

**College of Humanities HUMS 3000A**

**CULTURE AND IMAGINATION: RENAISSANCE TO ROMANTICISM  
2022-2023, Fall and Winter**

Prof. Micheline White

Paterson Hall 2A 45

[Micheline.white@carleton.ca](mailto:Micheline.white@carleton.ca) I do not reply to email between Friday 4:30PM and Mon 9:00 am

Office hours on zoom or phone: Wed. 2:45-3:45 or by appointment. You can schedule an appointment with me on Youcanbookme

Prof. Geoffrey Kellow

Paterson Hall 2A 59 Phone 529-2600 ext. 2473

[Geoffrey.Kellow@carleton.ca](mailto:Geoffrey.Kellow@carleton.ca)

Office Hours: Tuesdays 11-12 in person & Thursdays 11-12 via MSTeams

Students can also book an appointment (either on line or in person) to meet with me outside of these hours.

**Lectures: Tuesday / Thursday: 8:35-9:55 PA 303.**

**Discussion: Group 1: Wed. 11:35-12:55 PA 302; Group 2: Wed. 1:05-2:25 PA 302**

**I: Course Content: What will you learn?**

In this course we will examine major literary, educational, and cultural developments from the late fourteenth to the early nineteenth century. In the first semester, we will examine scholars, literary writers, and religious reformers who sought to return “ad fontes” (back to the sources) and to contribute to the “rebirth” of European culture and religious practices via the recovery and reanimation of classical genres, texts, styles, and ideals. As we shall see, these thinkers struggled to put these new aesthetic and cultural ideals into practice in a range of challenging and shifting socio-political environments. In the second term, we will explore how Enlightenment and Counter-Enlightenment thinkers challenged received ideas (“sapere aude!”) and how they responded to the notion that humans could build a better world through a focus on reason, the development of global capitalism, a robust bourgeois public sphere, and new political institutions.

In sum, over the course of the year students will develop a deep understanding of the way early modern thinkers described the essence, function, and challenges of the artist, scholar, or cultural critic and the way these concepts developed in response to economic, religious, political, and technological changes.

**II: Learning Outcomes**

At the end of this course, you will be able to:

- define and explain key concepts and genres that ground the study of the Renaissance, the Reformation, the Enlightenment, and the Counter-Enlightenment.

- describe the key changes brought about by educational, literary, religious, economic, and cultural developments from the late fourteenth to the early nineteenth century.
- read, analyze, and discuss primary texts written by European and non-European men and women in a range of early modern genres including: letters, poems, plays, mirror for Princes, religious polemic, autobiography, novels, slave narratives, newspapers, political and economic essays and manifestos.
- develop a research topic, undertake secondary research, produce an annotated bibliography, and produce a research paper.
- deliver a ten-minute oral presentation on a primary text of your choice and write an abstract.
- provide productive oral feedback to your peers and engage in respectful academic discussion

### III: Time required to complete the work.

You need to devote 7.5 hours of work per week to this course in order to complete the assigned work and achieve the learning outcomes.

Preparing for lectures/meetings: reading, listening to pre-recorded materials, and completing on-line activities = 3 hours per week

Lecture = 3 hours per week

Discussion group on = 1.5 hours per week

**IV: Required Texts:** Students are advised to purchase the texts from any retailer and in the manner that works best at this time.

#### Fall term:

Philip Sidney, *Defense of Poetry*, ed. Peter C. Herman. (College Publishing). Ebook only. Go to [www.vitalsource.com](http://www.vitalsource.com). You can search by title or by ISBN 9781932780147.

Petrarch, *The Canzoniere* (Oxford UP)

Machiavelli, *The Prince* (Chicago UP)

Erasmus, *The Education of a Christian Prince* (Cambridge UP)

Laura Cereta, selected letters from *Laura Cereta: Collected Letters of a Renaissance Feminist*, ed. Diana Robin. Chicago: University of Chicago Press, 1997. Pdf provided.

Sonnets by Shakespeare and Lady Mary Wroth, on-line.

Luther, *Freedom of a Christian* (Ares link).

