

School for Studies in Art and Culture TA Excellence Award Nomination Guidelines

What is a TA Excellence Award?

- The School for Studies in Art and Culture is pleased to announce the 1st annual TA Excellence Award. TA Excellence Awards will be awarded to one exceptional TA in each of the School's disciplines: Art History, Film and Music.
- The award recognizes TAs that show excellence in supporting undergraduate students in their learning experience at Carleton.
- Nominations will be collected for the Fall and Winter semesters and awarded in the Spring.
- The winners will receive a Letter of Recognition from the Director of the School and have their names displayed on a TA Excellence plaque.

Nomination Process

- We are seeking nominations from undergraduate students and from Film, Art History and Music faculty (please note that Faculty may only submit one nomination per semester). Students may nominate more than one TA, and TAs may be nominated by more than one student.
- Nomination forms are available on the School for Studies in Art and Culture website | <http://www2.carleton.ca/ssac/>
- Please complete the nomination form submit it on line or by e-mail to SSACTAMentor@carleton.ca
- The deadline for nominations is April 1, 2010.

Selection Criteria

The TA Excellence Award Committee will review all nominations and make a decision based on the following criteria:

- **Teaching Skills:** Teaching ability demonstrated in tutorials, office hours or guest lectures;
- **Communication:** Quality of communication with students or the instructor (e.g., in office hours, email communication, etc.);
- **Inspiration:** Ability to stimulate, engage or provoke thought;
- **Grading:** Quality of grading in terms of fairness, promptness, helpfulness and relevance of feedback/comments;
- **Other:** Any other qualities demonstrating commitment to teaching or grading.