

**Carleton University Research Development Grants
SSHRC Explore Bridge Grants
2021 Fall Application Form**

Full Name		
Faculty/Department		
Position		
Title of Project		
Total Amount	\$	
Please confirm that you:		
1) Hold a full – time tenure or a tenure – track position at Carleton	Yes	No
2) Have obtained external committee comments on an unsuccessful proposal from SSHRC within the last year. (Excludes SSHRC Connection and Partnership Engage Grants)	Yes	No
3) Have previously held at least one grant from NSERC/CIHR/SSHRC as a Principal Investigator	Yes	No
4) Are not currently holding Tri-Council funding as a Principal Investigator	Yes	No
5) Are you currently holding a CU SSHRC Exchange – Knowledge Mobilization Grant ?	Yes	No
6) Have you been awarded a CU Research Development Grant (SSHRC Explore, NSERC or CIHR) ¹ since 2018?	Yes	No
If you have held a a CU Research Development Grant (SSHRC Explore or NSE or Health) 2018 or prior, please briefly explain (maximum 250 words) in the text box below how the objectives of the current proposal differ from your past grant(s). Clearly indicate whether there is any duplication of funding for any of the proposed activities.	Indicate year of award:	

¹ Previously referred to as NSE and Health CU Development Grants.

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Team Information

Co-Investigator (if applicable)- Must be eligible to hold this internal grant	
Full Name	
Faculty/Department	
Position	
Team Members (if applicable, include up to 4 team members, partners, Carleton faculty members, external researchers, Indigenous Elders, etc.)	
#1	
Full Name	
Organization Name	
Position	
#2	
Full Name	
Organization Name	
Position	
#3	
Full Name	
Organization Name	
Position	
#4	
Full Name	
Organization Name	
Position	

Instructions

Please complete the following sections in the space provided, ensuring that you have followed the guidelines.

NOTE: Each text box will allow a maximum number of words.

- ✓ Incomplete applications will not be accepted
- ✓ Avoid using acronyms and abbreviations or explain them fully
- ✓ Failure to provide the required information could render your application ineligible
- ✓ Applicants must submit a cuResearch Approval Form

Note: The degree of conciseness and clarity in the description of the proposed research project or program may have a significant influence on the outcome of the application. **Please ensure to write in lay terms, for a multi-disciplinary review committee.**

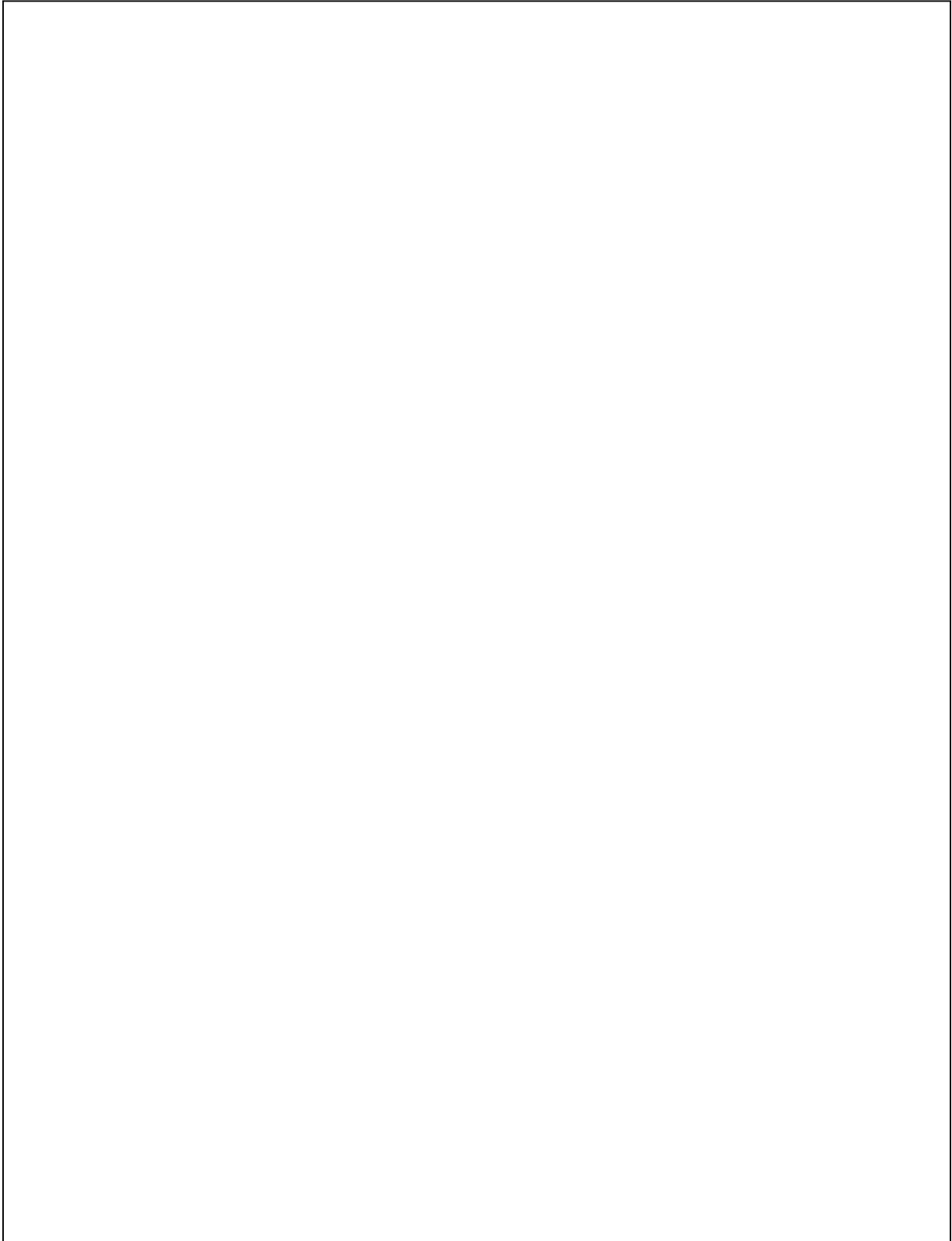
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Summary (250 words max) Provide a brief lay summary of your proposed research.

