

**The College of the Humanities
Greek and Roman Studies Program
LATN 1005B
Fall Term**



INTRODUCTION TO LATIN I

Professor:	Dr. L. Gagné
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E-mail:	laura.gagne@carleton.ca
Classes:	Monday and Wednesday 11:35 am - 1:25 pm
Office Hours:	Monday 1:30-2:30pm or by appointment

COURSE DESCRIPTION

Course Description: This course provides an introduction for people with no prior knowledge of Latin. The course is designed to introduce you to basic Latin grammar and vocabulary with the goal of being able to read adapted texts based on the writings of ancient authors from the 2nd century BCE to the 2nd century CE. Because language is part of culture, we will also discuss the historical context of the texts we read.

There are many benefits that come from studying Latin. Not only will you be able to read the direct thoughts of great thinkers of the Classical period, as well as the Middle Ages and Renaissance, but you will also gain a greater understanding of English vocabulary and grammar. Latin was the main language of international communication and scholarship until the nineteenth century. Isaac Newton, René

Descartes, and other scientists and philosophers wrote their great works in Latin. Latin is the ancestor of the modern Romance languages (Italian, French, Spanish, Portuguese, Romanian, etc.) and is the source of about 60-70% of English vocabulary.

Latin is a very logical language. It is an inflected language, which means that it has different endings on its verbs, nouns, and adjectives that tell you what role each word plays in a sentence. You will be able to master this language by working hard to memorize the vocabulary and practicing the translations daily.

This course is the prerequisite for LATN 1006A in which students continue their learning of Latin with the same book and approach.

LEARNING OUTCOMES

By the end of this course, students will be able to

- Identify the 5 cases of Latin nouns and adjectives
- Identify the 4 declensions of Latin verbs
- Parse a sentence by explaining the grammatical role of each word
- Translate simple sentences from Latin into English
- Translate simple sentences from English into Latin
- Decline Latin nouns and adjectives of all 5 cases
- Conjugate Latin verbs from the 4 declensions in 6 tenses
- Recite Latin numbers from 1-25

TEXTBOOKS

- Frederic M. Wheelock and Richard A. LaFleur. 2011. *Wheelock's Latin*. 7th Edition. New York: Harper Collins. ISBN 978-0-06-199722-8
\$31.00
- Paul T. Comeau and Richard A. LaFleur. 2005. *Workbook for Wheelock's Latin*. 3rd Edition, revised. New York: Harper Collins. ISBN 978-0-06-095642-4.
\$26.99

Students must use the editions listed as there have been substantial changes to the contents from earlier editions.

The books are available at the University Bookstore. You can order them through Brightspace by selecting “Jump To” from the navigation bar, then choose “find your textbooks” on the drop-down list.

Both books are also available on Course Reserve at the MacOdrum Library.

EVALUATION

CSAS workshop:	5%
Assignments:	15%
Quizzes:	20%
Tests:	30%
Final examination:	30%

PARTICIPATION

Learning Latin requires a readiness to learn not only vocabulary but also many grammatical forms. Latin is an inflected language, one in which changes in word endings are used to make the words’ functions clear. The vocabulary and forms must be memorized daily in order to make good progress. Come to class on time and prepared. Steady work throughout the term is essential.

We will translate sentences together in class. To get the maximum benefit out of the classroom experience, I encourage you to participate in the translations, working together in groups or pairs. Bring your copy of *Wheelock’s Latin* to every class.

Students are expected to check their university email regularly and to visit the course website on Brightspace often. This is how I will communicate with you. Classes will only be cancelled in extreme circumstances. Notification will be sent as an announcement through Brightspace if this is the case. Please note that in case of bad weather, there is a small chance I may be late if traffic is unusually bad. If there is no announcement on Brightspace to state that class is cancelled, this means I am driving and will teach during the time remaining after I arrive.

COURSE STRUCTURE

During this semester we will cover the first 15 chapters of the textbook. We will explore Latin grammar, then we will practice translating sentences and stories. Assignments will be used to reinforce newly acquired grammar. You should read the chapter before class and begin to memorize the chapter vocabulary.

CSAS INCENTIVE PROGRAM (WORKSHOP)

This course has been registered in the Incentive Program offered through the Centre for Student Academic Support (CSAS). The Incentive Program is now fully online. CSAS Learning and Writing Support Workshops are designed to help students cultivate and refine their academic skills for a university environment. To earn 5% towards workshop participation, students are expected to complete 1 workshop during the term. The workshop must be completed between September 1st and December 11th, 2026, to receive credit for the Incentive Program.

