

Carleton University  
**Strengthening Carleton's Indo-Pacific Partnerships (SCIPP)**  
Application Form for Faculty Awards

This application is for faculty awards under the **Strengthening Carleton's Indo-Pacific Partnerships (SCIPP)** project, led by Carleton International and funded by the **Government of Canada**. These awards provide seed funding to develop long-term research collaborations and partnerships in the Indo-Pacific region. The amount of the award is \$10,000 CAD to support activities towards the creation of a partnership and research project.

Applicants must be full-time faculty members at the university, as well as Canadian citizens or Permanent Residents. The partner or co-investigator must be in an eligible country and must provide a letter of support for the application.

Award recipients will be selected based on alignment of the research activities with the [Strategic Objectives of Canada's Indo-Pacific Strategy](#), potential for a long-term sustained partnership, clarity and strength of the proposed project, detail and feasibility of the project plan, and GBA+ considerations (both within the proposal and for the selection committee).

**Eligible Expenses:** A portion of the funds should be used for the PI to travel to the partner institution for a duration that is suitable to the project. The remaining funds can be used for expenses that contribute to developing the project and advancing the partnership, including stipends to students, project materials, workshop or conference organizing, translation costs, etc. Funds cannot be transferred to a partner institution or co-investigator.

Please complete the following sections in the space provided. Please ensure to write in lay terms, for a multi-disciplinary review committee. Submit the completed form, along with supporting documents (CVs and letter of support), in cuResearch.

| <b>Applicant Information</b>   |  |
|--|--|
| First Name   |  |
| Last Name  |  |
| Are you a Canadian Citizen or PR   | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Position   |  |
| Department   |  |
| <b>Partner Information</b>   |  |
| Name   |  |
| Institution  |  |
| Country  |  |
| Position Title   |  |
| Department   |  |
| <b>Please confirm the following:</b>   |  |
| <ul style="list-style-type: none"><li>the partner is a full-time employee of the above-mentioned organization: <input type="checkbox"/> Yes <input type="checkbox"/> No</li><li>the organization is legally incorporated in their country: <input type="checkbox"/> Yes <input type="checkbox"/> No</li><li>Letter of support is appended to application: <input type="checkbox"/> Yes <input type="checkbox"/> No</li></ul> |  |

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**Team Members or Additional Partners**

If there are additional international partners or co-investigators at Carleton, please list them below.

| Name | Position | Organization | Country |
|------|----------|--------------|---------|
|      |          |              |         |
|      |          |              |         |
|      |          |              |         |
|      |          |              |         |

**Summary (250 words)**

Provide a brief overview of the research project and partnership, including the activities during the period of the award as well as expected goals and outcomes.

**Description of Research Collaboration and Project Plan (800 words)** using the following headings:

- **Project:** Explain the project's originality, significance and contribution to knowledge.
- **Activities:** Outline the expected activities during the term of the award (meetings, visits, preliminary research, etc.).
- **Objectives:** Provide the scope of the entire project and what you expect to achieve during the first year (funded by award) and beyond, as part of the larger project and long-term goals
- **Schedule:** Proposed timeline for the one-year term of the award  
Details of research methodology are not required.

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**Partnership History and Synergy (600 words)**

Describe your relationship with this partner. How long have you known them? Have you worked together before? Do you have previous projects or publications together? Why did you choose this partner for this project and what expertise do each of your (or your teams) bring to the collaboration? What other relationships or partnerships do you have in the region?

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**Alignment with Canada's Indo-Pacific Strategy (300 words)**

Explain how the research project, the proposed partnership and/or the activities funded by the award align with the [Strategic Objectives of the Canadian Indo-Pacific Strategy](#)

**Sustainability of Partnership (300 words)**

Provide the expected outcomes of the collaboration and the plans for sustaining the partnership beyond the term of the award. (Eg. Scaling up of project; MOU; co-supervision or teaching activities; publications; future funding applications; student mobility or cotutelles, etc.). Be specific regarding potential funding or mobility programs, publications, academic programs involved, etc.

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**EDI & GBA+ Factors (300 words)**

Explain how considerations of equity, diversity, and inclusion (EDI) and/or [Gender-Based Analysis Plus \(GBA+\)](#), are incorporated into the Research Practice (including team composition, work environment, or mentoring/training opportunities) and/or the Research Design (including research questions, methods, theoretical frameworks, literature reviews, analyses and interpretations, and knowledge mobilization activities) of the proposed project.

For further information, definitions, and examples of EDI in research practice and design, please see SSHRC's [Guide to Addressing Equity, Diversity and Inclusion Considerations in Partnership Grant Applications](#), or the CRCC's [guide on strengthening EDI in research](#).

**Budget**

Please complete the table below

|   |    |
|---|----|
| Travel Costs (Required)                       | \$ |
| Materials, supplies and incidentals           | \$ |
| Stipends to postdoctoral fellows and students | \$ |
| Other - please describe                       | \$ |
| Total   | \$ |

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**Budget Justification (500 words)**

Provide a detailed breakdown of the costs in each budget item. For travel expenses, be specific about the destination, duration, accommodations, and per diems. Describe and justify how budget items are needed to accomplish the objectives and demonstrate the feasibility of the budget.

**Application Package**

- ✓ **Application Form**
- ✓ **CV(s)** PI and Co-PI (6 pages max each)
- ✓ **Letter from Partner** (2 pages max)

Save as SINGLE pdf file, using naming convention: **Pllastname\_Plfirstname SCIPP.pdf**

**Submission Steps**

Login to the [cuResearch](#) portal

- Choose “Apply New” from the top right menu, then under Section A: CORIS Awards, select “Approval Form”
- Project Info Tab: Enter your project title and SAVE
- Project Sponsor Info Tab: Choose the following sponsor and program:
  - **Sponsor**: Carleton University – Carleton International
  - **Program**: Strengthening Carleton's Indo-Pacific Strategy.
- Attachments Tab: Upload your completed application package
- Approval Form Tab: complete all required fields and SAVE

“SUBMIT” on or before the deadline day. (Your application will be routed for electronic approval by your Department Chair/School Director and Associate Dean, Research (ADR). To view the signing authority routing for your file, consult the “Approvals” Tab.