

Call for Applications

Erasmus+ Faculty mobility to University of Macedonia (Greece)

Submission Deadline: **April 1, 2026**

Host institution: University of Macedonia

Funding Program: Erasmus+ (European Commission)

Mobilities available: One faculty mobility for either teaching activities, training period, or combined teaching and training (see details below)

Open to the following Department or Faculty: any

Duration of mobility: 5 consecutive days (+ 2 travel days)

Timeframe for mobility: Current summer semester until mid-July 2026

Academic Calendar 2025-2026 (summer semester)

Academic year 2025-2026 (d/m/y)	
Spring Semester	16/02/2026 - 29/05/2026
Examination session	08/06/2026 - 03/07/2026
National Holidays	
National holiday	25th of March
Easter holidays	From the Monday before to the Sunday after Easter (6/4/2026-19/4/2026)
Labour Day	1st of May
Holy Spirit Day	1st of June

Types of mobility:

The visiting academic staff member may implement one of the following types of mobility:

- Teaching activities (minimum of 8 teaching hours delivered over a consecutive period of 5 days), or
- A combination of teaching and training activities (minimum of 4 teaching hours over a consecutive period of 5 days), or

- A training period of 5 consecutive days. (training period may: be observation and exchange of best practices in academic processes, research methods, higher education pedagogy, quality assurance, internationalisation practices, or workshops and meetings with colleagues to explore joint research projects).

ELIGIBILITY

Full-time faculty members in any department or faculty are able to apply.

FUNDING

The incoming staff mobility will be awarded a total grant of €1,940 (€ 160 daily expenses*7 days+ € 820 travel expenses). The grant will be reimbursed in two installments:

- 80% of the total amount as a first payment,
- 20% as the final payment upon completion of the mobility.

The compensation period will begin after the first day of arrival at the UoM, when the grant agreement document is signed by both parties.

HOW TO APPLY

Applications must include:

- **CV** (short, max 6 pages)
- **Letter of motivation** explaining why this mobility opportunity interests you, what department at uMacedonia you would like to visit, and how the visit will benefit you, your department, and/or Carleton as well as the host institution/department/faculty. Any other information the applicant deems pertinent may also be included (i.e. additional skills, interests, vulnerable socio-economic status, etc.) (1-2 pages)
- **Completed Mobility Agreement (forms attached)** – either for teaching or training or both if doing a combined visit. Note that teaching activities can include guest lectures, small group seminars or facilitating other teaching-related activities. Signatures are not required on the forms at this stage and applicants are not required to contact a host prior to being selected.

Note: Incoming teaching staff members are not required to obtain an invitation letter during the call process. After the selection procedure, the Erasmus office at UMacedonia will assist the selected incoming staff member in establishing contact with the appropriate host academic staff, provided they are in the same subject area or field. Applicants should ensure that their proposed teaching or training activities

align with departments and courses at UMacedonia prior to applying and demonstrate that alignment in their letter of motivation and teaching/training plans.

Please send complete applications to Carleton International at mobility.programs@carleton.ca by the deadline.

You will be contacted within 4 weeks of the deadline with the results of the competition.

EVALUATION

Teaching and/or non-teaching staff will be evaluated based on the following criteria:

- a. Previous experience / research (CV): *20 points*
- b. Letter of motivation : *40 points*
- c. Proposed mobility / teaching plan: *40 points*

Priority will be given to individuals **who have not yet completed** an Erasmus+ staff mobility stay.

Following the evaluation of applications and selection of a top candidate, Carleton International will nominate the selected candidate to the host institution for final confirmation. Once the host institution validates the nominated candidate, the International/Erasmus Office will communicate the results of the selection process to applicants. It is also possible that the selected candidates will have to complete additional steps with the host institution to confirm their nomination.

CONDITIONS

- The mobility opportunities available in this call corresponds to funding granted by the European Commission to the host institution and is based on an inter-institutional agreement between the host institution and Carleton University.
- The areas of knowledge of the eligible participants will be those indicated in the interinstitutional agreement signed between the host institution and Carleton University for the purposes of this call.
- The selected candidate must accept a Mobility Agreement before departure, which describes the activities to be completed during the mobility period and the responsibilities of each party. The mobility agreement will be endorsed and signed by the mobility participant and respective institutional signatories at Carleton University and the host institution.
- The selected candidate must complete steps that may be required by Carleton and/or the host institution to participate in international mobility.

- This call for applications will be published on the Carleton International website, along with the selected candidates once they are confirmed.

CONTACT

For additional details and clarifications, candidates can contact to Sylvie Jasen (sylvie.jasen@carleton.ca) at Carleton International.