Luther, "To the Councilmen of all Cities in Germany" (Ares link)

Shakespeare, *The Tempest* (Signet Classic)

Wahunsenacha, Leader of the Powhatan, and John Smith "On War and Peace." Virtual Jamestown, on-line resource.

Winter term:

Nicholas Barbon, *A Discourse Of Trade* (Liberty Fund)  
 Adam Smith, Selections from *Wealth of Nations* (Liberty Fund)  
 David Hume, Selections from *Essays Moral, Political and Literary* (Liberty Fund)  
 Montesquieu, *Persian Letters*, (Oxford University Press)  
 Selections from the *Tatler* and *Spectator* provided on-line in a pdf.  
 Benjamin Franklin, *The Autobiography* (Cambridge)  
 Phillis Wheatley, *Complete Writings*, ed. Vicent Carretta (Penguin, 2001).  
 Diderot, *Rameau's Nephew* (Penguin)  
 Rousseau, "Politics and the Arts: Letter to M. D'Alembert on the Theatre" (Cornell UP)  
 Mary Shelley, *Frankenstein* (Penguin).  
 American Declaration of Independence (Liberty Fund)  
 Mercy Otis Warren (Brightspace/University of Michigan)

**VI: Assignments:**

1) Two written papers, each of 2500 words including footnotes. They are each worth 20% for a total of 40% of the final grade. You must include the word-count somewhere on the paper.

One paper is due in the fall term and one in the winter term. You will submit them on-line. There are deadlines for topics and for annotated bibliographies. Please see the outline for details. For all due dates, see the schedule below.

**You MAY NOT submit both papers to the same professor.**

If you are participating in the workshop, you will exchange papers with one of your peers. The workshop will take place on-line. You will use a template provided by the professors to evaluate the paper and provide feedback. You can write your name on your draft or submit it anonymously.

Students are expected to research and develop theses of their own devising. Research and thesis expectations will be outlined in lectures and at the library research session.

2) Two seminar presentations. You will be required to make one presentation (10 min) in each term and this presentation should contain a clear argument about the primary text. **An abstract (150-200 words) of the presentation must be submitted on the day of the presentation** (Through Brightspace). Late abstracts will not be accepted and you will receive a grade of F for your presentation. **10% (5% each). You may not deliver your two presentations to the same professor.**

3) in-class Fall mid-Term 10 %. Passage identification.

4) in class Winter mid-term 10% Essay question.

4) Final examination 15%. Only on the material from the second term. Passage identification and essay question.

5) Participation based on participation in discussion groups, responding to assigned discussion questions and lectures. 15% (7.5% each term).

### **VII: Evaluation:**

In evaluating your work, we will look for evidence of careful reading of the primary text; a clear, cogent argument; and elegant prose. Both MLA and the Univ. of Chicago style are acceptable.

Late assignments (except with medical documentation) are docked one grade point a day.

Attendance in the seminars and lectures is a required component of the course.

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Dean.

### Grading

A+ Extraordinary work that greatly exceeds the requirements of a third year paper. This grade is rarely awarded.

A Excellent work: very insightful analysis; clear and persuasive thesis that goes beyond the ideas presented in lecture; free of any typographical or grammatical errors;

A-/ B+ Very strong work: insightful and clear, but in need of a bit of clarification, revision, or proofreading.

B/B- Good work. Demonstrates a solid understanding of the text and lectures, but requires more significant revision, clarification, or proofreading

C+ /C/C- Average to poor work. Lacks a clear or insightful thesis and requires extensive revision, clarification, or proofreading

F Unacceptable or non-existent work.

