

PLEASE INCLUDE THE FOLLOWING ITEMS IN YOUR APPLICATION PACKAGE:

- 1. Completed APPLICATION FORM;
- 2. COVER LETTER;
- 3. RÉSUMÉ;
- 4. AVAILABILITY as outlined in the current job posting
- 5. CO-CURRICULAR RECORD (if available); and
- 6. TWO (2) REFERENCES' contact information (minimum)

SEE JOB POSTING FOR DEADLINE - LATE OR INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

APPLICATIONS MUST BE SUBMITTED EMAIL ONLY: campuscard@carleton.ca

Please quote "Campus Card / Information Carleton Representative Position" in the subject line of your e-mail.

PLEASE NOTE ONLY SUCCESSFUL CANDIDATES WILL BE CONTACTED.