

Major Modification*

Track A1

(IQAP 2.6, 5.4.1.3, 5.6.1)
(VPARC Notification)
(executive summary & business plan**)

**business plan as required

1. A change in the language of program delivery.
2. The establishment of an existing degree program at another institution or location.
3. The offering of an existing program substantially online where it had previously been offered in face-to-face mode, or vice versa.
4. The creation of a collaborative specialization.
5. Change of program name or degree of an existing program or degree.
6. The closure of an existing degree program offered jointly with another institution or linked to a third party.

Major Modification*

Track A2

(IQAP 2.6, 5.4.1.3, 5.6.2)
(executive summary & business plan**)

**business plan as required

1. The merger of two or more programs.
2. New bridging options for college diploma graduates.
3. The introduction of a concentration.
4. The introduction of an undergraduate nested or standalone minor.
5. The introduction of a new graduation pathway.
6. Major changes to courses comprising a significant proportion of the program (33% or greater).

*In the case of Carleton University, where it is unclear whether a proposed significant change in program is a new program, a major modification, or a minor modification, a determination will be made by the Vice-Provost in consultation with the Provost, the Faculty Dean(s), and the academic unit or program authority. The decision of the Provost and Vice-President (Academic) will be binding. IQAP 2.6.2

Major Modification*

Track B

(IQAP 2.6)
(business plan**)

**business plan as required

1. Closure of an undergraduate or graduate program or concentration, an undergraduate nested or standalone minor, an undergraduate certificate or an undergraduate diploma or a graduate diploma, or a graduate collaborative program.
2. Significant change to admission requirements where it affects learning outcomes.
3. Introduction, significant revision, or deletion of a work experience, co-op, internship, practicum, portfolio, study abroad, and/or mention Français options.
4. Introduction, significant revision, or deletion of language requirements.
5. Introduction, significant revision, or deletion of an undergraduate thesis or capstone course.
6. Introduction, significant revision, or deletion of breadth requirements.
7. Significant revision to an existing undergraduate concentration or nested or standalone minor.
8. At the undergraduate level, significant revision in the laboratory time.
9. At the undergraduate level, addition of a 20-credit major bachelor's program to an already existing four-year honours bachelor's program.
10. At the undergraduate level, addition of a 15-credit bachelor's program or combined honours program to an already existing four-year honours or 20-credit major bachelor's program.
11. At the master's level, the introduction, significant revision, or deletion of a research project, research essay, thesis, or course-only completion options.
12. At the graduate level, the introduction, deletion or re-naming of a field.
13. At the graduate level, the introduction, significant revision or deletion of a collaborative specialization.
14. At the graduate level, any change to the requirements program candidacy examinations, field studies or residency requirements.
15. At the graduate level, addition or removal of an academic unit or program with respect to a collaborative program.
16. At the graduate level, significant change to admission requirements.
17. At the graduate level, the introduction of an alternate point of entry.

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Major Modification* Track B (continued)

(IQAP 2.6)
(business plan**)

**business plan as required

There are changes to program content, other than those listed above, that affect the learning outcomes, but do not meet the threshold for a 'new program'; for example:

18. The proposed new program entity consists *sui generis* of a reconsideration and modification in the existing program's learning outcomes – it is incumbent on academic units to ensure that the structure, design, and content of the program fulfill these learning outcomes as modified;
19. There are modifications to the structure, design and content of an existing program that occasion a modification in the program's learning outcomes – it is incumbent on academic units to ensure that learning outcomes accurately reflect any such modifications.
20. Significant changes to the faculty engaged in delivering the program and/or to the essential resources required to deliver the program as may occur, for example, when there have been changes to the existing mode(s) of delivery (e.g. different campus, online delivery, inter-institutional collaboration)
21. Changes to the faculty delivering the program: e.g. a large proportion of the faculty retires; new hires alter the areas of research and teaching interests;
22. Changes to the essential resources, where these changes impair the delivery of the approved program.

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