For students' attendance to be captured, they must complete all workshop components and achieve 100% on the final assessment. Once students achieve 100% on the final assessment, they will receive a Record of Completion award from Brightspace. Students will need to download the Record of Completion PDF for each applicable workshop and submit them to the assignment submission box within their instructor's course. For more information about workshop attendance and submitting the Records of Completion, please visit the Incentive Program Policies on the CSAS website.

To view the complete list of the workshops and their descriptions, please visit the Learning and Writing Support Workshops page on the CSAS website. Please note that CSAS webinars and in-person workshops are not eligible for the Incentive Program. To access the online workshops, please self-enrol on the CSAS Online Resources page. For further information on the Incentive Program, please visit the Incentive Program FAQs page. For additional questions, please contact the Centre for Student Academic Support at csas@carleton.ca.

You can also find all the necessary links, including the assignment drop boxes, in the folder on Brightspace called "CSAS Workshops".

HOMEWORK ASSIGNMENTS

Homework assignments will be taken from the *Workbook for Wheelock's Latin, 3rd edition*. You may submit them as pages from the book (they can be torn out), as photocopies from the book, or you may write them on a separate piece of paper by hand if you do not wish to tear pages from the book. You must write out the questions as well as your answers if you choose the last option. Assignments are due on Wednesdays and there will be one every week beginning September 16th, except when there is a test. There is a late penalty of 5% per calendar day. Late assignments will not be accepted after 10 calendar days. I will count your best 7 of 8 assignments.

I expect you to do a little bit each day, not everything on Tuesday night or Wednesday morning before the assignment is due. I have created a suggested schedule to help you divide your work to derive the maximum benefit. No one can prepare for a marathon by running 42km only on the day before.

Note that copying a translation from another student or from the internet, or using translation software such as "Google Translate" and handing it in as your own work is plagiarism. See more on academic integrity here: <https://carleton.ca/registrar/academic-integrity/>. You will rob yourself of valuable practice and learning if you try to cheat on your assignments (worth 15%), reducing your ability to earn the remaining 80% of your grade.

QUIZZES

Quizzes will take place in the first half hour of class on Mondays, beginning on September 21st. There are no quizzes on weeks when there is a test. There will be 7 quizzes for a total of 20% of the mark. Your best 6 will count towards the final grade.

TESTS

There will be three tests, each 1 hour long, and worth 30% of the mark (10% each). See the schedule for the dates. They will be given in the first half of the

class, then we will do some translation in the second half. The three smaller tests take the place of a midterm. Deferral of a test will only be granted on the grounds of serious illness or the death of a family member. Students must contact the instructor no later than 3 days after the date of the midterm and must provide supporting documentation (e.g., valid doctor's note).

FINAL EXAMINATION

The final examination will be scheduled by the Registrar's Office. The schedule will be online on October 11th. Students are advised not to make travel plans during the final examination period until the exam dates have been posted. The final examination will be worth 30% of the overall mark for the course. It will cover material from the entire course. Students who require a deferral of the exam due to serious illness or death in their family must make arrangements through the registrar's office. Travel is not considered a valid reason for a deferred exam.

STUDENT SUPPORT

I will use Brightspace for the administration of this course. You will need to have a Carleton University email account and will need to make sure you can access Brightspace. You can also send me an email anytime and I will answer within 48 hours (except on weekends and holidays). Please make sure you put the course code LATN 1005 in the subject line, or "Latin class" or something that will identify your message so that I do not delete it because I think it is spam.

Student or professor materials created for this course (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).

Any use of generative AI tools to produce assessed content (e.g., text, code, equations, image, summary, video, etc.) is a violation of academic integrity standards.

SCHEDULE

Readings are taken from the textbook and from “38 Latin Stories”. The assignments are from the workbook. The schedule for the assignments is posted on Brightspace but you will need the workbook for the assignments themselves.

