

**Carleton University Research Development Grants
CIHR Bridge - Application Form**

Full Name		
Faculty/Department		
Position		
Title of Project		
Total Amount Requested	\$	
Please confirm that you:		
1) Hold a full-time tenured or tenure- track position at Carleton	Yes	No
2) Have previously held a CIHR Project Grant or a health-oriented grant from a national sponsor outside of Canada as NPA (Nominated Principal Applicant) or PA (Principal Applicant).	Yes	No
3) Currently hold no Project Grant funding as NPA or PA. (If in an automatic extension year, can no longer be receiving instalments.)	Yes	No
4) Have obtained external committee comments on an unsuccessful CIHR Project Grant application as NPA within the last two competition cycles.	Yes	No
5) Have you been awarded a CU Research Development Grant (SSHRC, NSERC or CIHR) ¹ in the past 3 years?	Yes	No
6) Are you currently holding a CU SSHRC Exchange – Knowledge Mobilization Grant ?	Yes	No
7) If you held a previous CU Research Development Grant, did you submit your final report?	Yes	No
If you held a CU Research Development Grant (SSHRC, NSERC or CIHR) 3 years ago or earlier, please briefly explain in the text box below how the objectives of the current proposal differ from your past grant(s). Clearly indicate whether there is any duplication of funding for any of the proposed activities. (250 words)	Indicate year of award:	

¹ Previously referred to as NSE and Health CU Development Grants.

**Carleton University Research Development Grants
CIHR Bridge - Application Form**

Team Information

Co-Investigator (if applicable)- Must be eligible to hold this internal grant

Full Name	
-----------	--

Faculty/Department	
--------------------	--

Position	
----------	--

Team Members (if applicable; include up to 4 team members, partners, Carleton faculty members, external researchers, Indigenous Elders, etc.)

#1

Full Name	
-----------	--

Organization Name	
-------------------	--

Position	
----------	--

#2

Full Name	
-----------	--

Organization Name	
-------------------	--

Position	
----------	--

#3

Full Name	
-----------	--

Organization Name	
-------------------	--

Position	
----------	--

#4

Full Name	
-----------	--

Organization Name	
-------------------	--

Position	
----------	--

Instructions

Please complete the following sections in the space provided, ensuring that you have followed the guidelines.

NOTE: Each text box allows only the stipulated maximum number of words.

- ✓ Incomplete applications will not be accepted
- ✓ Avoid using acronyms and abbreviations or explain them fully
- ✓ Failure to provide the required information could render your application ineligible
- ✓ Applicants must submit a cuResearch Approval Form

Note: The degree of conciseness and clarity in the description of the proposed research project or program may have a significant influence on the outcome of the application. **Please ensure to write in lay terms, for a multi-disciplinary review committee.**

**Carleton University Research Development Grants
CIHR Bridge - Application Form**

Explain how you will address the committee comments received and generally strengthen your CIHR proposal. **(300 words)**

**Carleton University Research Development Grants
CIHR Bridge - Application Form**

Summary (250 words) Provide a brief lay summary of your proposed research.

**Carleton University Research Development Grants
CIHR Bridge - Application Form**

Description of Research (800 words) using the following headings:

- **Background and Importance:** Describe the context and needs (issues/gaps) the project will address
- **Goals and Research Aims:** Indicate the broad goal(s) and specific research aims of the proposed research and clear linkage indicating how they fit the objectives of the funding opportunity.
- **Methods/Approaches/Expertise:** describe the research and/or knowledge translation/commercialization approaches, methods, and/or strategies and, if relevant, core expertise being brought together
- **Expected Outputs:** Describe the expected outcomes of the proposed research, highlighting its significance and how it will advance knowledge and/or its application to health care, health systems and/or health outcomes.

**Carleton University Research Development Grants
CIHR Bridge - Application Form**

HQP Training Plan (400 words)

- Describe the training philosophy and research training plan, including the HQP involvement in the project, outcomes and professional development skills gained by HQP.; and
- Explain how equity, diversity and inclusion considerations are integrated into past and planned HQP training.

Sex, Gender, and Other Identity Factors

Gender-based analysis plus (GBA+) is an analytical process used to assess the potential impact that identity factors, such as sex, gender, race, ethnicity, religion, age and mental or physical disability, may have on the experience of the individual. The purpose of GBA+ is to promote rigorous research that is sensitive to sex and gender, as well as many other identity factors, such as race, ethnicity, religion, age, and mental or physical disability. These considerations **must be integrated into the research design, when appropriate**. Please refer to [Women and Gender Equality Canada's information on GBA+](#) and the [Sex- and Gender-Based Analysis \(SGBA\) section of CIHR's website](#) for definitions of sex, gender, SGBA and GBA+, in addition to information on applying GBA+ and SGBA to the development and assessment of research proposals.

**Carleton University Research Development Grants
CIHR Bridge - Application Form**

Please answer the following questions.

- 1) Is sex as a biological variable considered in the research design, methods, analysis and interpretation, and/or dissemination of findings?
Yes | No
- 2) Is gender as a socio-cultural factor considered in the research design, methods, analysis and interpretation, and/or dissemination of findings? Yes | No
- 3) Are other identify factors (e.g., race, socioeconomic, age, other) considered in the research design, methods, analysis and interpretation, and/or dissemination of findings? Yes | No

In the box below please

Describe how sex and/or gender considerations and/or other identity factors will be integrated into your research proposal.

OR

Explain why sex and/or gender and/or other identity factors are not applicable to your research proposal. (300 words)

**Carleton University Research Development Grants
CIHR Bridge - Application Form**

Budget: Please complete the table below

Stipends to postdoctoral fellows and students	\$
Salaries of technical and professional staff	\$
Materials, supplies and incidentals	\$
Research travel	\$
Other - please describe	\$
Total Amount Requested	\$

Budget Justification (500 words)

The justification must:

- Explain how the costs were established for each item in the budget
- Describe and justify how budget items are needed to accomplish the objectives
- Demonstrate how the funds contribute to the direct costs of the research
- Demonstrate the economical use of funds

Carleton University Research Development Grants CIHR Bridge - Application Form

Career Interruptions (250 words)

If you have experienced delays that have affected research productivity or outcomes, provide the timeline and indicate the cause in general terms. Delays are adjusted at a 2:1 ratio.

Application Package

- ✓ **Application Form**
- ✓ **CV(s)** PI and Co-PI (if applicable), which must include currently active and applied for research grants, publications, student supervisions and, if possible, the record of knowledge translation activities.
- ✓ **References** (maximum 1 page)

Save as SINGLE pdf file, using naming convention:

PIlastname.PIfirstname.CIHRBridgeGrant.pdf

Submission Steps:

- ☒ Login to the [cuResearch portal](#)
 - Choose “Apply New” from the top right menu, then under Section A: CORIS Awards, select “Approval Form”
 - Project Info Tab: Enter your project title and SAVE
 - Project Sponsor Info Tab: Click on “Add New”, then click on “Agency” and select:
 - *Internal – Internal (Carleton) Grants/Awards, select appropriate Program, and SAVE
 - Attachments Tab: Upload your completed application package

**Carleton University Research Development Grants
CIHR Bridge - Application Form**

- Approval Form Tab: complete all required fields and SAVE

“SUBMIT” on or before the deadline day. *(Your application will be routed for electronic approval by your Department Chair/School Director and Associate Dean, Research (ADR). To view the signing authority routing for your file, consult the “Approvals” Tab.)*

Late or incomplete applications will not be accepted.