## Winning with Words

How to make your next grant application stand out.

Presented by Stachen Frederick, Consultant

## Introduction

- Trinidad and Tobago
- Ottawa
- O Toronto

## Before you begin to write

RESEARCH

READ

**ATTEND** 

## **Common Elements of Proposals**

- VISION, MISSION, ACTIVITIES
- ORGANIZATIONAL CAPACITY / PARTNERSHIPS
- PROJECT DESCRIPTION
- TARGET POPULATION/ NEED
- ALIGNMENT TO FUNDING PRIORITES
- EVALUATION AND REPORTING
- SUSTAINABILITY
- O WORK PLAN
- O BUDGET

## **EXAMPLES OF QUESTIONS**

#### **Alignment**

- 1. How does your initiative or project align with the funding stream you are applying for?
- 2. Please tell us how your project or program meets our foundations criteria, including key goals and rationale, project activities / methodology, and planned or actual results to date

#### **Evaluation**

- 1. Please indicate how you plan to evaluate the success of your project?
- 2. List your desired outcomes, activities, and measures of success. (We will be requesting all successful applications to provide us with a report on these metrics at the end of their funding period)

#### Operational/Partnerships

- 1. Please comment on your strategic, operational and administrative capacity to undertake this project
- 2. Show how your organization is qualified to carry out the proposed project and why this project is a priority for your organization.
- 3. What other community partners are involved with your project or program and how are they contributing to its success?

## BUDGET

Making sure budget adds up to \$ amount in the body of the proposal is the same in the budget template

Making sure that items mentioned in budget aligns to programming details . If you are going to host focus groups, make sure there is a budget line for Focus groups

Documenting in kind donations including work of volunteers, space, administrative support

## AFTER WRITING APPLICATION

- O READ
- O HAVE SOMEONE READ IT FOR YOU
- WORDSMITH/EDITOR
- CHECKLIST OF DOCUMENTS

## INTERVIEWS WITH FUNDERS

- BUILDING RELATIONSHIPS
- ASKING QUESTIONS

## QUESTIONS



## Getting the Grant: Tips and Insights from a Funder

Lee Rose

**Director, Community Knowledge** 

**COMMUNITY FOUNDATIONS OF CANADA** 

#### **CANADA'S COMMUNITY FOUNDATIONS**



#### A MOVEMENT WITH MOMENTUM

- 191 community foundations
- Reach into 90% of Canadian communities
- \$5.1 billion in combined assets
- \$262 million total gifts received in 2015
- \$243 million in grants disbursed in 2015
- \$200+ million in responsible and impact investments
- Movement of globally-minded leaders across the country

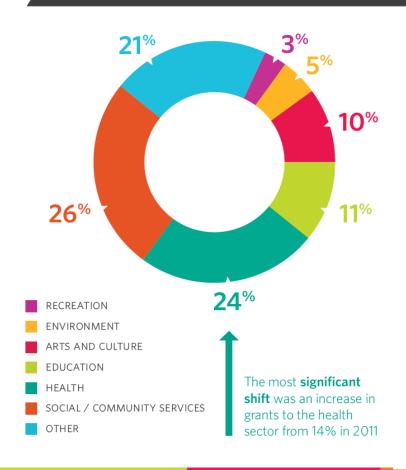


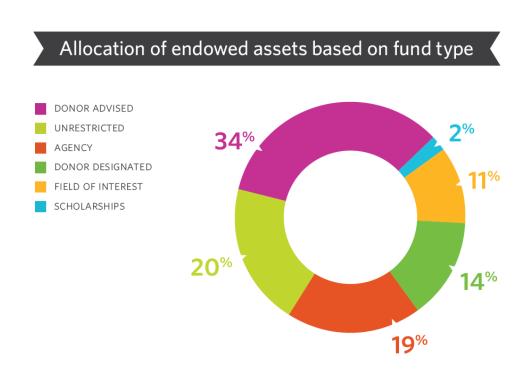


had access to a community foundation

#### **CANADA'S COMMUNITY FOUNDATIONS**

#### \$243 million in grants disbursed in 2015









# Six Tips on Grantwriting from a Funder's Perspective

#### 1 – Determine Eligibility

# AM I EVEN ELIGIBLE TO RECEIVE FUNDING?

- What are the grant criteria?
- Will I be able to meet the deadline?
- Is my organization / collaboration eligible?
- What is a qualified donee? Am I a qualified donee?

#### 2 - Determine Fit



- Does my project align with the funder's stated goals?
- How will my project/initiative help the funder achieve their desired impact?
- How can I demonstrate how my project/initiative will have this impact, what results do we expect?

#### 3 – Build the Relationship



- Reach out and build authentic relationships with funders
- Remember that it's not all about the money
- Networks, relationships and other non-financial capital are also valuable
- It's better to build strong relationships with a few funders than poor relationships with many funders

#### 4 - Do Your Research



- Who else is doing this type of work? Can you collaborate or add value in partnership?
- How will you be able to demonstrate your impact? What is the baseline you'll be measuring against?
- What has worked in the past? What can you adapt, evolve or scale?

#### 5 - Make the Ask



- Ensure you follow the application process
- Respect timelines
- Be succinct and get to the point
- Provide all the information that is required
- Ask for help during the process.

#### 6 - Get to Work



- Share results and invite funders to participate as appropriate
- Don't be afraid to fail. Share what you've learned
- Seek out support and advice from funders and other partners as needed
- Don't be afraid to course-correct!