

Minutes of a Meeting
of the
Carleton University Senate
Held on Thursday, 2 June 2005
at 10:00 a.m.
in the Senate Room, Robertson Hall
(Subject to Confirmation)

R.J. Van Loon presiding.

Attendance

J. Armitage, R.C. Blockley, A. Brook, C.H. Chan, S. Dalby, G. Davis, R. Donaldson, C. Dornan, L. Fontein, M. Fox, T. Garvey, B. Gianni, B. Gillingham, J.-G. Godin, K. Graham, F. Hamdullahpur, A. Harrison, R. Holton, D. Howe, R. Jeffreys, T. Jennissen, P. Kalyniak, Z. Khan, R. Laird, R. Liu, A. Loiselle, S.A. Mahmoud, F. Michel, B. Mortimer, M.H. Ogilvie, L. Pal, S. Robinson, J.J. Salinas, K. Schwartz, M. Smith, A. Tierney, D.R. Watt.

Regrets

C. Arcand, P. Attallah, L. Bertossi, M. Brown, V. Dehejia, L. de la Gorgendiere, S. Fai, M. Foss, M. Garneau, A. Jacobs, G. Larose, R. Lifeso, D. Long, G. MacIsaac, I. Marsland, A. Matrawy, G. McKnight, A. Turcotte, Y. Zhao.

Absent

M. Atanya, J. Breakspear, L. Cohen, L. Coombs, L. Frankel, R. Hafez, K. March, C. Neumann, S. Pal, T. Phillips, A. Ramirez, C. Saab, M. Shams, S. Solowski, C. Wienand.

1. 1. Chair's Remarks

1.1 1.1 Provincial Budget

The President reported on the results of the May 8th Provincial Government budget, noting that it is “good for Universities”. It is a multi-year financial framework, with a large increase going to student financial assistance. He noted that all unfunded students would be funded within three years, adding that

currently 6.4% do not elicit grant money. There will be a substantial increase in graduate student capacity; \$120 M will go to improving the quality of the student experience; \$200 M, one time, to deal with deferred maintenance; \$100 M to create endowments for graduate scholarships (\$6.6 M for Carleton); multi-year accountability for increased funding with the establishment of a Higher Education Quality Council; the budget was mute on tuition fees; for 2005-06 there will be an increase of about 12% in the provincial grant and 8% for next year.

The Board of Governors has approved the budget; it increases our on-going funding by \$7.5 M above balance level, and \$28 to 29 M on one time expenditures; for 1 July 2006, we will add about 40 faculty positions; some increase in the number of graduate students, but not undergraduate; fiscal money goes to \$5.5 M for Carleton's part of the competition for graduate spaces; rebuilding of the former Science Technology Centre space in Herzberg for laboratory and research space; an expansion to the Life Sciences Research Centre; additional money for into library acquisitions, and increase the base as well.

2. 2. Question Period

There were no questions

3. 3. Minutes

The following sets of minutes were approved, as circulated: (Graham, Mahmoud):

Senate Minutes, 29 April 2005;
Executive Minutes, 24 May 2005.

4. 4. Business Arising from the Minutes

4.1 4.1 Learning Commons

In connection with the Senate Minutes of 29 April 2005, p. 4798, #1.3, Learning Commons, Prof. R. Laird questioned the recommendations of the Learning Commons Steering Committee, noting some discrepancies: Information Desk reduced in size and moved; space for printers; the removal of the first row of stacks from the third floor; where there would be open space on the fourth floor and what would be displaced. He asked for assurances on the promises made in the nine-point plan that books would not be displaced.

Ms A. Tierney, Dean of Student Affairs, spoke to the recommendations of the Steering Committee, which was the result of a number of meetings. She noted that Physical Plant needed the details in order to begin construction; there were detailed meetings with the architect; the plans are for increased open space and printer space on the fourth floor; learning support group gave a sense of what would be nice in the area; coffee bar was low priority; it is an on-going process in

meetings with the architect; graduate students have been asked for their input into the graduate reading room.

