



# Graduate Level Course Enrolment for Special Students

Students must satisfy the established English language requirements to study as a Special student.  
Visit <http://www.carleton.ca/calendars/ugrad/current/regulations/admgcn4.html> for more information on these requirements.

**A. Personal Data**

Last Name
Connect E-mail

Student Number
First Name
Daytime Telephone

**University Degrees**

Name of Degree	Institution	Year of Graduation

If you do not have a degree, please specify your qualifications for graduate study below:

**B. Course Information**

Course Number	Section	CRN	Term

Do you wish to register this course as credit or audit?       Credit                       Audit

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Note: Special students are not eligible for a grade of INC. All Assignments must be completed by the published calendar dates.

**C. The student must obtain the instructor's signature before obtaining the appropriate departmental signatures to complete this application**

**Departmental Authorization:** I authorize the Office to exceed course enrolment limits to register this student in the specified course section.

Name of Instructor (please print) _____	Date _____
Signature of Instructor _____	Date _____
Name of Graduate Supervisor/ Chair or Designate (please print) _____	Date _____
Signature of Graduate Supervisor/Chair or Designate _____	Date _____

The personal information requested on this form is collected in accordance with Sections 38(2) and 41(1) of the Freedom of Information and Protection of Privacy Act (FIPPA), R.S.O. 1990, c.F.31 as amended. The information provided will not be used for any purposes other than those stated upon this form unless the applicant provides express written consent. Should you have any questions concerning your personal information, please contact Erika Strathearn, FIPPA representative for the Registrar's Office (300 Tory Building, 613-520-3500). Carleton University is fully compliant with FIPPA and endeavours at all times to treat your personal information in accordance with this law.

