

## Department Information

Title  Dean of \_\_\_\_\_  University Librarian  University Governance Secretary  
 Director of Athletics  Art Gallery Director

\_\_\_\_\_  
Name

## Declaration

I declare that the gift described herein has been received by \_\_\_\_\_ name of department  
and that the gift is suitable for use by the University and will be placed in the following location:

\_\_\_\_\_

## Description of Gift

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date