Prof. M.H. Ogilvie asked what is left to be done once Phase I has been implemented, to which Dr. A. Harrison, Provost and Vice-President (Academic), stated that the whole operation will be reviewed. He noted that the Librarian, Mr. M. Foss, would be stepping down at the end of December so no changes until his replacement has been found.

4.2 4.2 New and Revised Undergraduate Scholarships and Awards

In connection with item #11, p. 4803, the Clerk noted that the Dr. John Adjeleian Undergraduate Scholarship pertains to only one discipline, unlike the graduate scholarship, which annually alternates between two.

5. 5. Report of the Senate Electoral Officer

The Clerk, as Electoral Officer, reported on the results of the confirmation ballot for Special Appointments to Senate (see Executive minutes 2659 # 3.1).

6. 6. Committee Memberships for 2005-06

Senate considered the above-noted list, dated 24 May 2005 (Appendix A).

It was MOVED (Pal, Mortimer)

that Senate ratify the Committee memberships as outlined in the list (Appendix A).

CARRIED.

7. 7. Report of the Senate Academic Planning Committee re New Bachelor of Engineering Program in Biomedical and Electrical Engineering

Senate considered the above-noted Report (Appendix B), along with a memorandum from the Provost and Vice-President (Academic), dated 31 May 2005 (Appendix C), and email from the Dean of Science, dated 20 May 2005 (Appendix D), and a memorandum from the Library, dated 25 May 2005 (Appendix E).

Dr. Harrison, in introducing the program, noted that Senate was being asked to approve it in principle only at this time.

It was MOVED (Mahmoud, Godin)

That Senate approve the new Bachelor of Engineering Program in Biomedical and Electrical Engineering in principle, as outlined in the Report (Appendix B).

Prof. Laird noted the inclusion of Mathematics; Chemistry and Biology courses are included in the program, along with one elective, and asked if there was any provision to give FASS or PAM the extra resources to meet this demand. He noted that engineering students cannot take ITV courses. Dr. Harrison stated that it is not expected that there will be extra demand, as they are not increasing the number of Engineering students.

Prof. A. Brook commented on the new space noted on page 10 of the Report (Appendix B). Dean Mahmoud stated that this is part of the strategic plan through a CFI grant.

THE MOTION WAS CARRIED.

8. 8. Reports of the Senate Academic Planning Committee and the Integrative Review Committee

8.1 8.1 The Undergraduate Program Review Committee

Senate considered the above-noted Report, dated 24 May 2005 (Appendix F).

It was noted that the Senate Executive unanimously agreed to recommend to Senate the approval of this restructured Committee (see Executive minutes 2659 #5.1)

It was MOVED (Mortimer, Godin)

that Senate approve the recommendation contained in the Report (Appendix F).

CARRIED.

8.2 8.2 Undergraduate Program Initiation, Termination and Review

Senate considered the above-noted Report, dated 3 May 2005 (Appendix G).

It was MOVED (Mortimer, Harrison)

That Senate approved the three recommendations contained on p. 1 of the Report (Appendix G).

Prof. Brook asked how this process would differ from that of the Senate Academic Planning Committee. Prof. Mortimer stated that this new Committee would give support to units developing programs.

Prof. P. Kalyniak asked about the frequency of undergraduate program review. Dr. Harrison stated that the question of frequency was not part of the document as we are staying with the same cycle and not, at the moment, changing.

Prof. Kalyniak asked if there should be come coordination with graduate program review. Dean R.C. Blockley stated that they proposed that it be timed at the same as OCGS, however, it was felt best to keep them separate.

THE MOTION WAS CARRIED.

9. 9. Report of the Senate Committee on Admission and Studies Policy re Regulations for Special Students taking Undergraduate Courses

Senate considered the above-noted Report, dated 3 May 2005 (Appendix H).

