

Dunsmore Family Bursary Application

Terms and Eligibility

Awarded to two full-time undergraduate students entering Carleton University from high school who require financial assistance. Eligible students must be Canadian Citizens or permanent residents of Canada and demonstrate diligence through academic work and participation in extra-curricular secondary school activities. This award may be continued for 3 years of full-time enrolment provided the recipient remains in good academic standing and continues to demonstrate financial need. Established in 2014 by David Dunsmore in loving memory of his parents Mary and Clair Dunsmore in tribute to their diligence and dedication to education.

This entrance bursary is valued at \$5,000 for the 2022/23 academic year and renewable at \$5,000 for second, third and fourth year (*please refer to general eligibility criteria below*).

Application Deadline: April 2, 2022

Successful candidates will be notified in writing by June 30, 2022

General Eligibility Criteria

- Canadian citizen or permanent resident
- Student entering the first year of full-time undergraduate study at Carleton University in any degree program
- Pursuing post-secondary studies for the first time
- Financial need
- Demonstrated diligence through academic work and participation in extra-curricular secondary school activities
- This bursary is renewable over the first four years of undergraduate study provided the recipient maintains full time enrolment (minimum of 4.0 credits over the Fall/Winter session), remains in good academic standing and continues to demonstrate financial need
- If the bursary is lost in one year, it cannot be regained in a subsequent year

Instructions

1. Please complete all 6 sections of the application form.
2. Section 5 - in point form, tell us about your secondary school extra curricular and community leadership activities; list only those activities that have occurred within the last four years; provide dates and estimated number of hours spent participating in each activity
3. Applications must be received by the Awards Office by April 2, 2022

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Please complete all 6 sections

SECTION 1: Personal Information

Surname

Given Names

Name of High School

Local Address: Unit, # and Street

High School Address

City Prov/Territory Postal Code

Carleton Program Year Faculty

(_____) _____
Telephone

Carleton Student Number

Email

Signature

Date of Birth

SECTION 2: Citizenship

Citizenship: Canadian: Permanent Resident: Protected Person:

SECTION 3: Describe your academic and career goals

SECTION 4: Explain how receiving this bursary will assist you in achieving your academic and career goals

SECTION 5: Describe your secondary school extra-curricular activities (including leadership roles, volunteer work, community service, clubs, offices held, sports, etc.)

SECTION 6 Financial Information

Where will you live when you attend University?

Home: Away from home: Residence:

Status

Option 1 Single:

Note: If you have been out of high school for 4 years or more, you do not need to include your parents' financial information. If you have been out of high school for less than 4 years you **must** provide your parents' financial information.

Father's Occupation:

Gross Annual Income: \$

Mother's Occupation:

Gross Annual Income: \$

Ages of your brothers and sisters still in school: _____

Option 2 Married/Common Law:

Date of Marriage: _____

Spouse's Occupation:

Gross Annual Income: \$

Number of Dependent Children: _____

SECTION 6: Financial Information cont'd

Do you plan to apply for OSAP student assistance for the upcoming academic year?

Yes:

No: if no, please explain _____

Do you plan to apply for government student assistance from another province for the upcoming academic year?

Yes: if yes, which province _____

No: if no, please explain _____

Please complete a budget for the upcoming academic year (8 months, September to April).

Expenses**Resources (income/other financial assistance)**

Tuition	_____	Savings as of Start of Study Period	_____
Books/Supplies	_____	Parents/Relatives Contribution	_____
	_____	Government Student Loans	_____
Other Related Educational Costs (specify)	_____	Scholarships, Bursaries & Grants	_____
Rent/Residence	_____ x ___ months _____	Part-time Earnings	_____
Food	_____ x ___ months _____	Spouse's Monthly Income After Deductions	_____ x ___ months _____
Utilities	_____ x ___ months _____	Student Line of Credit (amount intended for use this session)	_____
Telephone & Internet	_____ x ___ months _____	Other (specify)	_____
Personal Items	_____ x ___ months _____		_____
Laundry	_____ x ___ months _____		_____
Uninsured Medical/Dental Expenses	_____	Total Resources	_____
Eyeglasses/ Contacting Lenses Replacement	_____		
Entertainment	_____ x ___ months _____		
Transportation:	Local _____		
	Home/flight _____		
Clothing	_____		
Minimum Credit Card Payment	_____ x ___ months _____		
Minimum Student Line of Credit Payment	_____		
Other (specify)	_____		
Total Expenses	_____	Calculated Need	\$ _____
		(Total Expenses minus Total Resources)	

An explanation of financial need:

Student's Declaration

I authorize Carleton University to release a copy of this application to the appropriate awards selection committee(s) and to the award donor, including my academic record and financial need information in order to adjudicate my application for an award. If requested, I agree to provide the Awards Office with any documentation necessary to verify the information on this application. I declare that the above information is true and accurate. If any information is inaccurate, I understand that an award may be reassessed and/or withdrawn.

Signature of Student

Date

At Carleton University, we recognize and respect the importance of privacy. Personal information that we collect is kept confidential. In accordance with section 41 of the Freedom of Information and Protection of Privacy Act, Carleton University will only use the information in its custody or control in the following circumstances: where the individual identifies the particular information and consents to its use; for the purpose for which it was collected or a consistent purpose (i.e. a purpose which the individual might have reasonably expected).

The Awards Office allows for disclosure or exchange of information to external and internal bodies as required determining eligibility/suitability for awards and the release of identifying information that may include name/contact/program / year, to award donors and university units advising them of award recipients. From time to time, the university may also post this information in public forums, such as websites and/or notices or use this information for statistical or reporting purposes to agencies that have the authority to ask for such information. If you have questions and/or do not agree to the release of identifying information, please contact the Awards Office FIPPA Liaison Officer at awards@carleton.ca.

Return by April 2, 2022

**Dunsmore Family Bursary Committee
c/o Awards Office
Carleton University
awards@carleton.ca**

**Phone: 613-520-3600
Fax: 613-520-3560**