### **VIII: LECTURE SCHEDULE (subject to changes as the term proceeds)**

#### Fall term

TH 8 Sept: 10:00 am: Introduction to the course. (MW and GK)

T 13 Sept: Introduction to Renaissance Humanism; Philip Sidney, *Defense of Poetry*; Petrarch, "Letters" (on-line) (MW)

TH 15 Sept: Philip Sidney, *Defense of Poetry*; specific pages explained on CULearn. MW Seminar: Sidney MW

T 20 Sept: **The lyric.** Petrarch, *The Canzoniere* (especially poems: 1, 2, 3, 5, 13, 16, 50, 52,

61,70, 90,126,129,141,189, 190, 264, 319, 365). (MW)

TH 22 Sept: Petrarch, *The Canzoniere* (MW)

Seminars: Petrarch and reading poetry (MW)

T 27 Sept: **Mirror For Princes**: Erasmus, *The Education of a Christian Prince* (GK)

TH 29 Sept: Erasmus, *The Education of a Christian Prince* (GK)

Seminars: Erasmus GK

T 4 Oct: Machiavelli, *The Prince* (GK)

TH 6 Oct: Machiavelli, *The Prince* (GK)

Seminars: Machiavelli GK

T 11 Oct: **The Letter**: Laura Cereta, “Letters” (c. 1488). Did Women Have a Renaissance? The early modern sex-gender system, education for women. (MW)

TH 13 Oct: Laura Cereta, “Letters”; sonnets by Lady Mary Wroth MW

Seminars: sex-gender system and Cereta

T 19 Oct: **The Lyric**: Queering the Renaissance: Shakespeare’s sonnets (MW)

TH 21 Oct: **The Lyric**: Queering the Renaissance: Shakespeare’s sonnets (MW)

Seminars: Shakespeare

24-28 October: Reading week. No classes

T 1 Nov: mid-term exam

TH 3 Nov: Introduction to the Reformation and Humanism; Martin Luther, *Freedom of a Christian* (1520) MW

T 8Nov: Luther, “To the Councilmen of all Cities in Germany” on reserve (GK).

TH 10 Nov: Reformation iconoclasm. Luther (Film 2003) Available streaming on Google Play and iTunes. GK

Seminars: Luther GK

T 15 Nov: **Early Modern theatre and the New World**, Shakespeare, *The Tempest* (MW)

TH 17 Nov: Paper instructions. Research class: using sources and using Chicago Style. (GK)

Seminars: *The Tempest* MW

T 22 Nov: Shakespeare, *The Tempest* (MW)

TH 24 Nov: *The Tempest* and the Jamestown Colony; **paper topic due** MW

Seminars: *The Tempest*

T 29 Nov. **Early Modern Indigenous Cultures**: The Powhatan. Wahunsenacha, Leader of the Powhatan; Readings from John Smith and “Virtual Jamestown,” on-line resource. MW; **list of three annotated sources is due (one sentence per item).**

TH 1 Dec: Jamestown Colony and Wahunsenacha, Leader of the Powhatan MW  
Seminars: The Powhatan

T 6 Dec: Essay: expectations and rubric. MW

Th 8 Dec: Writing Workshop (Paper due for non-participants). Paper due **Friday December 9 by noon**. Submit on-line. MW  
no seminars

### **Part 1: The Early Modern Atlantic World: Capitalism, Slavery, and the Rise of the Middle Class**

T 10 Jan: Introduction to the Enlightenment (GK)

TH 12 Jan: The Enlightened Economy-Nicholas Barbon. GK

T 17 Jan: Montesquieu, *Persian Letters* (GK)

TH 19 Jan: Montesquieu, *Persian Letters* (GK)

Seminar: Montesquieu GK

T 24: **The Periodical Paper** and the Rise of the Middle Class: *selections* from the *Tatler* and the *Spectator*, MW

Th 26: *selections* from the *Tatler* and *Spectator*, MW

Seminar: *Tatler and Spectator*

T 31 Jan: Hume: *Of Taste, Of Refinement in the Arts* (GK)

TH 2 Feb: Hume: *On The Rise and Progress of the Arts and Sciences* (GK)

Seminars: Hume GK

T 7 Feb: Adam Smith, *The Wealth of Nations* Book I, Chapters 1,2 & 3 GK

TH 9 Feb. Benjamin Franklin, *The Autobiography and Other Writings* GK

Seminar: Smith GK

T 14 Feb: Benjamin Franklin, *The Autobiography and Other Writings* (GK)

TH 16 Feb: Benjamin Franklin, *The Autobiography and Other Writings* (GK)