It was MOVED (Mortimer, Graham)

that Senate approve the changes to the Regulations for Special Students taking Undergraduate Courses (Appendix H).

CARRIED.

10. 10. Generic Exchange Credits

Senate considered a Report on the above-noted matter, dated 19 April 2005 (Appendix I).

It was MOVED (Mortimer, Blockley)

that Senate approve the changes to Generic Exchange Credits as outlined in the Report (Appendix I).

THE MOTION WAS CARRIED.

11. 11. Annual Committee Reports

11.1 11.1 Computer Policy Committee

Senate received, for information and comment, the above-noted Report, dated April 2005 (Appendix J).

The President noted that the issues listed on page 2 of the Report, under Feedback Received, are under advisement of the administration. In connection with the

matter of the Role of the SCPC, the President suggested that the Senate Executive would be the governing body to look at this if it is determining to change the mandate.

Prof. C. Dornan noted that action was being sought in this Report. The President stated that these matters would be referred to the Board or the Academic and Research Committee.

11.2 11.2 Library Committee

Senate received, for information and comment, the above-noted Report, dated 13 April 2005 (see Senate minutes 4802, #8.2 and Appendix D to those minutes).

11.3 11.3 Student Awards

Senate received, for information and comment, the above-noted Report (Appendix K).

12. 12. Appointment of a Clerk of Senate

The President reported that the Senate Executive is recommending the temporary appointment of Prof. Brian Mortimer as Clerk of Senate.

It was MOVED (Harrison, Mahmoud)

that Senate appoint Prof. Brian Mortimer as Clerk of Senate, *pro tem*.

CARRIED.

13. 13. Empowering Motion

It was MOVED (Chan, Ogilvie)

that the Executive be empowered to act for Senate on urgent items of regular business during the months of June, July and August; notice of any meetings of the Executive held under this authority (except those called for the purposes of the Executive dealing with its own regular business) must be given to all members of Senate who may attend and vote; any action taken under this authority is to be reported to Senate at the 30 September 2005 meeting, for information and comment.

CARRIED.

14. 14. Report on the Activities of the Board of Governors

Senate received, for information and comment, the above-noted Report (Appendix L).

Prof. Ogilvie noted that the Board of Governors would consider the Senate Library motion early in 2006 when the new Chief Librarian has been appointed.

15. 15. Report of the Academic Colleague on the COU Meeting of 26-27 May 2005

Senate received, for information and comment, the above-noted Report (Appendix M).

There were no comments.

16. 16. Appointments Made Contrary to the Advertising Policy

The Clerk reported on five appointments made in this regard (Appendix N).

17. 17. Other Business

17.1 17.1 Farewell to Prof. Chong Chan as Clerk of Senate

The President took this opportunity to speak to the accomplishment of Prof. Chan during his tenure as Clerk of Senate and Marshal of Convocation over the last nine years. He thanked Prof. Chan by saying he was wonderful to work with as keeper of the rules, filler of 100's of positions; scrutineer of curriculum; operator of the Senate's many Committees; and Marshal of Convocation. In his role as Clerk, Prof. Chan had the confidence of everybody, worked closely with senior administration, with cool blood, had the ability to remain calm, with a lot of endurance. He was always capable of seeing the big picture, and yet never lost sight of the details. Senate concurred with the President's sentiments with a round of applause.

Dean S. Mahmoud spoke of Prof. Chan's earlier career in Engineering, beginning in 1976. He spoke of Prof. Chan's outstanding accomplishment in Electrical Engineering, and he continued to be active in the Faculty of Engineering during his term as Clerk. He thanked Prof. Chan on behalf of the Faculty, students and staff.

17.2 17.2 Farewell to the President as Chair of the Senate

Dean Blockely took this opportunity to acknowledge the contributions of Dr. R.J. Van Loon as President and Chair of Senate during the course of the last nine years. Senate concurred with a round of applause.

The meeting was adjourned at 11:40 a.m.