

HUMS 3500 — WINTER 2023  
ANCIENT AND MEDIEVAL INTELLECTUAL HISTORY  
PLATO'S *SOPHIST* AND *STATESMAN*

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**TOPIC**

This seminar is about Plato's *Sophist* and *Statesman*. *Sophist* distinguishes philosophical dialectic, which is a practice that discerns the natures of things, from sophistry, which is a technique for making things appear falsely. *Statesman* distinguishes the political art from all other arts, which pretend to its station, and in particular from sophistry. Together these dialogues give Plato's considered account of theoretical and practical philosophy, and expose sophistry as an empty technique that falls short of both.

**FORMAT**

The format of the class is a close reading of the texts, with an emphasis on discussion and analysis. Consultation of secondary sources is permitted, but not required.

**ZOOM (WHEN NECESSARY)**

The class will normally meet in person. If I am sick, but still able to teach, I will send a Zoom link so that we can hold class online.

**REQUIRED TEXT**

- Plato. *Complete Works*. Ed. John M. Cooper. Indianapolis/Cambridge: Hackett, 1997.

You must use this edition. It is the same edition that is required for HUMS 2000. If you want an electronic copy of the dialogues (in English or Greek), email me for a copy.

Note that if you try to use a free translation available online, it will likely be the Jowett translation. This will make your life very hard.

**RECOMMENDED SOFTWARE**

- **Omnioutliner Essentials 5** (<https://store.omnigroup.com/edu/f9120b1a58d1d6e1ffffff>) — \$19.99 US. For Mac only. There are also versions for iPad and iPhone.
  - This is a very useful outlining tool. Unfortunately, it is Mac or iPad only. The outline function in MS Word is a decent alternative, and PC users can access it.
- **Scrivener** (<https://www.literatureandlatte.com/scrivener.php>) — Mac or Windows Education license is available.

- This is an extremely useful tool for writing long, complex documents.

## GRADES

Grades for the course will be based on the following.

Attendance	10%
Question Assignments	30%
Meeting with me to discuss format and topic of Final Take-Home Examination	0%
Preliminary Essay Plan for Take-Home	0%
Finished Essay Plan for Take-Home	0%
Final Take-Home Examination	60%
<b>Total</b>	<b>100%</b>

Grades for assignments will be given as a percentage out of 100. At the end of the course you will be assigned a letter grade corresponding to your final percentage, according to the standard Carleton scale:

Standard Carleton Grade Scale				
0-49 = F	50-53 = D-	60-63 = C-	70-73 = B-	80-84 = A-
	54-56 = D	64-66 = C	74-76 = B	85-89 = A
	57-59 = D+	67-69 = C+	77-79 = B+	90-100 = A+

## COURSE REQUIREMENTS

The requirements for this course are the following:

### 1. Attendance

- I will take attendance each day. Only absences excused by the “[Self-declaration for Academic Accommodation \(link\)](#)” will be ‘forgiven’, by being removed from the total out of which your attendance is calculated. In any case, **you must attend eight (8)** or more sessions, or you will **fail the course automatically**.

### 2. Questions Assignments on the dialogues assigned for each day

- For most weeks, you must submit a single question on that week’s reading, with your attempt to give an answer to the question. Your answer should be very brief, and should never be more than half a page, single spaced.
- The submissions will be graded as pass/fail. Questions that show you have at least read the material and thought about its argument will receive a passing grade. Because you will be doing this while working through the dialogues, your own clarity of thought is more important than giving the exact, accurate answer that Plato eventually gives to your question.

