined in the Report (Appendix H).

CARRIED.

## **3. Residency Rules**

Senate considered a Report on the above-noted matter, dated 11 March 2003 (Appendix I).

It was MOVED (Mortimer, Librande)

that Senate approve the changes to the Residency Rules, as outlined in the Report (Appendix I).

Prof. C.C. Gordon suggested that University of Ottawa credits be counted towards Carleton credits. Prof. Mortimer stated that the Committee will look at this matter. Prof. Chan stated that it is explicit in the agreement between the two universities.

CARRIED.

## **4. Academic Performance Evaluation for Special Students**

Senate considered a Report on the above-noted matter, dated 11 March 2003 (Appendix J).

It was MOVED (Mortimer, Librande)

that Senate approve the clarification of the Academic Performance Evaluation for Special Students, as outlined in the Report (Appendix J).

CARRIED.

## **5. Regulations Governing a Student's Program**

Senate considered a Report on the above-noted matter, dated 12 March 2003 (Appendix K).

It was MOVED (Mortimer, Librande)

that Senate approve the Calendar Language for Regulations Governing a Student's Program, as outlined in the Report (Appendix K).

Mr. R. Donaldson noted the need for a reference to a "Calendar" in item #4.2.2.

Under item 4.2.3, the Clerk noted that students have the choice by submitting an "Action Form".

It was noted that the word "Calendar" should always be capitalized when used in Calendar language.

THE MOTION, with the above notations, WAS CARRIED.

## **7. Policies on Student Non-Instructional Misconduct**

Senate tabled the above-noted document, dated 22 January 2003 (Appendix L), for discussion at its next meeting.

## **8. Annual Report of the Senate Financial Review Committee**

Senate tabled the above-noted Report, dated 18 March 2003 (Appendix M), for discussion at its next meeting.

## **9. Report on the Activities of the Board of Governors**

Senate received, as an item for information and comment, the above-noted Report (Appendix N).

There were no comments.

## **10. Report on Executive Action re Late Changes for 2003-04, Faculty of**

### **Graduate Studies and Research**

The Clerk reported on Executive action taken in this regard (see Executive minutes 2592 #4 and Appendix F to those minutes).

#### **11. Report on Executive Action re Late Undergraduate Changes for 2003-04**

The Clerk reported on Executive action taken in this regard (see Executive minutes 2588 # 1 and Appendix A to those minutes, and Executive minutes 2589 #1 and Appendix A to those minutes).

#### **12. Report on Executive Action re Correction to the Academic Schedules for 2003-04**

The Clerk reported on Executive action taken in this regard (see Executive minutes 2588 #3 and Appendix C to those minutes).

#### **13. Report on Executive Action re Post-Graduation Changes to Academic Records**

The Clerk reported on Executive action taken in this regard (see Executive minutes 2590 # 1 and Confidential Appendices A and B to those minutes).

#### **14. Report of the Academic Colleague on the COU Meeting of 13-14 February 2003**

Senate received, as an item for information and comment, the above-noted Report (Appendix O).

There were no comments.

#### **15. New Graduate Scholarships and Awards**

Senate received, as an item for information and comment, the above-noted Report, dated 10 February 2003 (see Executive minutes 2593 #7 and Appendix G to those minutes).

There were no comments.

#### **16. OCGS Appraisal Results: M.A. in Anthropology**

The Clerk reported on the OCGS Appraisal Results for the M.A. in Anthropology, which was "good quality, with a report in September 2005" (Appendix P).

#### **17. Appointment Made Contrary to the Advertising Policy**

The Clerk reported on an appointment made in this regard (Appendix Q).

## **18. Other Business**

### **1. Farewell to the Outgoing Student Presidents**

Dr. Adam, on behalf of Senate, bid farewell to the two outgoing student Presidents, Ms A. Rounce (G.S.A.) and Mr. J. Bright (CUSA), and thanked them for their contributions throughout their tenure.

The meeting was adjourned at 4:50 p.m.