Date	Topic	Readings
Wednesday September 9	Course introduction, alphabet and pronunciation Verbs of the first and second conjugation – prima pars	Preface and introduction, pp. xiii-xli Caput I
Monday September 14	Verbs of the first and second conjugation – secunda pars	Caput I
Wednesday September 16	Nouns and cases, first declension nouns and adjectives – prima pars	Caput II Assignment 1 due
Monday September 21	Quiz 1 – 1 st ½ hour (Caput I) Nouns and cases, first declension nouns and adjectives – secunda pars	Caput II
Wednesday September 23	The second declension nouns and adjectives – prima pars	Caput III Assignment 2 due
Monday September 28	Quiz 2 – 1 st ½ hour (Caput II) The second declension nouns and adjectives – secunda pars The second declension neuter	Caput III Caput IV
Wednesday September 30	SUM, predicate nouns and adjectives, substantive adjectives	Caput IV Assignment 3 due
Monday October 5	Quiz 3 – 1 st ½ hour (Caput III) Future and imperfect – prima pars	Caput V
Wednesday October 7	Future and imperfect – secunda pars	Caput V Assignment 4 due
Monday October 12	Thanksgiving – no classes	
Wednesday October 14	1st half of class Future and imperfect of SUM	Caput VI Assignment 5 due

Monday October 19	Irregular POSSUM	Caput VI
Wednesday October 21	Test 1 – Capita I-V First half of class Third declension nouns – prima pars	Caput VII
Monday October 26-Friday October 30 Fall Break – no classes		
Monday November 2	Quiz 4 – 1st ½ hour (Capita IV- VI) Third declension nouns – secunda pars i-stem nouns of the third declension (Caput XIV)	Caput VII, XIV
Wednesday November 4	Third conjugation – prima pars	Caput VIII Assignment 6 due
Monday November 9	Quiz 5 – 1st ½ hour (Capita VII, XIV) The third conjugation – secunda pars	Caput VIII
Wednesday November 11	Demonstratives and special -IUS adjectives	Caput IX Assignment 7 due
Monday November 16	Fourth conjugation	Caput X
Wednesday November 18	Test 2 – Capita VI-IX -io verbs of the third conjugation	Caput X
Monday November 23	Quiz 6 – 1st ½ hour (Capita VIII-X) Personal pronouns and demonstratives Prima pars	Caput XI
Wednesday November 25	Personal pronouns and demonstratives Secunda pars	Caput XI Assignment 8 due
Monday November 30	Perfect active prima pars	Caput XII
Wednesday December 2	Test 3 – Capita X-XI First half of class Perfect active secunda pars	Caput XII

Monday December 7	Quiz 7 – 1st ½ hour (Capita X-XII) Reflexive Pronouns and Possessives; Intensive Pronoun	Caput XIII
Wednesday December 9	Ablative of means, accompaniment, and Manner	Caput XIV
Friday December 11 Monday schedule	Numerals; Genitive of the Whole; Ablative with Numerals, and Ablative of Time	Caput XV
December 12 - 23	Final exam period. Date, time, and location TBD Don't make plans until after you know the date of your exams.	

University Regulations for All College of the Humanities Courses (Updated Aug 12,2026)

Academic Dates and Deadlines

This schedule contains the dates prescribed by the University Senate for academic activities. Dates relating to fee payment, cancellation of course selections, late charges, and other fees or charges will be published in the Important Dates and Deadlines section of the Registration Website.

Copies of Written Work Submitted

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

Online Learning Resources

[On this page](#), you will find resources collected by Carleton Online to help you succeed in your online courses; Learning Strategies and Best Practices, Study Skills, Technology and Online Interaction and Engagement.

Academic Integrity Policy

The University Academic Integrity Policy defines plagiarism as “*presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one’s own.*” This includes reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, artworks, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

Examples of plagiarism include, but are not limited to:

- any submission prepared in whole or in part, by someone else, including the unauthorized use of generative AI tools (e.g., ChatGPT)
- using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment
- using another’s data or research findings without appropriate acknowledgement
- submitting a computer program developed in whole or in part by someone else, with or without modifications, as one’s own
- failing to acknowledge sources with proper citations when using another’s work and/or failing to use quotations marks.”

Plagiarism is a serious offence that cannot be resolved directly by the course’s instructor.

The Associate Dean of the Faculty follows a rigorous [process for academic integrity allegations](#), including reviewing documents and interviewing the student, when an instructor suspects a violation has been committed. Penalties for violations may include a final grade of “F” for the course.

Co-operation or Collaboration

An important and valuable component of the learning process is the progress a student can make as a result of interacting with other students. In struggling together to master similar concepts and problems

and in being exposed to each other's views and approaches, a group of students can enhance and speed up the learning process. Carleton University encourages students to benefit from these activities which will not generally be viewed as a violation of the Policy. With the exception of tests and examinations, instructors will not normally limit these interactions.