Seminars: Franklin GK

READING WEEK: Feb 20-24

T 28 Feb: Poetry and Slavery: Phillis Wheatley, Excerpts from *Poems On Various Subjects: Religious and Moral* (London, 1773). On-line and Pdf. (MW)

TH 2 Mar: Wheatley and Marissa Fuentes, "Jane" from *Dispossessed Lives*. (MW)

Seminar: Wheatley MW

## Part 2: The Counter Enlightenment

T 7 March: The Counter-Enlightenment: J.J. Rousseau, *Letter on the Arts* (GK)

TH 9 March: J.J. Rousseau, *Letter on the Arts* (GK)

Seminar: Rousseau GK

T 14 March: Mid Term exam

TH 16 March: Mary Shelley, *Frankenstein* (MW)

No Seminar

T 21 March: Mary Shelley, *Frankenstein* MW

TH 23 March: Mary Shelley, *Frankenstein*; **paper topic due**

Seminar: Frankenstein

T 28 March: Diderot *Rameau's Nephew* GK

TH 30 March: Diderot, *Rameau's Nephew*; **annotated bibliography of three sources due** GK

Seminar: *Rameau's Nephew* GK

T 4 April: *The Declaration of Independence* GK

TH 6 April: Mercy Otis Warren, *Poems Dramatic and Miscellaneous* (Selections on Brightspace)

Seminar: The Declaration and Mercy Otis Warren

T 11 April: **Writing workshop**. MW Paper due if you do not participate in the workshop. If you participate your paper is due Wed. April 12 by midnight. On-line. 12:00 PM.

### Statement on Free Expression

The lectures and seminars in this course will be conducted according to the principles identified in *The University of Chicago Statement on Free Expression* (<https://carleton.ca/bhum/academic-institutions/university-chicago-statement-freedom-expression/>) as endorsed by the Bachelor of Humanities Program at the College of the Humanities. Participants should expect a seminar environment that welcomes and celebrates lively, respectful and collegial discussion.

### Plagiarism

The University Academic Integrity Policy defines plagiarism as “*presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one’s own.*” This includes reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to: books, articles, papers,

literary compositions and phrases, performance compositions, chemical compounds, artworks, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

Examples of plagiarism include, but are not limited to:

- any submission prepared in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another's data or research findings without appropriate acknowledgement;
- submitting a computer program developed in whole or in part by someone else, with or without modifications, as one's own; and
- failing to acknowledge sources through the use of proper citations when using another's work and/or failing to use quotations marks.

Plagiarism is a serious offence that cannot be resolved directly by the course's instructor. The Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of "F" for the course.

### Statement on Student Mental Health

As a University student you may experience a range of mental health challenges that significantly impact your academic success and overall well-being. If you need help, please speak to someone. There are numerous resources available both on- and off-campus to support you. Here is a list that may be helpful:

**Emergency Resources (on and off campus):** <https://carleton.ca/health/emergencies-and-crisis/emergency-numbers/>

#### Carleton Resources:

- Mental Health and Wellbeing: <https://carleton.ca/wellness/>
- Health & Counselling Services: <https://carleton.ca/health/>
- Paul Menton Centre: <https://carleton.ca/pmc/>
- Academic Advising Centre (AAC): <https://carleton.ca/academicadvising/>
- Centre for Student Academic Support (CSAS): <https://carleton.ca/csas/>
- Equity & Inclusivity Communities: <https://carleton.ca/equity/>

#### Off Campus Resources:

- Distress Centre of Ottawa and Region: (613) 238-3311 or TEXT: 343-306-5550, <https://www.dcottawa.on.ca/>
- Mental Health Crisis Service: (613) 722-6914, 1-866-996-0991, <http://www.crisisline.ca/>
- Empower Me: 1-844-741-6389, <https://students.carleton.ca/services/empower-me-counselling-services/>



- Good2Talk: 1-866-925-5454, <https://good2talk.ca/>
- The Walk-In Counselling Clinic: <https://walkincounselling.com>

### **IX. Statement on Pandemic Measures**

It is important to remember that COVID is still present in Ottawa. The situation can change at any time and the risks of new variants and outbreaks are very real. There are [a number of actions you can take](#) to lower your risk and the risk you pose to those around you including being vaccinated, wearing a mask, staying home when you're sick, washing your hands and maintaining proper respiratory and cough etiquette.

