

**Minutes of a Meeting**  
**of the**  
**Carleton University Senate**  
**Held on Thursday, 1 May 2003**  
**at 2:00 p.m.**  
**in the Senate Room, Robertson Hall**  
**(Subject to Confirmation)**

R.J. Van Loon presiding.

**Attendance**

J. Blenkinsop, R.C. Blockley, J. Breakspear, C.H. Chan (Clerk), D. Cray, S. Dalby, M. de Leeuw, R. Donaldson, M. El-Moussa, S. Fai, L. Frankel, B. Gillingham, E. Glinksky, C.C. Gordon, K. Graham, F. Hamdullaphur, D. Howe, B. Jarosz, R. Jeffreys, P. Kalyniak, P. Keen, E. Keillor, V. Kumar, D. Long, S.A. Mahmoud, K. March, G. McKnight, B. Mortimer, D. Petriu, F. Rajae, A. Ritter, S. Robinson, M. Shams, R. Shigeishi (Acting Dean, Science), J. Shore, M. Smith, E. Sonley, D.R. Watt, B. Wright.

**Regrets**

G.S. Adam, R. Barber, J.A. Brook, T. Coates, L. Duxbury, D.P. Forcese, M. Foss, J.-G. Godin, D. Howe, K.T. Law, L. Librande, H. Meghani, L. Pal, Z. Pick, S. Solowski, C. Stanford, M. Sutherland, R. Thomas.

**Absent**

F. Afagh, P. Attallah, K. Bryce, T. Coates, G. Haider, J. Kovalio, G. Larose, G. MacIsaac, F. Michel, D. Russell, G. Soule, I. Stakenvicius.

**1. Welcome to the Two New Student Presidents**

On behalf of the Senate, the President welcomed the two new student Presidents, Mr. Ezequiel Glinksky, GSA, and Kimberly Bryce, CUSA.

## **2. Question Period**

### **1. Enrolment for Fall 2003**

The President reported that the provincial government was planning a press conference for the following day to announce what could be construed as a victory over the double cohort—sufficient space for 7,000 additional applicants from Ontario high schools, which will produce a total of 69,000 spaces and accommodate 68% of applicants (the average rate for the last several years). Our share is 4,110, which will more than likely be closer to 3,600. The grants to universities will be further increased by the announced quality assurance fund, of which Carleton's share will be \$3.5 to \$4 M.

On the matter of the quality assurance fund, Prof. V. Kumar noted that 60% of the money is to be used for the hiring of faculty and staff, and asked if this fund will continue beyond the next four years. The President stated that it is expected that the funding will continue but no assurance is golden, adding that it is as sure as our base funding.

The President drew Senate's attention to a COU document distributed at the meeting, called "Ranking Ontario Provincial Funding Support against Other Jurisdictions" (Appendix A). While our basic government grants are still very low compared to other jurisdictions, at last our relative situation is improving. He noted that the high school grades in both the new and old cohorts are virtually the same which puts these students on a equal footing for university.

### **2. Offers of Admission for Limited Enrolment Programs**

In response to a question from Ms J. Breakspear on the above-noted matter, Ms S. Gottheil, Associate Vice-President (Enrolment Management), stated that because of this year's increased cohort, we are not sure of what funding we would be getting, so we have been very conservative in our offers of admission. As a result of the implementation of Banner, more checking is required, which takes more time. As of last Friday, 5,000 offers were sent out.

### **3. Out of Province Applications to Carleton University**

Prof. A. Ritter asked about the number of out of province applications in light of Ontario's double cohort. Ms Gottheil stated that they are currently down a bit, but it is expected that they will end up about the same as last year.

#### **4. Offers of Admission at the Graduate Level**

Prof. C.C. Gordon noted that we are slower at sending out offers of admission at the graduate level. Dean R.C. Blockley stated that they are late because of Banner training, adding that it takes longer to input the data for Banner as more information is required.

#### **1. Minutes**

The following sets of minutes were approved (Mahmoud, Smith):

Senate Minutes, 28 March 2003;

Email Poll Executive Minutes, 14 to 18 April 2003;

Executive Minutes, 22 April 2003;

Email Poll Executive Minutes, 24 to 28 April 2003.

In connection with the Email Poll Executive minutes, the Clerk noted that Ms A. Rounce should be added to the list of "Members who responded", and that the page number should read "2598".

#### **2. Business Arising from the Minutes**

##### **1. Policies on Student Non-Instructional Misconduct**

In connection with the Senate minutes of 28 March 2003 on the above-noted matter (p. 4694 #7 and Appendix L to those minutes), the President noted that this matter was not on today's agenda as Dean L. Librande was unable to attend the meeting. This matter will be considered at the next meeting of Senate.

Ms J. Breakspear commented that few student senators would be attending the next Senate meeting, and requested that this matter be put off until the first Senate meeting in the Fall. The President agreed to refer this request to the Senate Executive.

