

Canadian Higher Education Testing Association (CHETA)

First Meeting in Canada

Date: May 25 – 26, 2018

Location: Thompson Rivers University (TRU), Kamloops, BC
Old Main Building, Room OM 2551

Agenda

Friday, May 25

Time	Activity	Details
9:00 am	Welcome & Introductions	CHETA history & Introduction of participants
10:00 am	Survey of tests administered, volume & fees	Create an inventory of common tests utilized across Canada and fee structure + a measure of volume (group work)
10:45	Break	
11:00 am	Test security	Comparison of procedures & policies; discuss best practices
11:40 am	Group photo	
12:00	Lunch	
1:00 pm	Survey staffing, facilities and reporting structure.	Learn what we have in common and how we differ (group work)
2:15 pm	Virtual Proctoring	Share experiences and/or concerns
2:45 pm	Break	
3:00 pm	Standardized tests discussion	ACCUPLACER and others
3:30 pm	Open forum	Issues taken from the floor
4:00 pm	Adjourn for the day - Social	

Saturday, May 26th

Time	Activity	Details
9:00 am	Recap of Day One	
9:20	Testing Accommodations	Comparison of procedures and policies
9:40 am	Privacy issues	Share experiences and/or concerns
10:00 am	Challenges	Share what you feel is the greatest challenge facing your testing services (group work).
10:30	Break	
10:45 am	Highlight or Wish list	Share one of the highlights from the past year or one change you wish you could make to your testing services (group work)
11:15	Share Common Challenges/Wish list	
12:00	Lunch	
1:00 pm	Terms of Reference, Elect Executive & select location for next meeting.	
2:15 pm	Connections with other organizations & Wrap Up	NCTA? CACUSS? OHETA? PHETA?
2:30 pm	Regional meetings	BCHETA, Prairie members, Ontario members