

**CARLETON UNIVERSITY COMMITTEE ON
QUALITY ASSURANCE
Cyclical Review of the Bachelor of Public Affairs and Policy Management
Executive Summary and Final Assessment Report**

This Executive Summary and Final Assessment Report of the cyclical review of Carleton's Bachelor of Public Affairs and Policy Management is provided pursuant to the provincial Quality Assurance Framework and Carleton's Institutional Quality Assurance Process (IQAP).

EXECUTIVE SUMMARY

The Bachelor of Public Affairs and Policy Management resides in Arthur Kroeger College, a college administered by the Faculty of Public Affairs.

As a consequence of the review, the programs were categorized by Carleton University's Senate Quality Assurance and Planning Committee (SQAPC) as being of good quality. (Carleton's IQAP 7.2.13-7.2.14).

The External Reviewers' report offered a very positive assessment of the programs. Within the context of this positive assessment, the report nonetheless made a number of recommendations for the continuing enhancement of the programs. These recommendations were productively addressed by the Director of Arthur Kroeger College and the Dean of the Faculty of Public Affairs in a response to the External Reviewers' report and Implementation on Plan that was submitted to SQAPC on May 12, 2022.

Arthur Kroeger College

Unit Response to External Reviewers' Report & Implementation Plan

Programs Being Reviewed: Bachelor of Public Administration and Policy Management

Date: January 17, 2022

Completed By: Lisa Mills and Mary Francoli

Approved By: David Mendeloff

Note: This document is forwarded to Senate, the Quality Council and posted on the Vice- Provost's external website.

Introduction & General Comments

Arthur Kroeger College and the PAPM team were very grateful to receive the external reviewers' report on October 25th. We find the reviewers' insights and recommendations to be very helpful, demonstrating the reviewers' understanding of the program and its challenges. We are committed to the improvement of the program, in order to enhance student learning and the experience of our staff and faculty. This document contains both a response to the External Reviewers' Report and an Implementation Plan (Section B) which have been created in consultation with the Dean of FPA.

For each recommendation **one** of the following responses must be selected:

Agreed to unconditionally: used when the unit agrees to and is able to take action on the recommendation without further consultation with any other parties internal or external to the unit.

Agreed to if additional resources permit: used when the unit agrees with the recommendation, however action can only be taken if additional resources are made available. Units must describe the resources needed to implement the recommendation and provide an explanation demonstrating how they plan to obtain those resources. In these cases, discussions with the Deans will normally be required and therefore identified as an action item.

Agreed to in principle: used when the unit agrees with the recommendation, however action is dependent on something other than resources. Units must describe these dependencies and determine what actions, if any, will be taken.

Not agreed to: used when the unit does not agree with the recommendation and therefore will not be taking further action. A rationale must be provided to indicate why the unit does not agree (no action should be associated with this response).

Calendar Changes

If any of the action items you intend to implement will result in calendar changes, please describe what those changes will be. To submit a formal calendar change, please do so using the Courseleaf system.

UNIT RESPONSE AND IMPLEMENTATION PLAN

Programs Being Reviewed:

Prepared by (name/position/unit):

External Reviewer Recommendation & Categorization	Unit Response (choose only one for each recommendation): 1- Agreed to unconditionally 2- Agreed to if additional resources permit (describe resources) 3- Agreed to in principle 4- Not agreed to Rationales are required for categories 2, 3 & 4	Action Item	Owner	Timeline	Will the action described require calendar changes? (Y or N)
1. Remedial action is recommended to strengthen compliance with program quality standards. (Weakness)	2. Agree to in principle. Kroeger College agrees with the reviewers that new memorandums of understanding with contributing units to BPAPM be developed, which clearly identify their teaching commitments to the program, and include an accountability mechanism. This is necessary to ensure that more regular full-time faculty members deliver the	Develop new MOUs with contributing units.	Dean of FPA.	Discussions with units to take place in summer 2022 with the goal of having the new MOUs signed by the end of 2022.	N