##### **2. Report of the Senate Committee on Admission and Studies Policy re**

###### **Requirements for Admission to Special Studies**

The President stated that the above-noted Report was being removed from discussion at today's meeting as it was felt that more information was needed prior to Senate's consideration.

#### **1. Report of the Senate Electoral Officer**

The Clerk, as Electoral Officer, reported on several election matters (see Executive minutes 2595 #1).

## **2. Annual Report of the Senate Financial Review Committee**

Senate considered the above-noted Report, dated 18 March 2003 (Appendix B).

Prof. A. Ritter, Chair of the Senate Financial Review Committee, introduced his Committee's Report.

The President thanked Prof. Ritter and his committee for their Report. On the matter of graduate programs, he noted that the University recognizes that this is a very important area for us, noting that we have a very good ratio of graduate and undergraduate students; over the last two years we have put quite a bit of money into graduate student support, with an additional \$300,000 for next year.

Dean Blockley also congratulated the Committee for their Report, especially for placing graduate studies so importantly. He noted that they have allocated an increased amount of money for graduate students. He added that we have to consider where we will position ourselves. He stated that Recommendation #3 is extremely important. He concluded his comments by saying that offers of admission should include offers of support.

It was MOVED (Kumar, Long)

that Senate receive the Annual Report of the Senate Financial Review Committee (Appendix B).

It was understood that any motions stemming from this Report would be considered as "Notice of Motions" and considered at the next meeting of Senate.

THE MOTION WAS CARRIED.

## **3. Report of the Senate Committee on Admission and Studies Policy re Three**

### **Failures Limit**

Senate considered this Report, dated 15 April 2003 (Appendix C).

Prof. B. Mortimer, Chair of the Senate Committee on Admission and Studies Policy, introduced this Report.

It was MOVED (Mortimer, Wright)

that Senate approve the Calendar language for the three failures limit, as outlined in the Report (Appendix C).

Prof. G. McKnight stated that the Arts and Social Sciences Faculty Board is concerned with implementation of this, in particular, how students who entered under the old rules will be treated. Prof. Mortimer stated that this is a rule for new students, but the policy concerning transition falls under another Committee.

Prof. Gordon asked what statute of limitations there were for the initial failures. Prof. Mortimer that this is handled in the Admissions Office and is approximately 10 years.

THE MOTION WAS CARRIED.

#### **4. Report of the Ad Hoc Committee on the Protocols relating to the**

##### **Re-Appointment of the President**

Senate considered the above-noted Report, dated 7 April 2003 (Appendix D).

Prof. D. Long, Chair of the Ad Hoc Committee, introduced the Report.

It was MOVED (Long, McKnight)

that Senate request the Board of Governors to amend the protocols relating to the re-appointment of the President, as outlined in the Report (Appendix D).

Prof. Chan noted that gender-neutral language should be used in the new regulations, viz., (c) should read "she/he" instead of "he".

Prof. S. Robinson questioned restricting the membership of the Committee to members of Senate, instead of members appointed by the Senate. Prof. Long stated that the rationale for this was that it was viewed as a better way of Senate having control.

CARRIED.

#### **5. Report on the Activities of the Board of Governors**

Senate received, for information and comment, the above-noted Report (Appendix E).

There were no comments.

#### **6. Report on Executive Action re Late Changes for 2003-04, Faculty of**

##### **Graduate Studies and Research**

The Clerk reported on Executive action taken in this regard (see Executive minutes 2596 #5 and Appendix B to those minutes).

## **7. Schedule of Senate and Senate Executive Meetings for 2003-04**

Senate received, for information and comment, the above-noted schedule (Appendix F).

There were no comments.

## **8. New Graduate Scholarships and Awards**

Senate received, for information and comment, documentation on the above-noted matter (see Executive minutes 2594 and Appendix A to those minutes).

There were no comments.

## **9. Report of the Joint Board/Senate Consultative Committee on the Selection of a Chancellor**

Senate received, for information and comment, the above-noted Report (Appendix G).

There were no comments.

## **10. Appointment Made Contrary to the Advertising Policy**

The Clerk reported on the above-noted matter (Appendix H).

## **11. Other Business**

### **1. New and Revised Undergraduate Awards**

Senate received, for information and comment, documentation on the above-noted matter (see Executive minutes 2598 #1 and Appendix A to those minutes).

In connection with the Jonathan Davis Memorial Scholarship, it was noted that Mr. Davis' degree should read "B.Sc. Honours".

### **2. Approval Process for the New M.A.Sc. in Biomedical Engineering**

Prof. B. Jarosz raised a question on the above-noted matter (Appendix I).

The Chair undertook to look into this matter and report back to Senate at its next meeting.

The meeting was adjourned at 4:15 p.m.

