

Political Management
Update on Unit Response to External Reviewers' Report & Action Plan
Programs Being Reviewed: Graduate Programs
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Approved by Dean: include title/date

Note: This document is made available for public posting on the Vice- Provost's website.

APPENDIX: Summary of Action Plan, Master of Political Management (MPM) Program

CPR Recommendation	Proposed Actions	Timeline & Owner	Progress Update May 2021
<p>1. <i>Revisit and revise the learning outcomes for the MPM program to more clearly articulate expectations relating to engagement with scholarly research and research skills.</i></p>	<ul style="list-style-type: none"> • Review way in which learning outcomes are articulated and achieved. 	<ul style="list-style-type: none"> • <i>In Progress:</i> Currently a series of changes submitted to CourseLeaf are aimed at, among other things, changes courses to better articulate learning outcomes. MPM Program Committee to meet in Fall 2018 to further review learning outcomes. <i>Owner: MPM</i> 	<ul style="list-style-type: none"> • <i>Ongoing:</i> The entire curriculum has been reviewed resulting in a series of course changes that started September 2019. Review of relationship between new curriculum and learning outcomes will continue as the changes continue to be implemented. <i>Owner: MPM</i>
<p>2. <i>Renew the MPM Curriculum</i></p>	<ul style="list-style-type: none"> • Create graduate pathway from BPAPM • Modify distribution of core and elective classes 	<ul style="list-style-type: none"> • <i>Implemented:</i> Graduate pathway from BPAPM has been established. <i>Owner: MPM</i> • <i>In progress:</i> A series of CourseLeaf submissions have been made and are currently going through the approval process to begin in 	<ul style="list-style-type: none"> • <i>Implemented:</i> Curricular changes have been made and began September 2019.

	<ul style="list-style-type: none"> • Introduce a slate of .25 credit classes to widen program choice • Introduce additional classes to meet the interests of students and to better reflect the discipline. 	<p>September 2019. <i>Owner: MPM</i></p> <ul style="list-style-type: none"> • <i>In Progress:</i> CourseLeaf submissions have been made and are going through the approval process to begin in September 2019. • <i>In Progress:</i> CourseLeaf submissions have been made and are going through the approval process to begin in September 2019 for additional classes including: <ul style="list-style-type: none"> ○ The introduction of a policy class ○ The introduction of an ethics class ○ The introduction of a class on national institutions in a comparative context ○ Modification of the POLM 5908 practicum to an assessment of satisfactory/unsatisfactory <p><i>Owner: MPM</i></p>	<p><i>Owner: MPM</i></p> <ul style="list-style-type: none"> • <i>Implemented:</i> Slate of .25 credit classes approved and began as of September 2019. <i>Owner: MPM</i> • <i>Implemented:</i> Additional course offerings approved and began as of September 2019. <i>Owner: MPM</i>
<p>3. <i>Make the MPM Program more pan-Canadian in its approach</i></p>	<ul style="list-style-type: none"> • Introduction of class on national institutions in a comparative context • Adjustment of required number of core credits 	<ul style="list-style-type: none"> • <i>In progress:</i> Proposed changes are currently making their way through CourseLeaf to begin in September 2019. <i>Owner: MPM</i> • <i>In progress:</i> Proposed changes are currently making their way through CourseLeaf to begin in September 	<ul style="list-style-type: none"> • <i>Implemented:</i> Class on national institutions in a comparative context approved as of September 2019. <i>Owner: MPM</i> • <i>Implemented:</i> The number of mandatory courses has been reduced

	<p>to allow students to take a broader range of classes</p> <ul style="list-style-type: none"> Increasing the amount of provincial content in core courses 	<p>2019. <i>Owner: MPM</i></p> <ul style="list-style-type: none"> <i>In progress:</i> MPM Program Committee to review core courses before January 2019 to identify provincial content. <i>Owner: MPM</i> 	<p>to allow students greater freedom to study in their own areas of interest and ambition. <i>Owner: MPM</i></p> <ul style="list-style-type: none"> <i>Implemented:</i> Course instructors have added provincial content to existing courses. A course on provincial politics was offered in 2019–20 and will be offered again in 2021–22. <i>Owner: MPM</i>
<p>4. <i>Formalize the role of the MPM Donor Advisory Committee through a terms of reference</i></p>	<ul style="list-style-type: none"> Referred recommendation to the Dean of the Faculty of Public Affairs who liases with the Donor Advisory Committee 	<ul style="list-style-type: none"> <i>In progress:</i> Dean has agreed to bring this recommendation to the attention of the Donor Advisory Group and will ask them to develop a terms of reference document for the Group. <i>Owner: Dean, FPA</i> 	<ul style="list-style-type: none"> <i>Ongoing:</i> The pandemic, and change of Dean has delayed this action item. <i>Owner: Dean, FPA</i>
<p>5. <i>Provide more pedagogical supports to MPM contractual instructors</i></p>	<ul style="list-style-type: none"> Develop a handbook for CIs Core faculty mentor CIs Director of AKC meets 	<ul style="list-style-type: none"> <i>Implemented.</i> AKC Administrator drafted handbook which is distributed to CIs and updated annually. <i>Owner: AKC Administrator</i> <i>Ongoing:</i> Core faculty offer to help with pedagogy, outlines, etc. on an ongoing basis. <i>Owner: MPM faculty</i> <i>Ongoing:</i> Director extends an invitation to all CIs in the College 	<ul style="list-style-type: none"> <i>Ongoing:</i> The AKC Director follows the