- Questions and answers are to be uploaded to Brightspace by the beginning of the first class for that reading's week. Late questions without the "[Self-declaration for Academic Accommodation \(link\)](#)" will not be accepted, and you will receive a 0% for that portion of your Questions grade.
- 3. A meeting with me to discuss the topic and format of your final Take-Home examination**
    - You must schedule a meeting with me for a time that I am free during the two weeks beginning on **February 6th and ending on February 17th**. This meeting will not be graded, but is a prerequisite for submitting your Preliminary Essay Plan. In it we will discuss what topic and format you would like to choose for your final Take Home examination.
  - 4. A Preliminary Essay Plan for your Take-Home**
    - This must issue from your meeting with me about a good topic and format for your final Take-Home examination. I will not accept your Preliminary Essay Plan unless you meet with me first. If you try to hand one in without a meeting, you will simply accrue late penalties until you meet with me and hand one in that is actually based on our meeting.
    - Your Preliminary Essay Plan will not be graded, but is a prerequisite for submitting your Finished Essay Plan. You must submit your Preliminary Essay Plan by **March 9th**.
  - 5. A Finished Essay Plan for your Take-Home**
    - This is an expanded version of your approved preliminary plan. As before, your finished plan will not be accepted until a preliminary plan is submitted and approved.
    - Your Finished Essay Plan will not be graded, but is a prerequisite for submitting your Final Take-Home Examination. You must submit your Finished Essay Plan by **April 11th**.
  - 6. A final Take-Home Examination**
    - The topic and format of this assignment must be based on your approved Finished Essay Plan. As before, your Take-Home will not be accepted until a Finished Essay Plan is submitted and approved.
    - The required length of your final take-home exam is between 10 and 15 pages, double-spaced, Times New Roman. The exam is due at **midnight** on the final day of the April examination period, **April 27th**.

If, at any stage in this process, you want to change your mind about the topic and format of your final Take-Home examination, you may schedule a new meeting with me to discuss your proposed new topic/format. *If I approve such a change of direction on the basis of this meeting*, you must then submit and have approved a new Preliminary Essay Plan, and a new final Essay Plan, where applicable. But you are strongly advised to nail down what you want to do, with certainty, early on.

## ATTENDANCE

Attendance and participation are critical components of all courses in the Bachelor of Humanities program. As a result, a pattern of non-attendance may in and of itself constitute sufficient grounds for awarding a final course grade of F.

You must attend class regularly. You must be present for at least four (8) of the sessions, or you will fail the course automatically, no matter how well you do on the assignments. See the section below on Automatic Failure.

Note that even if you are absent from class, your outline of the material is still due at the beginning of that class. See below the section on ‘extensions’ for reductions of late penalties due to illness.

## ASSIGNMENT SUBMISSION

- You must submit your Question Assignments before the start of class on the day that the material is discussed.
- You must submit all your assignments electronically to Brightspace.
- Question Assignments and Essay Plans may be in MS Word (.doc or .docx), Mac Pages format, PDF, or Omnioutliner format.
- Final Take-Home Examinations **MUST** be in MS Word format (.doc or .docx) or Mac Pages format.
- Your date and time of submission will be when the file is uploaded.
- If you upload your assignment in the wrong format or hand in a paper copy instead of submitting it electronically, I will not consider your assignment to have been submitted. Late penalties will accrue until the document is submitted correctly.
- If you need to upload your document a second time in order to fix a minor issue, that is fine. Brightspace puts time stamps on your submissions. I will accept the later one and ignore the earlier one.

## LATE ASSIGNMENTS

Question Assignments uploaded after the beginning of class on the due date are late, and will not be accepted (see ‘Extensions’ section for exceptions), and you will receive a 0% for that Question Assignment. Note that, if you miss the deadline, you do not subsequently have to complete that Question Assignment in order to pass the course.

Final Take Home Examinations uploaded after **midnight** on the **27th of April** are late, and will have their grade reduced by 3% per calendar day.

For example, an examination that would have received a 78% (B+) would suffer the following penalties:

- 1 day late (from the beginning of class to midnight the following calendar day) = 75% (B)
- 2 days = 72% (B-)
- 3 days = 69% (C+)
- 4 days = 66% (C)
- 7 days = 57% (D+)
- 10 days = 48% (F)

Note that my grades are due on the **7th of May**. If you have not submitted your examination by **9AM** on the **4th of May**, you will receive an F for the course. If you submit it subsequently, with the “[Self-declaration for Academic Accommodation \(link\)](#)”, indicating a reason for lateness that would adjust its submission date to before **9AM** on the **4th of May**, I will accept it, adjusting the late penalty accordingly, and then submit a change of grade form.