Students shall not co-operate or collaborate on academic work when the instructor has indicated that the work is to be completed on an individual basis. Failure to follow the instructor's directions in this regard is a violation of the standards of academic integrity. Unless otherwise indicated, students shall not co-operate or collaborate in the completion of a test or examination.

Group Work: There are many cases where students are expected or required to work in groups to complete a course requirement. Normally, students are not responsible for violations of this policy committed by other members of a group in which they participate.

More information on the process [here](#).

Academic Accommodations

Academic accommodation refers to educational practices, systems and support mechanisms designed to accommodate diversity and difference. The purpose of accommodation is to enable students to perform the essential requirements of their academic programs. At no time does academic accommodation undermine or compromise the learning objectives that are established by the academic authorities of the University.

Carleton is committed to providing academic accessibility for all individuals. You may need special arrangements to meet your academic obligations during the term. The accommodation request processes, including information about the *Academic Consideration Policy for Students in Medical and Other Extenuating Circumstances*, are outlined on the [Academic Accommodations website](#).

Requests for Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes can be [found here](#).

Addressing Human Rights Concerns

The University and all members of the University community share responsibility for ensuring that the University's educational, work and living environments are free from discrimination and harassment. Should you have concerns about harassment or discrimination relating to your age, ancestry, citizenship, colour, creed (religion), disability, ethnic origin, family status, gender expression, gender identity, marital status, place of origin, race, sex (including pregnancy), or sexual orientation, please contact the [Department of Equity and Inclusive Communities](#) at equity@carleton.ca.

Grading System at Carleton University

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Dean.

The system of grades used, with corresponding grade points and the percentage conversion can be found [here](#).

Course Sharing Websites and Copyright

Classroom teaching and learning activities, including lectures, discussions, presentations, etc., by both instructors and students, are copy protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own

educational use only. Students are not permitted to reproduce or distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s).
[More information](#)

Student Rights and Responsibilities at Carleton

Carleton University strives to provide a safe environment conducive to personal and intellectual growth, free of injustice and characterized by understanding respect, peace, trust, and fairness.

The [Student Rights and Responsibilities Policy](#) governs the non-academic behaviour of students. Carleton University is committed to building a campus that promotes personal growth through the establishment and promotion of transparent and fair academic and non-academic responsibilities.

Deferred Term Work

In some situations, students are unable to complete term work because of extenuating circumstances beyond their control, which forces them to delay submission of the work. Requests for academic consideration are made in accordance with the [Academic Consideration Policy for Students in Medical or Other Extenuating Circumstances](#).

Students who claim short-term extenuating circumstances (normally lasting up to five days) as a reason for missed term work are held responsible for immediately informing the instructor concerned and for making alternate arrangements with the instructor. If the instructor requires supporting documentation, the instructor may only request submission of the University's self-declaration form, which is available on the [Registrar's Office website](#). The alternate arrangement must be made before the last day of classes in the term as published in the academic schedule.

1. Normally, any deferred term work will be completed by the last day of term. In all cases, formative evaluations providing feedback to the student should be replaced with formative evaluations. In the event the altered due date must extend beyond the last day of classes in the term, the instructor will assign a grade of zero for the work not submitted and submit the student's earned grade accordingly; the instructor may submit a change of grade at a later date. Term work cannot be deferred by the Registrar.
2. In cases where a student is not able to complete term work due to extenuating circumstances lasting for a significant period of time/ long-term (normally more than five days), the instructor and/or student may elect to consult with the Registrar's Office (undergraduate courses) or Graduate Registrar (graduate courses) to determine appropriate action.
3. If a student is concerned the instructor did not respond to the request for academic consideration or did not provide reasonable accommodation, the student should follow the appeals process described in the [Academic Consideration Policy](#).
4. If academic consideration is granted, but the student is unable to complete the accommodation according to the terms set out by the instructor as a result of further illness, injury, or extraordinary circumstances beyond their control, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses). Please note, however, that the course instructor will be required to submit an earned final grade and further consideration will only be reviewed according to established precedents and deadlines. (More information: [Undergraduate](#) | [Graduate](#)).

Deferred Final Exams

Students who are unable to write a final examination because of extenuating circumstances, as defined in the [Academic Consideration Policy](#), may apply for accommodation. Normally, the accommodation for a missed final examination will be granting the student the opportunity to write a deferred examination. In

specific cases when it is not possible to offer a deferred examination, and with the approval of the Dean, an alternate accommodation may be made.