**Feeling sick?** Remaining vigilant and not attending work or school when sick or with symptoms is critically important. If you feel ill or exhibit COVID-19 symptoms do not come to class or campus. If you feel ill or exhibit symptoms while on campus or in class, please leave campus immediately. In all situations, you should follow Carleton's [symptom reporting protocols](#).

**Masks:** Masks are no longer mandatory in university buildings and facilities. However, we continue to recommend masking when indoors, particularly if physical distancing cannot be maintained. We are aware that personal preferences regarding optional mask use will vary greatly, and we ask that we all show consideration and care for each other during this transition.

**Vaccines:** While proof of vaccination is no longer required to access campus or participate in in-person Carleton activities, it may become necessary for the University to bring back proof of vaccination requirements on short notice if the situation and public health advice changes.

Students are strongly encouraged to get a full course of vaccination, including booster doses as soon as they are eligible and submit their booster dose information in [cuScreen](#) as soon as possible. Please note that Carleton cannot guarantee that it will be able to offer virtual or hybrid learning options for those who are unable to attend the campus.

All members of the Carleton community are required to follow requirements and guidelines regarding health and safety which may change from time to time. For the most recent information about Carleton's COVID-19 response and health and safety requirements please see the [University's COVID-19 website](#) and review the [Frequently Asked Questions \(FAQs\)](#). Should you have additional questions after reviewing, please contact [covidinfo@carleton.ca](mailto:covidinfo@carleton.ca).

### **Academic Accommodations**

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

**Pregnancy obligation:** write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For accommodation regarding a formally-scheduled final exam, you must complete the Pregnancy Accommodation Form ([click here](#)).

**Religious obligation:** write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details [click here](#).

**Academic Accommodations for Students with Disabilities:** The Paul Menton Centre for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or [pmc@carleton.ca](mailto:pmc@carleton.ca) for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your Letter of Accommodation at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please consult the PMC website for the deadline to request accommodations for the formally-scheduled exam (if applicable).

### **Survivors of Sexual Violence**

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and where survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: <https://carleton.ca/equity/sexual-assault-support-services>

### **Accommodation for Student Activities**

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation will be provided to students who compete or perform at the national or international level. Write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. <https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>



# Humanities

## University Regulations for All College of the Humanities Courses

### Academic Dates and Deadlines

This schedule contains the dates prescribed by the University Senate for academic activities. Dates relating to fee payment, cancellation of course selections, late charges, and other fees or charges will be published in the Important Dates and Deadlines section of the Registration Website.

### Online Learning Resources

While online courses offer flexibility and convenience, they also present unique challenges that traditional face-to-face courses do not. [On this page](#), you will find resources collected by Carleton Online to help you succeed in your online courses; Learning Strategies and Best Practices, Study Skills, Technology and Online Interaction and Engagement.

### Copies of Written Work Submitted

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

### Academic Integrity Policy

The University Academic Integrity Policy defines plagiarism as “*presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one’s own.*” This includes reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to: books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, artworks, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

Examples of plagiarism include, but are not limited to:

- any submission prepared in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings without appropriate acknowledgement;

- submitting a computer program developed in whole or in part by someone else, with or without modifications, as one's own; and
- failing to acknowledge sources through the use of proper citations when using another's work and/or failing to use quotations marks.

Plagiarism is a serious offence that cannot be resolved directly by the course's instructor. The Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of "F" for the course.

### Academic Integrity Process

## Academic Accommodation Policy

Carleton University is committed to providing access to the educational experience in order to promote academic accessibility for all individuals.

Academic accommodation refers to educational practices, systems and support mechanisms designed to accommodate diversity and difference. The purpose of accommodation is to enable students to perform the essential requirements of their academic programs. At no time does academic accommodation undermine or compromise the learning objectives that are established by the academic authorities of the University.

