COMPUTER LABORATORIES AND NETWORKS

CIVIL AND ENVIRONMENTAL ENGINEERING

ACCOUNTS

- Your MC1 accounts are made automatically when you are registered at the beginning of a term.
- Accounts are created using the same account name provided by Carleton, generally it is in the format: **firstnamelastname**
- Use these accounts for the computer labs unless otherwise stated.

For any account issues, please contact the ITS Help Desk

GENERAL CAMPUS WIRELESS ACCESS

- Use Carleton One credentials
- Info at carleton.ca/its

NETWORKS

DEPARTMENTAL WIRED ACCESS

- General internet access
- Can reach internal resources directly (some internal software licenses are domain dependant)

COMPUTER LAB RESOURCES

- The department runs virtual workstations that has our departmental specialized software installed on them.
- You can access the virtual workstation platforms from any browser on any computer, anywhere or by installing the VMware Horizon software from cudesktop.carleton.ca
- From outside the campus you will have to run the VPN software on your computer before you can gain access. These resources are often accessible from outside our wired network using the VPN available through ITS. See: carleton.ca/ITS.

OFFICE OF THE DEAN OF ENGINEERING COMPUTER LAB

	6065 MINTO CASE	5010 MINTO CASE
Sign in with Carleton One credentials	✓	✓
Access to general purpose and some course specific software on local workstation	✓	✓
Access to the campus wide printing facilities	✓	✓
Access to Virtual Platform with full Departmental specialized software	✓	✓

OFFICE OF THE DEAN OF ENGINEERING COMPUTER LAB

- 4107CB is accessible only to graduate students via swipe card.
- Tutorial and labs will use MC6065, Room usage has a schedule that must be adhered to. This room is heavily booked for undergraduate tutorials during the day (Monday – Friday 8:30 -5:30).
- Always save work in P: drive. Or you will loose your work.

Various **Microsoft Software** is available to all students at https://cu.onthehub.com

For **MS Office365 Access** for students please see this link for detail on how to Sign Up and Download:
https://carleton.ca/its/help-centre/get-microsoft-office-for-students/

FACULTY RESOURCES

- Several faculty run their own dedicated internal servers and workstations
- These resources are directly accessible from inside our wired network
- These resources are often accessible from outside our wired network using the VPN available through ITS. See carleton.ca/ITS.

ISP RESPONSIBILITY

- Carleton University and the Department are considered to be "Internet Service Providers"
- We have a responsibility to track and identify users who violate copyright restrictions
- We can trace a user through our network, and can identify end users accused of illegally downloading movies, music or other digital files.
- We are required to report the user to ITS for further action if requested.

CONTACT

TECH SUPPORT

📞 613-520-2600 ext. 7478

✉️ CEETechSupport@carleton.ca

- ME 2431 Environmental Research
- ME 2432 Environmental Research
- ME 2447 Environmental Research
- ME 3441 Analytical Research
- ME 3499 Analytical Research
- MC 1040 Undergraduate Environmental
- MC 1060 Mixed use space
- MC 1060A Undergraduate Soil Mechanics
- MC 1060B Geoenvironmental Research
- MC 1084 Undergraduate Mechanics
- MC 2060 John Adjeleian
- MC 2040 Fire Engineering
- MC 2052 Boundary Layer Soil Mechanics
- MC 2044 Asphalt Mix
- MC 2045 Materials
- MC 2046 Dust Extraction Room
- MC 2051 Advanced Geotechnical
- MC 2070 Large Scale Pit Test
- CB 5301 ACSE Laboratory
- CB 7206 Delta Control Laboratory
- CB 7110 Environmental Research
- Canal Roof level 4
- Canal Roof level 5

CURRENT LABORATORIES

TECHNICAL STAFF OFFICES

2032 MINTO CASE

- Pierre Trudel
- Jason Arnott
- Chris Kirupairajah
- Stephen Vickers
- Muhammad Salam

2432 MACKENZIE

- Sonja Koster

WORKING HOURS
8:30am - 4:30pm

GRADUATE RESEARCH STUDENTS:

- *Must have completed all required safety training.*
- *Must have a completed Project Information sheet.*
- *Access outside of regular hours: must follow the Working Alone Guidelines while working alone.*

ACCESS AND WORKING HOURS

SAFETY

QUALIFICATIONS

- To qualify to use the laboratories for research all potential users MUST complete the following training as a minimum
  - EHS: Workplace Hazardous Materials Information System (Brightspace)
  - EHS: Worker Health and safety Awareness (Brightspace)
  - Environmental Health and Safety's Laboratory Safety Training Course (Please sign up via the EHS web site carleton.ca/ehs/)

PERSONAL PROTECTIVE EQUIPMENT

- All users should dress appropriately.
- All users are expected to use the appropriate PPE at all times.
- Basic equipment is supplied.
- Specific requirements are to be addressed by the Supervisor.
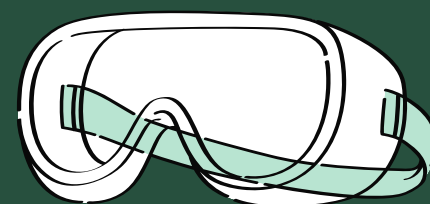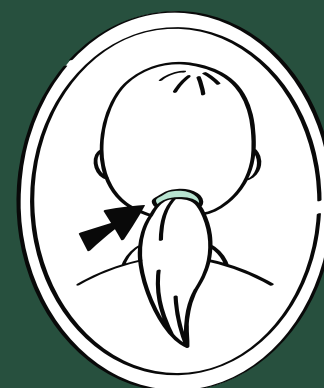
CLEANLINESS

- All users are expected to maintain their working environment in a clean and safe condition.
- Safety and cleanliness are everyone's responsibility.
- Check with the Instructor/Lab Supervisor as to the appropriate waste disposal procedure
- Always ask the Instructor or Lab Supervisor if you have any questions.

PROJECT INFORMATION SHEET

- All projects need a Project Information Sheet.
- This is a planning tool.
- These should be initially created through a collaboration between the student and the Supervisor.
- Technical staff can be consulted at any time in the process to facilitate the project.
- A competed electronic version, in Word, must be submitted to Supervisor of Laboratories.

THANK YOU