	<p>meets with CIs annually (mandatory for those with low teaching scores)</p> <ul style="list-style-type: none"> • CIs encouraged to use EDC. 	<p>to meet when they are offered a contract. These meetings are mandatory for CIs with teaching scores of 4.0 and under as per the CUPE 4600 (unit 2) collective agreement.</p> <p><i>Owner: Director AKC</i></p> <ul style="list-style-type: none"> • Ongoing: All CIs are encouraged to use EDC. Information is provided by faculty, AKC Director, and in the CI handbook. <p><i>Owner: Director, AKC and core faculty</i></p>	<p>collective agreement when meeting with CIs.</p> <p><i>Owner: Director AKC</i></p>
<p>6. Refine the MPM admission criteria slightly</p>	<ul style="list-style-type: none"> • Revised balance between core and elective classes and introduction of class on Political Institutions in a Comparative Context to make curriculum more accessible to international applicants who may not have extensive knowledge of Canadian political institutions 	<ul style="list-style-type: none"> • In progress. Changes currently in CourseLeaf to be implemented in September 2019. <p><i>Owner: MPM</i></p>	<ul style="list-style-type: none"> • Implemented: As recommended by the reviewers, the program now enforces “a policy that offers of admission will not be extended to students who do not meet the requirement for ‘prior involvement’ in political life or public affairs.” All students are expected to have a basic knowledge of the Canadian political system before beginning their studies. <p><i>Owner: MPM</i></p>

<p>7. <i>Increase administrative support for the MPM program in order to reduce faculty members' administrative responsibilities</i></p>	<ul style="list-style-type: none"> Establishment of a 'graduate administrator' position for Kroeger College 	<ul style="list-style-type: none"> <i>In Progress:</i> The Director of AKC is currently in the process of considering administrative reform in preparation of adding a new graduate program to the College. Decisions regarding reform will also take into consideration a proposal MPM is working on related to expansion. If the program expands significantly a full time administrator would be required. Target for administrative change is January 2019. <i>Owner: Director, AKC</i> 	<ul style="list-style-type: none"> <i>Implemented:</i> The Director of AKC secured funding to allow for a permanent, full-time graduate administrator in MPM. After a competition, the full time graduate administrator began early in 2020. <i>Owner: Director, AKC</i>
<p>8. <i>Explore funding for a MPM post-doctoral fellow</i></p>	<ul style="list-style-type: none"> Update website to indicate post doctoral students with funding are welcome to apply. Continue to sponsor and work with potential post-doctoral candidates as they come forward. 	<ul style="list-style-type: none"> <i>In progress:</i> Language for website being drafted. Will be implemented by November 2018. <i>Owner: MPM</i> <i>Ongoing:</i> Currently MPM is supporting a post doctoral SSHRC application. <i>Owner: MPM</i> 	<ul style="list-style-type: none"> <i>In progress:</i> The website is currently under review for updating. <i>Owner: MPM</i>
<p>9. <i>Investigate taking bold steps to turn the Carleton University Political Management program into a research hub</i></p>	<ul style="list-style-type: none"> Develop plan for expansion that includes elements that would profile 	<ul style="list-style-type: none"> <i>In progress:</i> Proposal for expansion currently being developed by MPM faculty in coordination with AKC Director. <i>Owner: MPM</i> 	<ul style="list-style-type: none"> <i>Implemented:</i> A plan for expansion was developed (see point 10 below) which included elements related to research. As a

<p><i>for the study of political management in Canada</i></p>	<p>and grow research activities</p> <ul style="list-style-type: none"> • Explore possibility of an annual conference • Participate in university and Faculty activities 	<ul style="list-style-type: none"> • <i>In progress:</i> The idea of a conference will be explored alongside any plans for expansion. <i>Owner: MPM</i> • <i>Ongoing:</i> Core faculty will monitor and consider university and Faculty activities as they arise. <i>Owner: MPM</i> 	<p>result, a viable part-time option was elaborated and is now open for enrolment. MPM is also working toward developing a series of professional certificates. <i>Owner: MPM</i></p> <ul style="list-style-type: none"> • <i>Implemented:</i> MPM included funding for an annual conference in its proposal for expansion (see point 10 below). Funding was not provided, however, since the CPR the Faculty of Public Affairs has started an annual graduate student conference. MPM students are invited to participate in this conference. Additionally, MPM has started an annual lecture which MPM students are invited to attend. <i>Owner: MPM</i>
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<p>10. <i>Explore market demand for additional MPM program options</i></p>	<ul style="list-style-type: none"> • Expand social media marketing strategy • Develop proposal for expansion • Make program more adaptable to working students. 	<ul style="list-style-type: none"> • Ongoing: Recruitment strategies will be reviewed on an annual basis. <i>Owner: MPM</i> • In Progress: Proposal for expansion to be drafted by November 2018. <i>Owner: MPM</i> • In Progress: Changes in CourseLeaf with the introduction of 0.25 credits will shorten the time to completion for mandatory courses, making them easier for working students to complete. <i>Owner: MPM</i> 	<ul style="list-style-type: none"> • Ongoing: The program has been advertising on Facebook, Twitter, and Instagram. <i>Owner: MPM</i> • Implemented: The AKC Director submitted a proposal for expansion to the Dean on November 22, 2018. <i>Owner: Director, AKC</i> • Implemented: A series of 0.25 credit classes was introduced as of September 2019. In addition, a part time pathway has been elaborated, which includes offering multiple sections of courses so that students can complete some of the program requirements in the evening, making it easier for them while working. <i>Owner: MPM</i>
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