The application for a deferral must:

1. be made in writing to the Registrar's Office no later than three (3) working days after the original final examination or the due date of the take-home examination; and,
2. be fully supported by appropriate documentation. In cases of short-term extenuating circumstances normally lasting no more than five (5) days, students must include the University's self-declaration form, which can be found on [the Registrar's Office website](#). Additional documentation is required in cases of extenuating circumstances lasting longer than five (5) days and must be supported by a medical note specifying the date of onset of the illness, the (expected) date of recovery, and the extent to which the student was/is incapacitated during the time of the examination. The University's preferred medical form can be found at the Registrar's Office [here](#).

Academic Consideration Policy

As per the [Academic Consideration Policy](#), if students encounter extenuating circumstances that temporarily hinder their capacity to fulfil in-class academic requirements, they can request academic consideration. The Academic Consideration for Coursework is only available for accommodations regarding course work. Requests for accommodations during the formal exam period must follow the [official deferral process](#).

NOTE: As per the Policy, students are to speak with/contact their instructor before submitting a request for Academic Consideration. Requests are not automatically approved. Approving and determining the accommodation remains at the discretion of the instructor. Students should consult the course syllabus about the instructor's policy or procedures for requesting academic consideration. [More information here](#).

Financial vs. Academic Withdrawal

Make sure that you are aware of the separate deadlines for Financial and Academic withdrawal!

Making registration decisions in Carleton Central involves making a financial and academic commitment for the courses you choose, regardless of attendance. If you do not attend, you must withdraw in Carleton Central within the published deadlines to cancel your registration. A fee adjustment is dependent on registration being canceled within the published [fee deadlines](#) and dependent on your course load. A course dropped after the deadline for financial withdrawal will receive a grade of Withdrawn (WDN), which appears on your official transcript.

Even if you miss the deadline for financial withdrawal, you might decide to drop a course to avoid a failure or a poor grade showing up on your student record and bringing down your CGPA. It is your responsibility to drop the course via Carleton Central within the published [deadlines](#) (see Academic Withdrawal).

If you are considering withdrawing from a course, you may want to talk to an advisor first. Course withdrawal may affect your student status, as well as your eligibility for student funding, immigration status, residence accommodation and participation in varsity sports, etc. Additionally, remember that once you choose your courses, you must use the "Calculate amount to pay" button to determine the correct amount of fees to pay.

Carleton Central is your one-stop shop for registration activities. If you are interested in taking a course, make sure to complete your registration. Simply attending a course does not mean you are registered in it, nor is it grounds for petition or appeal.

Mental Health and Wellness at Carleton

As a student you may experience a range of mental health challenges that significantly impact your academic success and overall well-being. If you need help, please speak to someone. There are numerous resources available both on- and off-campus to support you. For more information, please consult <https://wellness.carleton.ca/>

Emergency Resources ([on and off campus](#))

- Suicide Crisis Helpline: call or text 9-8-8, 24 hours a day, 7 days a week.
- For immediate danger or urgent medical support: call 9-1-1

Carleton Resources

- Mental Health and Wellbeing: <https://carleton.ca/wellness/>
- Health & Counselling Services: <https://carleton.ca/health/>
- Paul Menton Centre: <https://carleton.ca/pmc/>
- Academic Advising Centre (AAC): <https://carleton.ca/academicadvising/>
- Centre for Student Academic Support (CSAS): <https://carleton.ca/csas/>
- Equity & Inclusivity Communities: <https://carleton.ca/equity/>

Off Campus Resources

- Distress Centre of Ottawa and Region: call 613-238-3311, text 343-306-5550, or connect online at <https://www.dcottawa.on.ca/>
- Mental Health Crisis Service: call 613-722-6914 or toll-free 1-866-996-0991, or connect online at <http://www.crisisline.ca/>
- Empower Me Counselling Service: call 1-844-741-6389
- Good2Talk: call 1-866-925-5454 or connect online at <https://good2talk.ca/>
- The Walk-In Counselling Clinic: for online or on-site service <https://walkincounselling.com>

The Centre for Indigenous Support and Community Engagement

The Centre for Indigenous Initiatives is proud to offer culturally centered individual counselling to students who self-identify as First Nation, Metis or Inuk. Through this service, Indigenous students [can access confidential, individual sessions for support with personal, mental health or academic challenges.](#)

Department Contact Information

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