If you are granted an official deferral of your final Take-Home Examination by the Registrar’s office, it will be due on the deferred date that they specify (see below under Deferral of Final Take-Home), and late penalties will begin accruing at midnight on that date.

### **‘EXTENSIONS’**

An extension is a private due-date for your assignment that differs from the due date every other student must meet. No extensions will be granted in this course.

However, a late assignment accompanied by a “[Self-declaration for Academic Accommodation \(link\)](#)” that indicates a physical or psychological condition that rendered you unable to do schoolwork will be accepted. If it is a Question Assignment, and it would have been submitted on time had you been able, it will be graded as normal. If it is the final Take Home Examination, your late penalty will be reduced by the number of days of proven incapacity.

Please note that a heavy workload does not constitute a legitimate reason for lateness. Late penalties are an incentive to manage your time effectively, but they are also a consequence of failing to do so.

### **DEFERRAL OF TERM WORK**

In very exceptional circumstances you may obtain a deferral of term work from your instructor. These will only be granted in cases where serious injury, illness, or other involuntary factors have rendered you unable to work for a prolonged period of time, and where a reasonable chance of completing your term work still exists.

In this class, deferrals of term work apply only to the Question Assignments.

You must request a deferral of term work from your me no later than three days after the deadline for the assignment you were unable to complete has passed, and an accommodation must be agreed upon, if granted, before the last day of classes.

If you do not hand in your deferred term work in time for me to grade it by the deadline of **9AM** on the **4th of May**, that work will receive a 0%. If subsequently you hand in your deferred work, and it is accepted, your grade will then be adjusted.

Note that deferrals of term work are granted at the discretion of your instructor, and are not granted by the Registrar’s Office.

### **DEFERRAL OF FINAL TAKE-HOME**

In very exceptional circumstances you may obtain a deferral of your final Take Home Examination. These must be granted by the Registrar, and are not at the discretion of your instructor. Regulations for official deferrals and the Deferral Application Form may be found on the [Registrar’s Office Site](#).

## PREREQUISITES FOR YOUR FINAL TAKE-HOME

You must complete the prerequisites for your Final Take-Home Examination in order to pass this course. These consist of your Meeting with me to plan your final assignment, and your two Essay Plans.

- Note that you cannot complete all of these prerequisites together in a lump. You must (1) have a meeting with me *before* you can (2) submit your Preliminary Essay Plan. The Preliminary plan must be approved *before* you can (3) submit your Finished Essay Plan, and this must be approved *before* you can submit your (4) final Take Home Examination.
- In order to avoid late penalties, you must complete these prerequisites in time for you to submit your Final Take-Home Examination by its due date of midnight on the **27th of April**. Even if your Final Take-Home Examination is late, you must still complete these prerequisites by the absolute deadline of **9AM** on the **4th of May**, 2019, or you will receive a grade of F, unless granted a deferral of course work (see Deferrals, above) or unless you have a documented reason for lateness that would adjust the submission date(s) to before **9AM** on the **4th of May** (see Late Assignments, above).
- Note that the final date to withdraw from the course is the **15th of March**. If you do not think you will be able to finish your Take-Home before the **4th of May**, and you have no extenuating circumstances, you are strongly advised to withdraw from the course.
- In exceptional circumstances you can petition the Registrar's office for a back-dated medical withdrawal from all of your courses in a given year.

## AUTOMATIC FAILURE

**You will fail the course automatically, with a grade of 'F', if you:**

- **Do not meet with me to discuss your final assignment.**
- **Do not hand in your Preliminary Essay Plan**
- **Do not hand in your Final Essay Plan**
- **Do not hand in your Take Home Examination**
- **Attend fewer than 4 of the class session**

## GETTING HELP

I am always willing to give you whatever help I can. I am willing to help you understand and plan your assignments, give you constructive feedback, help you come up with a strategy to get your work done more efficiently, or refer you to the service on campus that can help with any serious problems that crop up.

But in order for me to help you, you must ask for my help.