### Addressing Human Rights Concerns

The University and all members of the University community share responsibility for ensuring that the University's educational, work and living environments are free from discrimination and harassment. Should you have concerns about harassment or discrimination relating to your age, ancestry, citizenship, colour, creed (religion), disability, ethnic origin, family status, gender expression, gender identity, marital status, place of origin, race, sex (including pregnancy), or sexual orientation, please contact the [Department of Equity and Inclusive Communities](#).

### Requests for Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

**Pregnancy obligation:** write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For accommodation regarding a formally-scheduled final exam, you must complete the Pregnancy Accommodation Form ([click here](#)).

**Religious obligation:** write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details [click here](#).

**Academic Accommodations for Students with Disabilities:** [The Paul Menton Centre for Students with Disabilities \(PMC\)](#) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or [pmc@carleton.ca](mailto:pmc@carleton.ca) for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your Letter of Accommodation at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made.

Please consult the PMC website for the deadline to request accommodations for the formally-scheduled exam (if applicable).

### **Survivors of Sexual Violence**

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and where survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit:

<https://carleton.ca/equity/sexual-assault-support-services>

### **Accommodation for Student Activities**

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation will be provided to students who compete or perform at the national or international level. Write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist.

<https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

## **Grading System at Carleton University**

Standing in a course is determined by the course instructor, subject to the approval of the faculty Dean. Standing in courses will be shown by alphabetical grades. The system of grades used, with corresponding grade points and the percentage conversion can be found [here](#). Grade points indicated are for courses with 1.0 credit value. Where the course credit is greater or less than one credit, the grade points are adjusted proportionately.

## **Course Sharing Websites and Copyright**

Classroom teaching and learning activities, including lectures, discussions, presentations, etc., by both instructors and students, are copy protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own educational use only. Students are not permitted to reproduce or distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s).

[More information](#)

## **Student Rights and Responsibilities at Carleton**

Carleton University strives to provide a safe environment conducive to personal and intellectual growth, free of injustice and characterized by understanding respect, peace, trust, and fairness.

The [Student Rights and Responsibilities Policy](#) governs the non-academic behaviour of students. Carleton University is committed to building a campus that promotes personal growth through the establishment and promotion of transparent and fair academic and non-academic responsibilities.

## Deferred Term Work

In some situations, students are unable to complete term work because of illness or other circumstances beyond their control, which forces them to delay submission of the work.

1. Students who claim illness, injury or other extraordinary circumstances beyond their control as a reason for missed term work are held responsible for immediately informing the **instructor** concerned and for making alternate arrangements with the instructor and in all cases this must occur **no later than three (3) working days after the term work was due**. The alternate arrangement must be made before the last day of classes in the term as published in the academic schedule. Normally, any deferred term work will be completed by the last day of term. In all cases, formative evaluations providing feedback to the student should be replaced with formative evaluations. In the event the altered due date must extend beyond the last day of classes in the term, the instructor will assign a grade of zero for the work not submitted and submit the student's earned grade accordingly; the instructor may submit a change of grade at a later date. Term work cannot be deferred by the Registrar.
2. In cases where a student is not able to complete term work due to illness or injury for a significant period of time/or long term, the instructor and/or student may elect to consult with the Registrar's Office (undergraduate courses) or Graduate Registrar (graduate courses) to determine appropriate action.
3. If a student is concerned the instructor did not respond to the request for academic accommodation or did not provide reasonable accommodation, the student should consult with the department/school/institute chair/director. If a mutually agreeable accommodation to complete course requirements prior to the course grade submission deadline cannot be achieved, the Associate Dean will become involved. If academic accommodation is not granted, and the student receives word **after** the academic withdrawal deadline, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses) for a final grade of WDN (Withdrawn) in the course(s). If academic accommodation is not granted, and the student receives word **prior** to the academic withdrawal deadline, the student may elect to withdraw from the course(s).
4. Furthermore, if academic accommodation is granted, but the student is unable to complete the accommodation according to the terms set out by the instructor as a result of further illness, injury or extraordinary circumstances beyond their control, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses). Please note, however, that the course instructor will be required to submit an earned final grade and further consideration will only be reviewed according to established precedents and deadlines. [More information of deferred Term Work](#)

## Deferred Final Exams

Students who are unable to write a final examination because of a serious illness/emergency or other circumstances beyond their control may apply for accommodation. Normally, the accommodation for a missed final examination will be granting the student the opportunity to write a deferred examination. In specific cases when it is not possible to offer a deferred examination, and with the approval of the Dean, an alternate accommodation may be made.