	<p>core courses. The Dean of FPA is responsible for the MOUs.</p> <p>Kroeger College would like to see the units that make a 2.0 contribution commit to ensuring that 1.0 of that commitment be supplied by a regular full-time faculty member.* For the other units we want to ensure that they continue to allow PAPM students access to necessary courses, as per the existing MOU.</p> <p><i>*This does not increase the overall number of courses committed to, but is to ensure some full time faculty are teaching in the foundational courses.</i></p>				
2. Diversify the pathways to achieve the French language proficiency. (Concern)	<p>1. Agreed to unconditionally.</p> <p>We are very pleased that the reviewers have endorsed the importance of French to the program, noting that it is essential for a public policy program located in Ottawa to</p>	<p>- <i>Implement calendar changes clarifying the French requirement and process for determining language proficiency.</i></p> <p>- <i>Notify students during orientation of alternative means to acquire French language competency,</i></p>	Kroeger College Director	<p>Changes were submitted and approved in Fall 2021 for inclusion in the 2022-23 Calendar.</p> <p>Information will be</p>	Y

	<p>maintain its French language proficiency requirement.</p> <p>We are nevertheless happy to encourage students to take alternative means to arrive at French proficiency other than the required Carleton course, and to take French classes at Carleton over the duration of their degree, rather than in first year. Having said that, students with no background in French would need to begin French classes no later than their second year in order to ensure the required level of proficiency by graduation.</p>	<p><i>such as the Explore program.</i></p> <p><i>- Update College website to include various pathways to achieve French language proficiency.</i></p>		<p>communicated beginning with the September 2022 orientation.</p> <p>Website will be updated in January 2022.</p>	
<p>3. Create a dedicated course in Economics for Policy and Public Management to replace the existing first year core courses in economics. (Concern)</p>	<p>4. Not agreed to</p> <p>A dedicated course in Economics for Policy and Public Management is an excellent suggestion. However, we see three issues here:</p> <ul style="list-style-type: none"> - The first is a resources issue. Such a course would most appropriately 	n/a	n/a	n/a	n/a

	<p>be taught by a public administration scholar in the School of Public Policy and Administration. However, SPPA is currently under-resourced in this area, and would not be able to spare the resources to teach such a course. If resources were made available, it would be an excellent addition to the program.</p> <ul style="list-style-type: none">- Second, the first-year economics courses are requirements for second- and third-year courses in three of the PAPM specializations: the Development Policy, International Policy, and Public Policy and Administration specializations. If this requirement				
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	<p>were removed, it would involve a major change to the curriculum for these three specializations.</p> <ul style="list-style-type: none"> - It may be advisable to proceed with such a curriculum change – however, there are potential downsides. The first-year economics courses are required for Masters’ degrees in Public Policy and Public Administration; for federal public service programs such as the Advanced Policy Analyst program; and for further study in Economics. 				
<p>4. Further incorporation of the principles of Equity, Diversity, Inclusion and Decolonization in programming and training. (Opportunity)</p>	<p>2. Agree to if additional resources permit.</p> <p>We agree with the reviewers’ observation. Because the number of courses on Indigenous</p>	<p>There will be fewer than 10 students in third year of the Indigenous Policy stream in 2022-23, but we expect to have a larger number in 2023-24 and will therefore</p>	<p>Kroeger College Director</p>	<p><i>June 2022 – Monitor number of students entering the Indigenous Policy Stream</i></p>	<p>Y</p>

	<p>governance and Indigenous policy is limited before fourth year, students in the Indigenous Policy stream, although learning from many courses in Indigenous Studies, are not obtaining sufficient grounding in Indigenous Policy.</p> <p>We agree that a course in Indigenous Governance at the 3000-level would be beneficial. We note that resources would be required to staff this course.</p>	<p>prepare calendar language for that year.</p> <p><i>College Director will include a request for resources to teach the class as part of the budget ask for 2023-24.</i></p>		<p><i>and draft calendar language for a new Indigenous Governance course to be offered in 2023-24.</i></p> <p><i>December 2022 – College Director to include request for additional teaching resources to offer the class in 2023-24 if the number of students permit.</i></p>	
<p>5. Raise the enrolment caps to 125/130 through a strategic recruitment plan. (Opportunity)</p>	<p><u>3. Agree to in Principle Agree to if resources permit.</u></p> <p>We agree that increasing enrolment to 125-130 students is a desirable goal, and we would be willing to develop a strategic recruitment plan to fulfill it.</p>	<p><i>The Dean's office will be hiring a new administrator to help with student recruitment in the Faculty. PAMP will work with this person to examine existing recruitment strategies and develop an enhanced</i></p>	<p>Kroeger College Director and Program Director</p>	<p><i>August - September 2022 – work with new recruitment support to develop a recruitment</i></p>	<p>N</p>

		<i>and more targeted strategy.</i>		<i>plan for the 2023-24 cycle.</i>	
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