- If your assignment is late, don't ignore it. You will end up failing the class. Come see me. Let me know that you are having problems. I will let you know what your options are, no matter how serious your circumstances may be.
- Visit me in my office hours, which I hold every week, whether you need to discuss a problem, an assignment, or simply would like to chat about this course or another course. I can help you much more effectively one-on-one than I can in class, and that is what office hours are for.

- Discuss your assignments with your classmates. They are also where you are right now, and they can help you figure out whatever you find difficult.
- No one is good at everything right away. But most people make dramatic improvement with the help of others who already know the path to follow.

## TOPICS AND READINGS

	Date	Discussion Topics and Assignment due-dates	Questions due
1	Tue, Jan 10	The place of <i>Sophist</i> and <i>Statesman</i> in the Platonic corpus	
2	Thu, Jan 12	Preliminaries: <i>Protagoras</i> (309a-329b), <i>Gorgias</i> (447a-461b; 481b-492c)	
3	Tue, Jan 17	The Angler. The first six definitions of the sophist ( <i>Sophist</i> 216a-232a)	Y
4	Thu, Jan 19	...continued	
5	Tue, Jan 24	Search for the sophist as a 'maker of appearances'. The investigation of Not-Being (232a-241c)	Y
6	Thu, Jan 26	...continued	
7	Tue, Jan 31	The investigation of Being: Eleatics, Materialists, Friend of the Forms (241d-251a)	Y
8	Thu, Feb 2	...continued	
9	Tue, Feb 7	The mixing of Forms and the Philosopher's knowledge. The Greatest Kinds and Not-Being (251a-259e) <b>Begin meetings with me about your final Take-Home. You have until the 17th of February to meet with me.</b>	Y
10	Thu, Feb 9	...continued	
11	Tue, Feb 14	The investigation of speech and Not-Being. Confirmation of the sophist as a maker of false appearances (260a-268d)	Y
12	Thu, Feb 16	...continued	
	Feb 20-24	<i>Reading Week: no classes or office hours</i>	
13	Tue, Feb 28	The statesman in himself: division of his knowledge (257a-267c)	Y
14	Thu, Mar 2	...continued	
15	Tue, Mar 7	The statesman divided from the divine herdsman: the myth of the two world-motions (267c-277a)	Y
16	Thu, Mar 9	...continued <b>Preliminary Essay Plans for the Take-Home due</b>	
17	Tue, Mar 14	Paradigms, weaving, dividing according to Forms (277a-287b)	Y
18	Thu, Mar 16	...continued	
19	Tue, Mar 21	The statesman divided from those who pretend to his role: diviners, priests, and sophists (287b-291c)	Y
20	Thu, Mar 23	The strategy for dividing off the sophist: The taxonomy of constitutions (291d-303d)	Y
21	Tue, Mar 28	...continued	
22	Thu, Mar 30	...continued	
23	Tue, Apr 4	The statesman divided from the general, the judge, and the rhetorician. The statesman as a weaver of the courageous and the moderate (303d-311c)	Y
24	Thu, Apr 6	...continued	
25	Tue, Apr 11	Conclusion: <i>Sophist</i> and <i>Statesman</i> compared to <i>Republic</i> <b>Finished Essay Plans for the Take-Home due at midnight</b>	
	Thu, Apr 27	<b>Midnight — Final Take-Home due</b>	
	Thu, May 4	<b>9AM — Final day to submit a late Take-Home, to avoid an F in the course</b>	



## **CARLETON'S COVID 19 STATEMENT AS OF 15TH AUGUST 2022**

*“It is important to remember that COVID is still present in Ottawa. The situation can change at any time and the risks of new variants and outbreaks are very real. There are [a number of actions you can take](#) to lower your risk and the risk you pose to those around you including being vaccinated, wearing a mask, staying home when you're sick, washing your hands and maintaining proper respiratory and cough etiquette.*

**Feeling sick?** *Remaining vigilant and not attending work or school when sick or with symptoms is critically important. If you feel ill or exhibit COVID-19 symptoms do not come to class or campus. If you feel ill or exhibit symptoms while on campus or in class, please leave campus immediately. In all situations, you must follow Carleton's [symptom reporting protocols](#).*

