

**CARLETON UNIVERSITY COMMITTEE ON
QUALITY ASSURANCE
Cyclical Review of the undergraduate and graduate programs
in Film Studies
Executive Summary and Final Assessment Report**

This Executive Summary and Final Assessment Report of the cyclical review of Carleton's undergraduate and graduate programs in Film Studies are provided pursuant to the provincial Quality Assurance Framework and Carleton's Institutional Quality Assurance Process (IQAP).

EXECUTIVE SUMMARY

The undergraduate and graduate programs in Film Studies reside in the School for Studies in Art and Culture, a unit administered by the Faculty of Arts and Social Science.

As a consequence of the review, the programs were categorized by Carleton University's Senate Quality Assurance and Planning Committee (SQAPC) as being of good quality. (Carleton's IQAP 7.2.13-7.2.14).

The External Reviewers' report offered a very positive assessment of the programs. Within the context of this positive assessment, the report nonetheless made a number of recommendations for the continuing enhancement of the programs. These recommendations were productively addressed by the School for Studies of Art and Culture and the Dean of the Faculty of Arts and Social Science in response to the External Reviewers' report and Implementation on Plan that was submitted to SQAPC on February 09, 2023.

Film Studies
Unit Response to External Reviewers' Report & Implementation Plan
Programs Being Reviewed: Undergraduate and Graduate Programs

Note: This document is forwarded to Senate, the Quality Council and posted on the Vice- Provost's external website.

Introduction & General Comments

Please include any general comments regarding the External Reviewers' Report.

We are pleased with the very positive review of our programs which was a welcome endorsement of the quality of our programs, faculty and students. We are honoured that our reviewers committed such considerable time, serious effort and diligence to their work, and we are grateful for the thoughtful recommendations they have made. Our responses follow.

For each recommendation **one** of the following responses must be selected:

Agreed to unconditionally: used when the unit agrees to and is able to take action on the recommendation without further consultation with any other parties internal or external to the unit.

Agreed to if additional resources permit: used when the unit agrees with the recommendation, however action can only be taken if additional resources are made available. Units must describe the resources needed to implement the recommendation and provide an explanation demonstrating how they plan to obtain those resources. In these cases, discussions with the Deans will normally be required and therefore identified as an action item.

Agreed to in principle: used when the unit agrees with the recommendation, however action is dependent on something other than resources. Units must describe these dependencies and determine what actions, if any, will be taken.

Not agreed to: used when the unit does not agree with the recommendation and therefore will not be taking further action. A rationale must be provided to indicate why the unit does not agree (no action should be associated with this response).

Calendar Changes

If any of the action items you intend to implement will result in calendar changes, please describe what those changes will be. To submit a formal calendar change, please do so using the Courseleaf system.

Hiring

Where an action item requires additional hiring (faculty or staff) the owner should at minimum include the Dean of the faculty and member of the unit.

UNIT RESPONSE AND IMPLEMENTATION PLAN

Programs Being Reviewed: Film Studies

Prepared by (name/position/unit/date): Gunnar Iversen/Professor/School for Studies in Art and Culture/November 17, 2022

External Reviewer Recommendation & Categorization	Unit Response (choose only one for each recommendation): 1- Agreed to unconditionally 2- Agreed to if additional resources permit (describe resources) 3- Agreed to in principle 4- Not agreed to Rationales are required for categories 2, 3 & 4	Action Item	Owner	Timeline	Will the action described require calendar changes? (Y or N)
<p>Increase funding to attract MA students. Funding offers must be competitive with other universities in the region.</p> <p>Opportunity to build upon the strengths of this very impressive program by attracting more graduate students.</p>	<p>2. Agreed to if additional resources permit. (Funding packages for MA students that makes Film Studies at Carleton able to compete with other Canadian MA Film programs).</p>	<p>We fully endorse this recommendation, which has been referred to the Graduate Supervisor, who will discuss the matter with the Faculty of Graduate and Postgraduate Affairs (FGPA), which is ultimately responsible for graduate student funding packages.</p>	<p>Grad Supervisor and FGPA.</p>	<p>2022-2023</p>	<p>N</p>
<p>Implement equitable protocols for faculty to access teaching release for service and research projects that exceed normal research and service expectations.</p> <p>Concern. Faculty are encouraged to undertake major research projects or campus-wide service initiatives, but are not being supported to do so. If faculty are disincentivized to pursue these opportunities, the university and program will be negatively impacted.</p>	<p>2. Agreed to if additional resources permit. (More incentives for faculty who either get big grants or faculty who do extra service in the form of teaching release).</p>	<p>We fully endorse this recommendation, which has been referred to the SSAC Director, who will discuss the matter with the Dean of the Faculty of Arts and Social Sciences, who is ultimately responsible for course releases.</p>	<p>SSAC Director and Dean of FASS.</p>	<p>2022-2023</p>	<p>N</p>

<p>Infrastructure upgrades both in terms of adequately soundproofed and appropriately equipped rooms must continue to be a priority not only for film studies, but game studies courses as well.</p> <p>Weakness. The infrastructure issues from soundproofing, to lights that won't dim, and lack of a dedicated game studies space diminishes the teaching and learning environment.</p>	<p>2. Agreed to if additional resources permit. (More resources to necessary infrastructure upgrades and the continuation of the lab necessary for Game Studies).</p>	<p>We fully endorse this recommendation. Soundproofing for Film Studies rooms on the fourth floor of St Pat's is planned for summer 2023. Film Studies will meet with FMP to ensure that the soundproofing is on track, meet with TLS and the Library for the Game Lab, and also meet up with ITS and FMP about the infrastructure upgrades in Richcraft Hall necessary for lectures and screenings. Film Studies continues to work with the SSAC Technologist, the AVRC, ITS, and the library to equip its rooms to function properly.</p>	<p>Film Studies and SSAC with FMP, TLS and ITS.</p>	<p>Ongoing</p>	<p>N</p>
---	---	---	---	----------------	----------