

### THIRD PARTY AUTHORIZATION / RELEASE OF INFORMATION

**NOTE: A clear, legible, photocopy of your driver's licence or passport clearly showing both your picture and your signature must accompany forms that are not delivered in person (for driver's licences please copy both sides of the card). If you are submitting this form in person, valid picture identification must be presented at time of submission. Please note forms submitted by fax cannot be processed and will immediately be shredded.**

---

Name of Applicant

Student Number

---

Address (complete address including country)

---

Telephone

Email

My signature below indicates that I agree to the following:

1. I authorize the person(s) named below to act on my behalf in all matters concerning my awards and applications for financial assistance to Carleton University.
2. This authorization allows Carleton University to release information concerning my awards and financial assistance to the person(s) named below.
3. This authorization will remain in effect for the duration of the 20\_\_/20\_\_ academic year (September – August); however, if I choose I may revoke this authorization prior to the end of the academic year by providing Carleton University's Awards Office signed instructions to cancel this Third Party Authorization.

---

Name of Third Party

Relation to Applicant

---

Address of Third Party (complete address, including country)

---

Telephone

Email

---

**Student Signature**

**Date**

*At Carleton University, we recognize and respect the importance of privacy. Personal information that we collect is kept confidential. In accordance with section 41 of the Freedom of Information and Protection of Privacy Act, Carleton University will only use the information in its custody or control in the following circumstances: where the individual identifies the particular information and consents to its use; for the purpose for which it was collected or a consistent purpose (i.e. a purpose which the individual might have reasonably expected).*