CU SSHRC EXCHANGE – KNOWLEDGE MOBILIZATION GRANT
TERMS AND CONDITIONS

1) **Term**: one (1) year (no extensions will be granted)

2) **Appointment status**: If, during the period of the award, the grantee resigns from his/her current appointment with the University, the grant will be terminated. Any unspent funds will be returned to the University.

3) **Financial regulations**: This award is subject to:
   - The regulations and guidelines of the Tri-Council https://www.nserc-crsng.gc.ca/InterAgency-Interorganismes/TAFA-AFTO/guide-guide_eng.asp
   - Carleton University's policies on fund management https://carleton.ca/financialservices/policies/

   *Research expenses are expected to be in accordance with the approved budget as set out in your grant application. A budget must be resubmitted for approval for deviations exceeding 50% of the total award.

4) **Transfers of funds**: Funds cannot be transferred to other institutions.

5) **Compliance certificates**: Funds will only be released on receipt of approval of regulatory clearances, as applicable. If you have not yet initiated the process, please contact the appropriate office(s) without delay:
   - Human Research Ethics https://carleton.ca/humanresearchethics/contact/
   - Animal Ethics and Biohazards https://carleton.ca/animalethics/

6) **Affiliation**: Carleton University affiliation must be included on all resulting research outputs.

7) **Promotional purposes**: The summary provided as part of the proposal may be used for promotional purposes.

8) **Grant facilitation services**: In accepting this award, the grant holder commits to working with their Faculty Research Facilitator on their Tri-Council grant proposal should they have confirmed that intention at the time of application.

9) **Final report:** Grant holders are required to submit a final report via web-form within 3 months following the award end date, detailing the activities undertaken as a result of this funding, as well as the outcomes and impacts, including research funding proposal submissions.