**Masks:** *Carleton has paused the [COVID-19 Mask Policy](#), but continues to strongly recommend masking when indoors, particularly if physical distancing cannot be maintained. It may become necessary to quickly reinstate the mask requirement if pandemic circumstances were to change.*

**Vaccines:** *Further, while proof of vaccination is no longer required as of May 1 to attend campus or in-person activity, it may become necessary for the University to bring back proof of vaccination requirements on short notice if the situation and public health advice changes. Students are strongly encouraged to get a full course of vaccination, including booster doses as soon as they are eligible, and submit their booster dose information in [cuScreen](#) as soon as possible. Please note that Carleton cannot guarantee that it will be able to offer virtual or hybrid learning options for those who are unable to attend the campus.*

*All members of the Carleton community are required to follow requirements and guidelines regarding health and safety which may change from time to time. For the most recent information about Carleton's COVID-19 response and health and safety requirements please see the [University's COVID-19 website](#) and review the [Frequently Asked Questions \(FAQs\)](#). Should you have additional questions after reviewing, please contact [covidinfo@carleton.ca](mailto:covidinfo@carleton.ca).”*

# University Regulations for All College of the Humanities Courses

## Academic Dates and Deadlines

This schedule contains the dates prescribed by the University Senate for academic activities. Dates relating to fee payment, cancellation of course selections, late charges, and other fees or charges will be published in the Important Dates and Deadlines section of the Registration Website.

## Online Learning Resources

While online courses offer flexibility and convenience, they also present unique challenges that traditional face-to-face courses do not. [On this page](#), you will find resources collected by Carleton Online to help you succeed in your online courses; Learning Strategies and Best Practices, Study Skills, Technology and Online Interaction and Engagement.

## Copies of Written Work Submitted

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

## Academic Integrity Policy

The University Academic Integrity Policy defines plagiarism as “*presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one’s own.*” This includes reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to: books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, artworks, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

Examples of plagiarism include, but are not limited to:

- any submission prepared in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment;

- using another's data or research findings without appropriate acknowledgement;
- submitting a computer program developed in whole or in part by someone else, with or without modifications, as one's own; and
- failing to acknowledge sources through the use of proper citations when using another's work and/or failing to use quotations marks.

Plagiarism is a serious offence that cannot be resolved directly by the course's instructor. The Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of "F" for the course.

[Academic Integrity Process](#)

## Academic Accommodation Policy

Carleton University is committed to providing access to the educational experience in order to promote academic accessibility for all individuals.

Academic accommodation refers to educational practices, systems and support mechanisms designed to accommodate diversity and difference. The purpose of accommodation is to enable students to perform the essential requirements of their academic programs. At no time does academic accommodation undermine or compromise the learning objectives that are established by the academic authorities of the University.

### Addressing Human Rights Concerns

The University and all members of the University community share responsibility for ensuring that the University's educational, work and living environments are free from discrimination and harassment. Should you have concerns about harassment or discrimination relating to your age, ancestry, citizenship, colour, creed (religion), disability, ethnic origin, family status, gender expression, gender identity, marital status, place of origin, race, sex (including pregnancy), or sexual orientation, please contact the [Department of Equity and Inclusive Communities](#).

### Requests for Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

**Pregnancy obligation:** write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For accommodation regarding a formally-scheduled final exam, you must complete the Pregnancy Accommodation Form ([click here](#)).

**Religious obligation:** write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details [click here](#).

**Academic Accommodations for Students with Disabilities:** [The Paul Menton Centre for Students with Disabilities \(PMC\)](#) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or [pmc@carleton.ca](mailto:pmc@carleton.ca) for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your Letter of Accommodation at the beginning of the term, and no later than two

weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please consult the PMC website for the deadline to request accommodations for the formally-scheduled exam (if applicable).

### **Survivors of Sexual Violence**

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and where survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: <https://carleton.ca/equity/sexual-assault-support-services>

### **Accommodation for Student Activities**

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation will be provided to students who compete or perform at the national or international level. Write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. <https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

## **Grading System at Carleton University**

Standing in a course is determined by the course instructor, subject to the approval of the faculty Dean. Standing in courses will be shown by alphabetical grades. The system of grades used, with corresponding grade points and the percentage conversion can be found [here](#). Grade points indicated are for courses with 1.0 credit value. Where the course credit is greater or less than one credit, the grade points are adjusted proportionately.