Description of Research (1000 words max): Please address the following:

1. Comments: Explain how you will address the committee comments and generally strengthen your SSHRC proposal.
2. Research Project: Describe your research project, including the following
 - Research Challenge: identify the issue or problem you will address
 - Goals and Objectives: identify the goals and objectives of your proposed research project
 - Originality: explain what is original/innovative about the project
 - Context: include a literature review
 - Theoretical Framework and Methodological Approach: explain your theoretical framework and describe your methodological approach(es) to achieve your goals and objectives
 - Milestones and Work Plan: describe the key activities and timelines and explain what key performance indicators (KPIs) you will use to determine you are on track
 - Knowledge Mobilization: discuss your plans for disseminating research results, clearly identifying your target audience and the strategies you will use to engage them
 - Expected Contributions

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HQP Training Plan (250 words max)

Describe the specific roles and responsibilities of students and research assistants, including their duties

Sex, Gender and Other Identity Factors

Gender-based analysis plus (GBA+) is an analytical process used to assess the potential impact that identity factors, such as sex, gender, race, ethnicity, religion, age and mental or physical disability, may have on the experience of the individual. The purpose of GBA+ is to promote rigorous research that is sensitive to sex and gender, as well as many other identity factors, such as race, ethnicity, religion, age, and mental or physical disability. These considerations **must be integrated into the research design, when appropriate**. Please refer to [Women and Gender Equality Canada's information on GBA+](#) and the [Sex- and Gender-Based Analysis \(SGBA\) section of CIHR's website](#) for definitions of sex, gender, SGBA and GBA+, in addition to information on applying GBA+ and SGBA to the development and assessment of research proposals.

Please answer the following questions.

- 1) Is sex as a biological variable taken into account in the research design, methods, analysis and interpretation, and/or dissemination of findings?

Yes | No

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2) Is gender as a socio-cultural factor taken into account in the research design, methods, analysis and interpretation, and/or dissemination of findings?

Yes | No

3) Are other identity factors (e.g., race, socioeconomic, age, other) taken into account in the research design, methods, analysis and interpretation, and/or dissemination of findings? Yes | No

In the box below (maximum 300 words), please

Describe how sex and/or gender considerations and/or other identity factors will be integrated into your research proposal.

OR

Explain why sex and/or gender and/or other identity factors are not applicable to your research proposal.

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Budget: Please complete the table below

Stipends to postdoctoral fellows and students	\$
Salaries of technical and professional staff	\$
Materials, supplies and incidentals	\$
Research travel	\$
Other - please describe	\$
Total Amount Requested	\$

Budget Justification (500 words max):

The justification must:

- Explain how the costs were established for each item in the budget
- Describe and justify how budget items are needed to accomplish the objectives
- Demonstrate how the funds contribute to the direct costs of the research
- Demonstrate the economical use of funds

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Career Interruptions (250 words max):

If you have experienced career interruptions due to medical\parental leave or due to the COVID-19 pandemic please explain them below.

Attachments

- ✓ **PI and Co-PI (if applicable)** CV which must include publications, student supervisions and currently active and applied for research grants
- ✓ **References** (maximum 1 page)

Save as SINGLE pdf file, using naming convention:

PIlastname.PIfirstname.SSHRCBridge.pdf

Submission Steps:

- ☒ Login to the [cuResearch portal](#)
 - Choose “Apply New” from the top right menu, then under Section A: CORIS Awards, select “Approval Form”
 - Project Info Tab: Enter your project title and SAVE
 - Project Sponsor Info Tab: Click on “Add New”, then click on “Agency” and select:
 - *Internal – Internal (Carleton) Grants/Awards, select appropriate Program, and SAVE
 - Attachments Tab: Upload your completed application package
 - Approval Form Tab: Complete all required fields and SAVE

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“SUBMIT” on or before the deadline day. *(Your application will be routed for electronic approval by your Department Chair/School Director and Associate Dean, Research (ADR). To view the signing authority routing for your file, consult the “Approvals” Tab.)*

Late or incomplete applications will not be accepted.