Minor Modifications – Program*

Breadth Requirement
Assign course code to Bachelor of Arts breadth requirements category

Concentration and Minor
Revision to existing concentration
Revision to existing minor

Elective List or Course Categories
Add elective list or course categories
Revise elective list or course categories
Delete elective list or course categories
Add course to elective list or course categories
Revise course to elective list or course categories
Delete course to elective list or course categories

Program Requirement
Add course to program requirements (option or required)
Delete course from program requirements (option or required)

*In the case of Carleton University, where it is unclear whether a proposed significant change in program is a new program, a major modification, or a minor modification, a determination will be made by the Vice-Provost in consultation with the Provost, the Faculty Dean(s), and the academic unit or program authority. The decision of the Provost and Vice-President (Academic) will be binding. IQAP 2.6.2

Minor Modifications – Course*

Also Listed As
Add also listed as statement (undergrad/undergrad or grad/grad)

Class Format
Delivering a course in online or hybrid format for the first time
Reducing the number of contact hours in a course

Course
Add new course
Revise existing course title (partial)
Revise existing course title (full)
Revise existing course description
Delete existing course

Credit Value**
Revise credit value to thesis
** no other course can have credit value revised; must delete existing course and add new course

Grading Scheme
Add statement about grading scheme (SAT/UNS)
Delete statement about grading scheme (SAT/UNS)

Prerequisite
Add new course to existing prerequisite statement
Add prerequisites where there was none
Revise course prerequisite: minimum grade in prerequisite course
Revise course prerequisite: program enrolment
Revise course prerequisite: year standing
Delete course from existing prerequisite statement
Delete entire prerequisite

Preclusion
Add new course to existing preclusionary statement
Add new preclusionary statement
Delete course from existing preclusionary statement
Delete preclusionary statement completely

Piggy-Back Statement
Add piggy-back statement (graduate/undergrad)
Revise piggy-back statement (graduate/undergrad)
Delete piggy-back statement (graduate/undergrad)

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