## **Course Sharing Websites and Copyright**

Classroom teaching and learning activities, including lectures, discussions, presentations, etc., by both instructors and students, are copy protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own educational use only. Students are not permitted to reproduce or distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s).  
[More information](#)

## **Student Rights and Responsibilities at Carleton**

Carleton University strives to provide a safe environment conducive to personal and intellectual growth, free of injustice and characterized by understanding respect, peace, trust, and fairness.

The [Student Rights and Responsibilities Policy](#) governs the non-academic behaviour of students. Carleton University is committed to building a campus that promotes personal growth through the establishment and promotion of transparent and fair academic and non-academic responsibilities.

## Deferred Term Work

In some situations, students are unable to complete term work because of illness or other circumstances beyond their control, which forces them to delay submission of the work.

1. Students who claim illness, injury or other extraordinary circumstances beyond their control as a reason for missed term work are held responsible for immediately informing the **instructor** concerned and for making alternate arrangements with the instructor and in all cases this must occur **no later than three (3) working days after the term work was due**. The alternate arrangement must be made before the last day of classes in the term as published in the academic schedule. Normally, any deferred term work will be completed by the last day of term. In all cases, formative evaluations providing feedback to the student should be replaced with formative evaluations. In the event the altered due date must extend beyond the last day of classes in the term, the instructor will assign a grade of zero for the work not submitted and submit the student's earned grade accordingly; the instructor may submit a change of grade at a later date. Term work cannot be deferred by the Registrar.
2. In cases where a student is not able to complete term work due to illness or injury for a significant period of time/or long term, the instructor and/or student may elect to consult with the Registrar's Office (undergraduate courses) or Graduate Registrar (graduate courses) to determine appropriate action.
3. If a student is concerned the instructor did not respond to the request for academic accommodation or did not provide reasonable accommodation, the student should consult with the department/school/institute chair/director. If a mutually agreeable accommodation to complete course requirements prior to the course grade submission deadline cannot be achieved, the Associate Dean will become involved. If academic accommodation is not granted, and the student receives word **after** the academic withdrawal deadline, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses) for a final grade of WDN (Withdrawn) in the course(s). If academic accommodation is not granted, and the student receives word **prior** to the academic withdrawal deadline, the student may elect to withdraw from the course(s).
4. Furthermore, if academic accommodation is granted, but the student is unable to complete the accommodation according to the terms set out by the instructor as a result of further illness, injury or extraordinary circumstances beyond their control, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses). Please note, however, that the course instructor will be required to submit an earned final grade and further consideration will only be reviewed according to established precedents and deadlines. [More information of deferred Term Work](#)

## Deferred Final Exams

Students who are unable to write a final examination because of a serious illness/emergency or other circumstances beyond their control may apply for accommodation. Normally, the accommodation for a missed final examination will be granting the student the opportunity to write a deferred examination. In specific cases when it is not possible to offer a deferred examination, and with the approval of the Dean, an alternate accommodation may be made.

The application for a deferral must:

1. be made in writing to the Registrar's Office **no later than three working days after the original final examination or the due date of the take-home examination**; and,
2. be fully supported by appropriate documentation and, in cases of illness, by a medical certificate dated no later than one working day after the examination, or by appropriate documents in other cases. Medical documents must specify the date of the onset of the illness, the (expected) date of recovery, and the extent to which the student was/is incapacitated during the time of the examination. The University's preferred medical form can be found at the Registrar's Office [here](#).

[More information on Final Exam Deferrals](#)  
[Registrar's Office "Defer an Exam" page](#)

## Financial vs. Academic Withdrawal

Make sure that you are aware of the separate deadlines for Financial and Academic withdrawal!

Making registration decisions in Carleton Central involves making a financial and academic commitment for the courses you choose, regardless of attendance. If you do not attend, you must withdraw in [Carleton Central](#) within the published deadlines to cancel your registration. A fee adjustment is dependent on registration being canceled within the published [fee deadlines](#) and dependent on your course load. A course dropped after the deadline for financial withdrawal will receive a grade of Withdrawn (WDN), which appears on your official transcript.

