

SAMPLE INFORMATION INTERVIEW QUESTIONS



PERSON

- ☐ On a typical day as a ____ what do you do?
- ☐ What special knowledge/skills/training did you have/need to get into this line of work?
- ☐ What part of this job do you find most satisfying? Most challenging?
- ☐ What personal qualities or abilities are important to being successful in this job?
- ☐ How did you prepare yourself for this type of work?
- ☐ What are the different settings in which people in this occupation may work?



FIELD

- ☐ How does your work contribute to the overall goals or mission of the organization?
- ☐ How did you get started in your current position?
- ☐ Is there a typical career path in this field?
- ☐ What would an entry-level job be?
- ☐ What opportunities for advancement are there in this field?
- ☐ What kinds of companies/organizations tend to hire people with your qualifications?
- ☐ What types of training do companies offer persons entering this field?
- ☐ Is there a demand for people in this occupation?
- ☐ How do you see jobs in this field changing in the future?



ADVICE

- ☐ What special advice would you give a person entering this field?
- ☐ What are some things that you know now that you wish you had known in university?
- ☐ Which professional journals and organizations can help me learn more about this field?
- ☐ Is there anyone else you can recommend I speak with? May I say that you referred me?



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