



**Carleton University  
Institute of Criminology and Criminal Justice**

**Qualitative Methods in Criminology and Criminal Justice  
Semester: Fall 2023**

<b>COURSE CODE</b>	CRCJ 3002 Section A Brightspace Link: <a href="https://brightspace.carleton.ca/d2l/home/208272">https://brightspace.carleton.ca/d2l/home/208272</a>
<b>PREREQUISITES:</b>	CRCJ 1000 and Third year standing in the B.A Honours program in CRCJ
<b>CLASS:</b>	<b>Day &amp; Time:</b> Mondays 8:35 -11:35 <b>Room:</b> Please check Carleton Central for current room location.
<b>INSTRUCTOR: (CONTRACT)</b>	Deborah Landry, PhD
<b>CONTACT:</b>	<b>Office:</b> Zoom (by appointment) or after class <b>Office Hrs:</b> By appointment, or after class <b>*Email:</b> <a href="mailto:deborahlandry@cunet.carleton.ca">deborahlandry@cunet.carleton.ca</a>

\*You must use your Carleton email address in all correspondence with the instructor.

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### **ACKNOWLEDGEMENT & AFFIRMATION**

#### **ANISHNABE**

Ni manàdjiyànànìg Màmìwinìni Anishinàbeg, ogoḡ kà nàḡadawàbandadjìg iyo akì eko weshkad. Ako nongom ega wìkàd kì mìḡiwewàdj.

Ni manàdjiyànànìg kakina Anishinàbeg ondaje kaye ogoḡ kakina eniyagìzìdjìg enìḡokamìḡàḡ Kanadàng eji ondàpinangìḡ endàwàdjìn Odàwàng.

Nìnisìdawìnawànànìḡ kenawendamòdjìḡ kije kikenìndamàwìn; weshkìnìḡìdjìḡ kaye kejejàdìzìdjìḡ.

Nìḡìḡewenìnmànànìḡ ogoḡ kà nìḡànì sòngìdeyedjìḡ; weshkad, nongom; kaye àyànìkàdj.

#### **ENGLISH**

We pay respect to the Algonquin people, who are the traditional guardians of this land. We acknowledge their longstanding relationship with this territory, which remains unceded.

We pay respect to all Indigenous people in this region, from all nations across Canada, who call Ottawa home.

We acknowledge the traditional knowledge keepers, both young and old.

And we honour their courageous leaders: past, present, future

**Personal Acknowledgement and Praxis:** As a non-Indigenous settler who facilitates learning about the social sciences on these unceded and unsundered lands, I am committed to my ongoing education about: decolonizing educational spaces, readings and pedagogical practices for which I am responsible, and acting in the broader service of [reconciliation](#), social justice and equity.

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### **COURSE DESCRIPTION**

Methods used to conduct qualitative research. Topics include field research, interviewing, ethnographic research, content analysis and ethics.

## LEARNING OBJECTIVES & OUTCOMES

After the successful completion of this course, learners will know how to

- Explain the relationship between history of research, colonization and knowledge.
- Understand the history, potentials, and critiques of formal and informal ethics processes.
- Outline the importance of reflexivity, positionality, praxis and purpose when planning research;
- Understand the purpose, strengths, and limitations of different qualitative research practices;
- Plan and produce feasible rigorous qualitative research projects;
- Communicate observations and analysis appropriately and ethically.

## REQUIRED TEXTS

1. Absolon, K. E. (2022). Kaandossiwin: how we come to know: Indigenous re-search methodologies (2nd edition.). Fernwood Publishing.
2. van den Hoonaard, D. K. & van den Scott, L.-J. K. (2022). Qualitative research in action: a Canadian primer (Fourth edition.). Oxford University Press.

Books will be available on reserve at the university library. For more information: [CLICK HERE](#)

## ATTENDANCE POLICY

### **In-Person Attendance is Required.**

- Students who miss **more than 20%** of our in-person class time will not be able to complete the course. Attendance will be taken.
- **Your Instructor and Teaching Assistant are part time employees of the university.** We will always make time to address concerns about the course or assignments *during the scheduled class time*, which is why we take attendance very seriously.

## LATE SUBMISSION POLICY

All assignments are expected to be submitted to Brightspace **by their due date**.