The application for a deferral must:

1. be made in writing to the Registrar's Office **no later than three working days after the original final examination or the due date of the take-home examination**; and,

2. be fully supported by appropriate documentation and, in cases of illness, by a medical certificate dated no later than one working day after the examination, or by appropriate documents in other cases. Medical documents must specify the date of the onset of the illness, the (expected) date of recovery, and the extent to which the student was/is incapacitated during the time of the examination. The University's preferred medical form can be found at the Registrar's Office [here](#).

[More information on Final Exam Deferrals](#)  
[Registrar's Office "Defer an Exam" page](#)

## Financial vs. Academic Withdrawal

Make sure that you are aware of the separate deadlines for Financial and Academic withdrawal!

Making registration decisions in Carleton Central involves making a financial and academic commitment for the courses you choose, regardless of attendance. If you do not attend, you must withdraw in [Carleton Central](#) within the published deadlines to cancel your registration. A fee adjustment is dependent on registration being canceled within the published [fee deadlines](#) and dependent on your course load. A course dropped after the deadline for financial withdrawal will receive a grade of Withdrawn (WDN), which appears on your official transcript.

Even if you miss the deadline for financial withdrawal, you might decide to drop a course to avoid a failure or a poor grade showing up on your student record and bringing down your CGPA. It is your responsibility to drop the course via Carleton Central within the published [deadlines](#) (see Academic Withdrawal).

If you are considering withdrawing from a course, you may want to talk to an advisor first. Course withdrawal may affect your student status, as well as your eligibility for student funding, immigration status, residence accommodation and participation in varsity sports, etc. Additionally, remember that once you choose your courses, you must use the "Calculate amount to pay" button to determine the correct amount of fees to pay.

Carleton Central is your one-stop shop for registration activities. If you are interested in taking a course, make sure to complete your registration. Simply attending a course does not mean you are registered in it, nor is it grounds for petition or appeal.

## Student Mental Health

It is not uncommon for students to experience a range of mental health challenges that significantly impact their academic success and overall well-being. Carleton has begun to address this problem by developing a [Mental Health Framework](#).

In addition, to help ease the stress and aid students' transition to university life, a new compassionate [First-Year Grading Policy](#) has come into effect, which will automatically convert all F grades in a student's first two terms to NR ("No Record") and allow students to convert any passing letter grade (up to 2.0 credits) to CR ("Credit"). Courses that receive an NR designation will not be included on a student transcript, and CR courses will not be factored into a student's CGPA.

A number of mental health resources are available to students, and can be found at the [Mental Health and Well-Being website](#).

## Department Contact Information

*Bachelor of the Humanities* 300 Paterson Hall  
[CollegeOfHumanities@cunet.carleton.ca](mailto:CollegeOfHumanities@cunet.carleton.ca)

*Greek and Roman Studies* 300 Paterson Hall  
[GreekAndRomanStudies@cunet.carleton.ca](mailto:GreekAndRomanStudies@cunet.carleton.ca)

*Religion* 2A39 Paterson Hall  
[Religion@cunet.carleton.ca](mailto:Religion@cunet.carleton.ca)

*Digital Humanities (Graduate)* 2A39 Paterson Hall  
[digitalhumanities@carleton.ca](mailto:digitalhumanities@carleton.ca)

*Digital Humanities (Undergraduate Minor)* 300 Paterson Hall  
[digitalhumanities@carleton.ca](mailto:digitalhumanities@carleton.ca)

*MEMS (Undergraduate Minor)* 300 Paterson Hall  
[CollegeOfHumanities@cunet.carleton.ca](mailto:CollegeOfHumanities@cunet.carleton.ca)