



## PHOTO

Your headshot should be clear, professional & approachable. Don't forget to smile!



## HEADLINE

Describe who you are, what you do or what you want to do in the future. Use industry key words and skills.



## EXPERIENCE

List 3+ previous and current roles & describe them in detail. This can also include volunteer work!

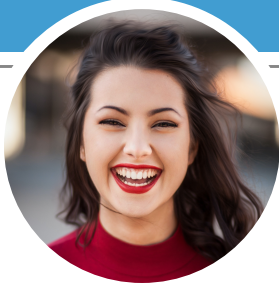


## EDUCATION

Starting with post-secondary, list all your educational experiences.

# LinkedIn Profile Checklist

Choose a cover photo that represents you



Name  
Headline  
Ottawa, Ontario, Canada



Carleton University



See contact info



See connections (126)

Message

More...

I am...

- You can use bullets to break up text & improve readability
- Keep in mind the first 3 lines are visible to viewers

Show more

## Experience



Position Title  
Organization

20XX - Present 1 year 6 mos

Field

Highlight your skills & accomplishments using the S-A-R format:

- Situation + Action + Result

## Education



Carleton University

Start year-End year

Bachelor of [Degree], Major, Minor...

- Activities and Societies:
- Awards:
- Courses:



## EDIT URL

Customize your URL & add it to your resume, email signature or business card.