

Institute of African Studies
Update on Unit Response to External Reviewers' Report & Action Plan
Programs Being Reviewed: Undergraduate and Graduate Programs
Approved by Dean:

Note: This document is made available for public posting on the Vice- Provost's website.

Action Item	Owner & Timeline	Progress Update January 2020	Will the action described require calendar changes? (Y or N)
Compilation of enrollment numbers for AFRI 5000.	<i>Administrator</i>	Initial survey completed December 2018 . 2013-2018 figures compiled. Updates will be made yearly.	<i>N</i>
Review and update IAS Constitution. <ul style="list-style-type: none"> • Strike <i>ad hoc</i> committee • Committee reviews and updates document. • New document circulated to IAS-affiliated faculty. • New document posted on IAS website. 	<i>Interim Director (Early 2020)</i>	First three steps completed F/W 2019-20. Consultation with cross-appointed faculty to be conducted May 2020.	<i>N</i>
Creation of an undergraduate theory and methods course.*	<ul style="list-style-type: none"> • <i>Interim Director to strike ad-hoc curriculum committee Spring 2019</i> • <i>Ad hoc Curriculum Committee to create course description and identify course objectives Summer 2019</i> • <i>Submit changes Sept.15, 2019 for approval by FASS & FPA Faculty Curriculum Committees and Faculty Boards.</i> • <i>First course offering in 2020-2021 Academic year</i> 	Ongoing.	<i>Y</i>

Communicate urgent need for physical space (multipurpose and office) to Dean of FASS.	<i>Interim Director</i>	New space secured Winter 2020. Move to 17 th floor of Dunton Tower to take place when Nicol Building is complete & Sprott vacates. Expected date: 2021.	<i>N</i>
Request additional administrative support from Dean of FASS.	<i>Interim Director</i>	Ongoing. Admin Assistant contract extended to Oct.31, 2020.	<i>N</i>
Discuss with Dean of FASS the possibility of increased course release or creation of Associate Directorship.	<i>Interim Director</i>	This possibility was explored, but deemed not feasible at this time.	<i>N</i>
Meet with MacOdrum Library to request assistance with managing archives and materials.	<i>P.Adesanmi met with representatives of the MacOdrum Library in Fall 2016. The Library has had similar requests from other groups on campus in the past and has always opted to house only items it owns or to which it subscribes. Discussions with Library will be re-opened in Summer 2019.</i>	Ongoing. A graduate student with curating and archival experience was hired to start cataloguing the collection (Winter 2020).	<i>N</i>
Launch Carleton University Africa Day	<i>A BGIInS faculty member submitted initial proposal Fall 2018 Anticipated launch: Fall 2020</i>	Ongoing, though launch may be postponed due to COVID-19.	<i>N</i>
Introduce student mentoring program Maintain strong social media presence Continue undergraduate conference, speakers series and IAS Annual Conference	<i>Alumni mentoring implemented Fall 2017.</i>	5 th annual undergraduate conference held Oct.5, 2019. IAS 10 th anniversary conference and celebration held March 12, 2020.	<i>N</i>