**HOWEVER:** If you experience illness, unexpected life circumstances, or time management concerns, the following accommodation is available to everyone:

- **Late** submissions are accepted **1 to 7 days after the due date**.
- You do not have to ask for permission for this extension.
- There is no penalty (grade deduction).

In extreme situations, Learners **must** contact the instructor by e-mail to discuss accommodation options appropriate to your circumstances **before the assignment is more than 7 days late**.

### **DO NOT wait until the last 30 minutes of the 7-day extension to submit your work in Brightspace.**

- Assume that there will be tech glitches. Keeping a submission 'tab' open will not "hold" the submission door past the deadline; it may even require you to restart your computer, enforcing the missed deadline.

The flexible late policy does not apply to **presentations or the Final Take Home Exam**.

*\*Students who register after the start date of the course, may submit any 'missed' coursework no more than 7 days **after** their formal registration date into this course, without penalty.*

**EVALUATION**

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Dean.

- **The 6 REQUIRED Assignments** must be completed, as per assignment guidelines, to receive course credit.

**ASSESSMENT METHODS**

- Learners receive **ongoing support through detailed qualitative feedback on all iterative APA assignments; in turn, learners are expected to incorporate feedback into future submissions.**
  - Learners can expect feedback on their submissions within 10 business days of the due date.
  - Late submissions will be returned no later than 15 business days after the due date.
- Learners work cumulatively on independent or group research projects (practicing and demonstrating research skills, engagement with required readings, and theoretical complexity).
- Learners produce original research, containing evidence-of-learning as the take home exam.
- Opportunities for public speaking (disseminating results, civic criminology)

Detailed **Assignment Guidelines** are posted in Brightspace in the “START HERE” module.

- If a **required submission** is missed, **and the learner did not reach out to the instructor before the end of the 7-day extension, you will not be permitted to complete the course.**
- If an assignment that is NOT required is missed, learners will lose the marks associated with the assignment, but they will not be prevented from completing the course.

**COMPONENTS OF FINAL GRADE**

Assignment Guidelines for all course work can be found in the “Start Here” module in our Brightspace Page

<b>Due Dates</b>	<b>Assignment</b>	<b>Evaluation (Points out of 100)</b>
Sept. 15 @11pm	Informal Discussion Post	5 points
Sept. 22 @11pm	<b>Required</b> APA Discussion Paper #1 (1 page)	10 points
Sept. 29 @11pm	<b>Required</b> APA Discussion Paper #2 (1 page)	10 points
Oct. 6 @11pm	<b>Required</b> APA Paper #3: Draft Research Question & Data Proposal (1 page)	10 points
Oct. 13 @11pm	CILB Discussion Post	5 Points
Oct. 20 @11pm	<b>Required</b> APA Paper #4 Final Research Question & Data Proposal (1 page)	10 points
Nov. 10 @11pm	Informal Class Notes: Coding Activity	5 points
Nov. 24 @11pm	<b>Required</b> APA Paper #5: Draft Analysis Report (5 page)	10 points
<b>MON</b> Dec. 4	Informal Presentations (IN CLASS)	5 points
Dec 22 @11pm	<b>Required</b> Final Take Home Exam (Formal APA, 15 -20 pages)	30 points
<b>Total</b>		<b>100 Points Available</b>