Even if you miss the deadline for financial withdrawal, you might decide to drop a course to avoid a failure or a poor grade showing up on your student record and bringing down your CGPA. It is your responsibility to drop the course via Carleton Central within the published [deadlines](#) (see Academic Withdrawal).

If you are considering withdrawing from a course, you may want to talk to an advisor first. Course withdrawal may affect your student status, as well as your eligibility for student funding, immigration status, residence accommodation and participation in varsity sports, etc. Additionally, remember that once you choose your courses, you must use the "Calculate amount to pay" button to determine the correct amount of fees to pay.

Carleton Central is your one-stop shop for registration activities. If you are interested in taking a course, make sure to complete your registration. Simply attending a course does not mean you are registered in it, nor is it grounds for petition or appeal.

## Student Mental Health

As a University student you may experience a range of mental health challenges that significantly impact your academic success and overall well-being. If you need help, please speak to someone. There are numerous resources available both on- and off-campus to support you. Here is a list that may be helpful:

**Emergency Resources (on and off campus):** <https://carleton.ca/health/emergencies-and-crisis/emergency-numbers/>

### Carleton Resources:

- Mental Health and Wellbeing: <https://carleton.ca/wellness/>
- Health & Counselling Services: <https://carleton.ca/health/>
- Paul Menton Centre: <https://carleton.ca/pmc/>
- Academic Advising Centre (AAC): <https://carleton.ca/academicadvising/>

- Centre for Student Academic Support (CSAS): <https://carleton.ca/csas/>
- Equity & Inclusivity Communities: <https://carleton.ca/equity/>

### **Off Campus Resources:**

- Distress Centre of Ottawa and Region: (613) 238-3311 or TEXT: 343-306-5550, <https://www.dcottawa.on.ca/>
- Mental Health Crisis Service: (613) 722-6914, 1-866-996-0991, <http://www.crisisline.ca/>
- Empower Me: 1-844-741-6389, <https://students.carleton.ca/services/empower-me-counselling-services/>
- Good2Talk: 1-866-925-5454, <https://good2talk.ca/>
- The Walk-In Counselling Clinic: <https://walkincounselling.com>

## **Statement on Pandemic Measures**

It is important to remember that COVID is still present in Ottawa. The situation can change at any time and the risks of new variants and outbreaks are very real. There are [a number of actions you can take](#) to lower your risk and the risk you pose to those around you including being vaccinated, wearing a mask, staying home when you're sick, washing your hands and maintaining proper respiratory and cough etiquette.

**Feeling sick?** Remaining vigilant and not attending work or school when sick or with symptoms is critically important. If you feel ill or exhibit COVID-19 symptoms do not come to class or campus. If you feel ill or exhibit symptoms while on campus or in class, please leave campus immediately. In all situations, you should follow Carleton's [symptom reporting protocols](#).

**Masks:** Masks are no longer mandatory in university buildings and facilities. However, we continue to recommend masking when indoors, particularly if physical distancing cannot be maintained. We are aware that personal preferences regarding optional mask use will vary greatly, and we ask that we all show consideration and care for each other during this transition.

**Vaccines:** While proof of vaccination is no longer required to access campus or participate in in-person Carleton activities, it may become necessary for the University to bring back proof of vaccination requirements on short notice if the situation and public health advice changes. Students are strongly encouraged to get a full course of vaccination, including booster doses as soon as they are eligible and submit their booster dose information in [cuScreen](#) as soon as possible. Please note that Carleton cannot guarantee that it will be able to offer virtual or hybrid learning options for those who are unable to attend the campus.

All members of the Carleton community are required to follow requirements and guidelines regarding health and safety which may change from time to time. For the most recent information about Carleton's COVID-19 response and health and safety requirements please see the [University's COVID-19 website](#) and review the [Frequently Asked Questions \(FAQs\)](#). Should you have additional questions after reviewing, please contact [covidinfo@carleton.ca](mailto:covidinfo@carleton.ca).



## Department Contact Information

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