

**CARLETON UNIVERSITY COMMITTEE ON
QUALITY ASSURANCE
Cyclical Review of the undergraduate and graduate programs
in Anthropology
Executive Summary and Final Assessment Report**

This Executive Summary and Final Assessment Report of the cyclical review of Carleton's undergraduate and graduate programs in Anthropology are provided pursuant to the provincial Quality Assurance Framework and Carleton's Institutional Quality Assurance Process (IQAP).

EXECUTIVE SUMMARY

The undergraduate and undergraduate and graduate programs in Anthropology reside in the Department of Sociology and Anthropology, a unit administered by the Faculty of Arts and Social Sciences.

As a consequence of the review, the programs were categorized by Carleton University's Senate Quality Assurance and Planning Committee (SQAPC) as being of good quality. (Carleton's IQAP 7.2.12).

The External Reviewers' report offered a very positive assessment of the programs. Within the context of this positive assessment, the report nonetheless made a number of recommendations for the continuing enhancement of the programs. These recommendations were productively addressed by the Director of the Department of Anthropology, the Dean of the Faculty of Arts and Social Sciences and the Dean of the Faculty of Graduate and Postdoctoral Affairs in a response to the External Reviewers' report and Action Plan that was submitted to SQAPC on February 20th, 2020.

Department/School/Institute Name
Unit Response to External Reviewers' Report & Action Plan
Programs Being Reviewed: Undergraduate and Graduate Programs in Anthropology
Approved by Dean: include title/date
October 23rd, 2019

Note: This document is made available for public posting on the Vice- Provost's website.

Introduction & General Comments

Please include any general comments regarding the External Reviewers' Report.

[Sample Text: The Department/School/Institute was pleased to receive the Reviewers' very positive External Reviewers' report on [date]. This report was shared with our faculty and staff, and we are committed to the continual improvement of our programs to enhance the student, staff, and faculty experience. This document contains both a response to the External Reviewers' Report and an Action Plan (Section B) which have been created in consultation with the Dean(s).

For each recommendation, a category has been applied indication one of the following responses:

Recommendations agreed to unconditionally;
Recommendations agreed to if additional resources permit;
Recommendations not agreed to.

Calendar Changes

If any of the action items you intend to implement will result in calendar changes, please describe what those changes will be. To submit a formal calendar change, please do so using the Courseleaf system.

UNIT RESPONSE AND IMPLEMENTATION PLAN

Programs Being Reviewed:

External Reviewer Recommendation & Categorization	Action Item	Owner	Timeline	Will the action described require calendar changes? (Y or N)
<p>1. Space (Concern).</p> <p>If there is an increase in the number of graduate students, CIs and faculty positions in the future, the space situation could become more difficult and the lack of space harder to manage. (External Reviewers' Report p.4)</p>	<p><i>Continue to make space requests</i></p>	<p><i>Chair (who makes requests for resources)</i></p>	<p><i>2019-21</i></p>	<p><i>No</i></p>
<p>2. Program Learning Outcomes Assessment Plan. (Concern).</p> <p>Use a tool that would combine assessment with support for post-graduation transitioning while simultaneously providing a component of experiential learning. (External Reviewers' Report p.4)</p>	<p><i>Develop tools to survey graduates (and to ascertain possible future placement opportunities)</i></p>	<p><i>Chair and faculty members responsible for finalizing our Assessment Plan for Undergraduate and Graduate programs</i></p>	<p><i>2019-20</i></p>	<p><i>No</i></p>

<p>3. Program Learning Outcomes Assessment Plan. (Concern).</p> <p>Make more use of the Graduate Transition Assistant MENTOR who is already advising students completing the PhD. (External Reviewers' Report p.4)</p>	<p><i>Seek further funds from various Carleton offices to continue this position.</i></p>	<p><i>Graduate Transition Assistant Mentor and Chair (who makes requests for resources)</i></p>	<p><i>2019-20</i></p>	<p><i>No</i></p>
<p>4. Program Learning Outcomes Assessment Plan. (Concern).</p> <p>Find suitable placements, then manage and oversee them. (External Reviewers' Report p.5)</p>	<p><i>Apply for extension of the Instructor position.</i></p>	<p><i>Instructor and Chair (who makes requests for resources)</i></p>	<p><i>Continuous</i></p>	<p><i>No</i></p>
<p>5. Program Learning Outcomes Assessment Plan. (Concern).</p> <p>Develop a way and find resources to systematically track recent graduates at all levels. (External Reviewers' Report p.5)</p>	<p><i>Start the process to track recent graduates in 2019-20 and seek more resources to continue the Transitions Mentor and to extend the contract of the Instructor.</i></p>	<p><i>Chair (who makes requests for resources)</i></p>	<p><i>Continuous</i></p>	<p><i>No</i></p>
<p>6. Program Learning Outcomes Assessment Plan. (Concern).</p> <p>Establish a network of alumni. (External Reviewers' Report p.5)</p>	<p><i>Start the process to establish a network of alumni and seek more resources to continue the Transitions Mentor and to extend the contract of the Instructor.</i></p>	<p><i>Graduate Transition Assistant Mentor, Instructor and Chair (who makes requests for resources)</i></p>	<p><i>Continuous</i></p>	<p><i>No</i></p>

<p>7. Moving to Full Strength. (Opportunity)</p> <p>Take advantage of the opportunity to reach full strength in terms of allotted full-time faculty positions. (External Reviewers' Report p.6).</p>	<p><i>We have received approval to hire a new tenure-track assistant professor position to replace the retired full professor.</i></p> <p><i>Seeking several Faculty positions:</i></p> <ul style="list-style-type: none"> <i>* retirements replacement;</i> <i>* create a permanent position for Instructor;</i> <i>* shared position with School of Indigenous and Canadian Studies</i> 	<p><i>Chair (who makes requests for resources)</i></p>	<p><i>2019-2021</i></p>	<p><i>No</i></p>
<p>8. Engaged Anthropology (Opportunity)</p> <p>Consider extending the focus on 'engaged anthropology' to all degree levels, including undergraduate and MA. (External Reviewers' Report p.6)</p>	<p><i>As part of a proposal to start a new Community Engaged Minor housed in Sociology & Anthropology, in 2020-21 we will be piloting a fourth year course in "Engaged Anthropology" that we will also assess in light of having this as the theme of our undergraduate programs.</i></p>	<p><i>Undergraduate and graduate committees in Anthropology and Chair (who makes requests for resources)</i></p>	<p><i>2019-21</i></p>	<p><i>Likely</i></p>
<p>9. Anthropology and Indigenous Studies and Faculty</p> <p>Be an effective ally for the expansion of indigenous</p>	<p><i>We will set up a group within Anthropology and/or the larger Department to discuss how we can implement the CUISIC</i></p>	<p><i>Entire department, chair, undergraduate and graduate committees in Anthropology</i></p>	<p><i>Ongoing</i></p>	<p><i>Potentially</i></p>

studies and numbers of indigenous faculty at Carleton. (External Reviewers' Report p. 6)	<i>recommendations.</i> <i>We seek faculty hire shared with the School of Indigenous and Canadian Studies.</i>			
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