

Student Name:	Student ID Number:
Course:	Instructor:
Course component(s) (e.g. essay, final exam):	Weight:
Academic Term & Year:	
Date work submitted:	
For cases of suspected plagiarism and unauthorized collaboration only – Approximate percentage of essay that is plagiarized or where collaboration occurred:	
If any circumstances caused a delay in reporting this allegation, please explain:	
<p>Check the type of suspected academic integrity violation, and attach the requested information as appropriate.</p> <p><input type="checkbox"/> <b>Misrepresentation</b> (e.g., fake medical certificates, other fake documentation)</p> <ul style="list-style-type: none"> <li>• Attach an electronic copy of the fake document and any related correspondence.</li> </ul> <p><input type="checkbox"/> <b>Plagiarism</b></p> <p>Attach:</p> <ul style="list-style-type: none"> <li>• An electronic copy of the original assignment, with plagiarized passages highlighted. Number the plagiarized passages, e.g. 1, 2, 3.</li> <li>• An electronic copy of the source materials, with source passages highlighted. Number the source passages, e.g. 1, 2, 3.</li> </ul> <p><input type="checkbox"/> <b>Unauthorized collaboration</b> (e.g., two students submitting the same assignment)</p> <ul style="list-style-type: none"> <li>• Attach electronic copies of the course work in question</li> </ul> <p><input type="checkbox"/> <b>Tests and examinations</b></p> <ul style="list-style-type: none"> <li>• Attach a statement from the proctor describing the incident in detail, i.e., what the student(s) were alleged to have done and the steps taken by the proctor(s)</li> </ul> <p><input type="checkbox"/> <b>Impersonation</b> (one person pretending to be another person)</p> <ul style="list-style-type: none"> <li>• Attach a statement describing the incident/evidence</li> </ul> <p><input type="checkbox"/> <b>Assisting in an academic integrity violation</b> (e.g., one student allows for another student to copy their work)</p> <ul style="list-style-type: none"> <li>• Attach electronic copies of the course work in question</li> </ul> <p><input type="checkbox"/> <b>Other</b></p> <ul style="list-style-type: none"> <li>• Attach a separate statement describing the suspected violation, and include electronic copies of any supporting documentation</li> </ul>	
<input type="checkbox"/> Attach an electronic copy of the course outline	
<input type="checkbox"/> Is there any information that may assist the Associate Dean in making a decision on this case? If so, please attach a separate statement.	

**Statement from Chair/Director:**

I have reviewed the evidence and I agree with the instructor's concerns. We are asking you to investigate.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_