Carleton University Research Development Grants
CIHR Bridge
Guidelines

Source: Office of the Vice-President (Research and International) (OVPRI)

Purpose: Provide financial support to health researchers who:
- Have held a CIHR Project Grant as a Nominated Principal Applicant (NPA) or Principal Applicant (PA) <mark>or a health-oriented grant from a national sponsor outside of Canada such as the United-States National Institutes of Health</mark>;
- Is not receiving financial instalments in the current fiscal year from a CIHR Project Grant funding as NPA or PA <mark>or a health-oriented award from a national sponsor outside of Canada</mark>. If in an automatic extension year, can no longer be receiving instalments; and
- Have been unsuccessful as NPA in one of the two last CIHR Project Grant funding competitions.

It is expected that the CIHR Bridge Research Development Grant will lead to a competitive CIHR Project Grant application as NPA within a year of the end date of the grant. (*See Terms and Conditions*)

Deadline: **June 30** and **November 15 (**Bi-annual), Should either of those dates fall on a weekend or statutory holiday, the deadline will be the next business day.

Value: Maximum award is $10,000

Duration: Grants will be tenable for a period of (one) 1 year. <u>No extension will be granted</u>.

Eligibility
Principal Investigator Eligibility:
- Hold a full-time tenured or tenure-track position (Assistant, Associate, Full) at Carleton University by the application deadline
- The researcher
  - Has held a CIHR Project Grant as a Nominated Principal Applicant (NPA) or Principal Applicant (PA);
  - Currently holds no CIHR Project Grant funding as NPA or PA. If in an automatic extension year, can no longer be receiving instalments; and
  - Has been unsuccessful as NPA in one of the two last CIHR Project Grant funding competitions.
  - May only submit one application as a PI or Co-PI in a given gate to the CU Research Development Grants Competition (SSHRC Explore, NSERC or CIHR);
  - Cannot have been awarded as a PI or Co-PI a CU Research Development Grant (SSHRC Explore, NSERC or CIHR)[1] in the past three (3) years;
  - Cannot be holding a <u>CU SSHRC Exchange – Knowledge Mobilization Grant</u>.
- Note that previous recipients of a CU Research Development Grant (SSHRC Explore, NSERC or CIHR) must demonstrate that the proposed single defined research project involves different objectives than their past grant(s) and that there is no duplication of funding for any of the

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[1] Previously referred to as NSE and Health CU Development Grants.

proposed activities. Additionally, previous recipients must have submitted a final report for their previous grant prior to the application deadline.

Co-Principal Investigator Eligibility
Must meet the following eligibility criteria:
- Hold a full-time tenured or tenure-track position at Carleton University by the application
- Have not been awarded a CU Research Development Grant (NSERC, CIHR or SSHRC Explore)[2] as a PI or Co-PI in the past three (3) years.
    - Previous recipients of a CU Research Development Grant (NSERC, CIHR or SSHRC Explore) proposing a similar research project must clearly explain how they are planning to respond to committee comments. Additionally, previous recipients must have submitted a final report for their previous grant prior to the application deadline.
- Does not hold a CU SSHRC Exchange – Knowledge Mobilization Grant.
- A professor may only submit one application as a PI or Co-PI in a given gate to the CU Development Grants suite (SSHRC Explore, NSERC or CIHR, whether ECR or Bridge streams).

Team Member Eligibility
- Anyone is eligible. No CV submission is required.

Please note that transfers of funds to other institutions are not permitted.

Budget

Expenses: Expenses must be eligible under the Tri-Agency Guidelines for Use of Grant Funds.
- Eligible expenses include:
    - Stipends to students and postdoctoral fellows
    - Salaries of technical and professional staff
    - Materials, supplies and services
    - Small equipment (i.e. computers) cannot account for more than 1\3rd of the total budget
    - Research travel (e.g. field work) and travel to present papers at technical conferences
- Ineligible expenses include:
    - Professional development activities
    - Partnership-building activities
    - Large equipment and renovations
    - Teaching release

Evaluation Criteria

Applications will be evaluated based on the following criteria:
- **Criterion 1: Concept (45%)**
    - Significance and Impact of the Research
        - Creativity of the idea

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- ▪ Rationale of the project idea is sound
- ▪ Overall goals and objectives are well defined and clear
- ▪ Anticipated project contributions are likely to advance basic health-related knowledge, health care, health systems or health outcomes
- **Criterion 2: Feasibility (30%)**
  - ○ Approaches and Methods (80%)
    - ▪ Appropriateness of the approaches and methods
    - ▪ Timelines and related deliverables are realistic
    - ▪ Potential challenges are identified and the mitigation strategies are appropriate
  - ○ Expertise, Experience and Resources (20%)
    - ▪ Appropriate expertise and experience to lead and deliver the project outputs and to achieve the proposed contributions
    - ▪ Appropriate level of engagement and\or commitment from the applicants
    - ▪ Appropriateness of the environment to enable the conduct and success of the project
    - ▪ Adequate demonstration of the applicant's productivity and progress of their research program
- **Consideration of Sex, Gender and other identify factors in the research design (15%)**
- **Appropriateness of budget to support the project (realistic and well-justified) (10%)**

Application Package

- **Application Form**
- **CV(s):** PI and Co-PI (if applicable), which must include currently active and applied for research grants, publications, student supervisions and, if possible, the record of knowledge translation activities.
- **References** (one (1)page max)

Save as SINGLE pdf file, using naming convention: **PIlastname.PIfirstname.CIHRBridgeGrant.pdf**

Submission Steps:

☐ Login to the [cuResearch portal](#)
- Choose "Apply New" from the top right menu, then under Section A: CORIS Awards, select "Approval Form"
- <u>Project Info Tab</u>: Enter your project title and SAVE
- <u>Project Sponsor Info Tab</u>: click on "Add New", then click on "Agency" and select: *<u>Internal – Internal (Carleton) Grants/Awards</u>, select appropriate Program, and SAVE
- <u>Attachments Tab</u>: Upload your application package
- <u>Approval Form Tab</u>: Complete all required fields and SAVE

"SUBMIT" <u>on or before the deadline day</u>. *(Your application will be routed for electronic approval by your Department Chair/School Director and Associate Dean, Research (ADR). To view the signing authority routing for your file, consult the "Approvals" tab.)*

Late or incomplete applications will not be accepted.