Call for Applications

Erasmus+ Faculty mobility at University of Murcia (Spain)

Submission Deadline November 30, 2023

Host institution: Universidad de Murcia

Host Country: Spain

Funding Program: Erasmus+

Mobilities available: 1 staff mobility for teaching

Open to the following Department or Faculty: Neuroscience

Timeframe for mobility: Before July 31, 2025

Deadline for applications: November 30, 2023

The purpose of this call is to grant 1 staff mobility opportunity for teaching for 5 days (+2 travel days), to be completed before July 31, 2024. The teaching mobility is reserved for faculty members from the Department of Neuroscience. Priority will be given to the academic lead on the agreement between Carleton and the University of Murcia.

ELIGIBILITY

To participate in this call for mobility, applicants must meet the following requirements:

- For teaching staff: be actively employed by Carleton University for teaching purposes within the Department of Neuroscience.

FUNDING

Selected candidates will receive financial assistance to cover subsistence costs during the mobility period as well as travel expenses, as specified below:

1. **Subsistence expenses:** This amount is set according to the country of destination and length of stay. The aid is divided by groups of countries, according to the approximate cost of living. For Spain, this equates to a daily allowance of €160 for 7 days (5 working days + 2 travel days). The total amount for 7 days is €1120.

2. **Travel Expenses:** The amount is calculated based on distance bands between the home and host universities. For a mobility between Ottawa and Spain, this amount to a travelling package of €820.
Note: The daily allowance will require no expense justification, whereas travelling should be proved by sending boarding passes, ticket purchase receipts, etc. Participants must purchase their flight themselves and will only be reimbursed by the host institution at the beginning of the mobility. The payment will be executed by the Erasmus Office at the University of Murcia.

HOW TO APPLY

Applications must include:

For teaching staff:

- CV
- Letter of motivation explaining how the mobility opportunity would benefit their teaching and career at Carleton as well as any desired outcomes. Any other information the applicant deems pertinent may also be included (i.e. additional skills, interests, vulnerable socio-economic status, etc.) (1-2 pages)
- Proposed teaching plan for activities to be completed, including the minimum 8 hours of teaching time. This does not have to be traditional teaching time; it could involve lectures, small group seminars or facilitating other teaching-related activities. (1-2 pages)

Deadline for applications:

Please send complete applications to Sylvie Jasen at Carleton International (sylvie.jasen@carleton.ca) by 11:59 p.m. on November 30, 2023.

EVALUATION

Teaching and/or non-teaching staff will be evaluated based on the following criteria:

a. Previous experience / research (CV): 20 points
b. Letter of motivation: 40 points
c. Proposed mobility / teaching plan: 40 points

Priority will be given to individuals who have not yet completed an Erasmus+ staff mobility stay.

Following the evaluation of applications and selection of a top candidate, Carleton International will nominate the selected candidate to the University of Murcia for final confirmation. Once the University of Murcia validates the nominated candidate, the International/Erasmus Office will communicate the results of the selection process to
applicants. Submission of additional documents in an online portal at the University of Murcia will be required to confirm the nomination.

CONDITIONS

• The mobility opportunities available in this call corresponds to funding granted by the European Commission to the University of Murcia and is based on an inter-institutional agreement between the University of Murcia and Carleton University.

• The areas of knowledge of the eligible participants will be those indicated in the interinstitutional agreement signed between the University of Murcia and Carleton University for the purposes of this call.

• The selected candidate must accept a Mobility Agreement before departure, which describes the activities to be completed during the mobility period and the responsibilities of each party. The mobility agreement will be endorsed and signed by the mobility participant and respective institutional signatories at Carleton University and the University of Murcia.

• The selected candidate must complete steps that may be required by Carleton and/or the University of Murcia to participate in international mobility.

• This call for applications will be published on the Carleton International website, along with the selected candidates once they are confirmed.

• Once the Acceptance document has been signed, the participant shall be bound to carry out the period of stay granted, except for exceptional circumstances (such as travel restrictions, the evolution of the situation in the home or host country with respect to the COVID-19 pandemic, etc.). Resignations submitted by participants may result in being ineligible for future requests for international assistance or mobility programs from the University of Ottawa, except those cases that have been justified as force majeure.

CONTACT

For additional details and clarifications, candidates can contact to Sylvie Jasen (sylvie.jasen@carleton.ca) at Carleton International.