***\*All submissions MUST be made in Brightspace to be accepted as complete.***

**COURSE CALENDAR.**

	<b>Required Readings</b>	<b>Monday In-Class Applied Activity</b>	<b>Assignment of the Week</b>	<b>Points out of 100</b>
<b>Week 1</b> Sept. 11-15	<b>Introduction: How Do You Know?</b> <ol style="list-style-type: none"> <li>1. Absolon Chapter 1: An Introduction to Preparing for Re-Search</li> <li>2. van den Hoonaard &amp; van den Scott - Chapter 1: What Is Qualitative Research?</li> <li>3. van den Hoonaard &amp; van den Scott - Chapter 2: Asking Questions</li> </ol>	Researchers Activity: Instant Institutional Ethnography	Informal Discussion Post	5 points
<b>Week 2</b> Sept. 18-22	<b>Anti-Colonial Paradigms &amp; Settler Colonial Institutions</b> <ol style="list-style-type: none"> <li>1. Absolon Chapter 2: Indigenous Re-Search: Past, Present and Future</li> <li>2. Absolon Chapter 3: Colonial Research Trauma</li> </ol>	Researchers Activity: Calls-to-Action for Academia, Criminology	Research & Settler Colonialism Discussion	10 points
<b>Week 3</b> Sept. 25 -29  Sept 30: Last day to withdraw/full refund.	<b>Ethics, Interactionist and Critical Paradigms</b> <ol style="list-style-type: none"> <li>1. van den Hoonaard &amp; van den Scott - Chapter 3: Strategies for Designing Research</li> <li>2. van den Hoonaard &amp; van den Scott – Chapter 4: Ethics on the Ground: A Moral Compass</li> <li>3. Absolon - Chapter 4: The Search Trail and Pathway</li> </ol>	Research Activity: Research Questions & Using Technology Ethically	Identifying your Research Community	10 points
<b>Week 4</b> Oct. 2-6	<b>Meaningful Observations</b> van den Hoonaard & van den Scott <ol style="list-style-type: none"> <li>1. Chapter 6: Observing Social Life through Field Research</li> <li>2. Chapter 8: Unobtrusive Research</li> </ol> Absolon <ol style="list-style-type: none"> <li>3. Chapter 5: Wholistic Worldviews &amp; Methodologies</li> <li>4. Chapter 6: Paradigms, Worldviews...</li> </ol>	Research Activity: Data Collection Practice	Research Question & Data <b>Draft</b> Proposal	10 points
<b>Week 5</b> Oct. 9 -13	<b>Thanksgiving - University closed.</b> No Classes - No Readings		CILB Discussion Post	5 points
<b>Week 6</b> Oct. 16-20	<b>Pre-Fieldwork Check-In &amp; Chat</b> No Readings	One-on-One meetings	Finalised Research Question & Methodology Section	10 points

	Required Readings	Monday In-Class Applied Activity	Assignment of the Week	Points out of 100
<b>Week 7</b> Oct. 23-27	<b>Reading Break</b> No Classes - No Readings			
<b>Week 8</b> Oct. 30 – Nov 3	<b>Applied Research and Field Note Activities</b> No Readings			
<b>Week 9</b> Nov. 6 -10	<b>Finding Patterns Along the Way</b> <ol style="list-style-type: none"> <li>van den Hoonaard &amp; van den Scott-Chapter 9 Trust the Process:</li> <li>Absolon Chapter 8: The Leaves: The Methodological Journey</li> </ol>	Activity: Coding Field Notes	Class Notes/Activity submitted in Brightspace.	5 points
<b>Week 10</b> Nov.13 -17	<b>Relations and Sharing Knowledge</b> <ol style="list-style-type: none"> <li>Absolon Chapter 9 - The Stem: Backbone and Supports</li> <li>van den Hoonaard &amp; van den Scott Chapter 10 Writing Up Qualitative Research</li> </ol>	Activity: Unpacking journals, books, and alternative presentations.		
<b>Week 11</b> Nov. 20 -24	<b>Anti-Colonial Paradigms &amp; Settler Colonial Institutions</b> <ol style="list-style-type: none"> <li>Absolon – Chapter 10 -The Petals: Diverse Methodologies</li> <li>Absolon – Chapter 11 - The Enviro-Academic Context</li> </ol>	Activity: Reflections on Research and Decolonization	Draft: Analysis Report	10 points
<b>Week 12</b> Nov.27 – Dec 1	<b>Anti-Colonial Paradigms &amp; Settler Colonial Institutions- Part 2</b> <ol style="list-style-type: none"> <li>Absolon: Chapter 13 - Leaving Good Footprints and Winding Down</li> </ol>	Activity: Reflections on the Calls to Acton for Researchers		
<b>Week 13</b> Dec 4	No Readings	Activity: Communicating Findings	<b>Informal Presentations</b> 5 minutes (Informal)	5 points
<b>Week 14</b> Dec 8	End of Semester support for Final Project		Final Research Report (Take Home Exam) <b>Due: December 22</b> (30 points)	

## **PLAGIARISM**

The University Academic Integrity Policy defines plagiarism as “*presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one’s own.*” This includes reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to: books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, artworks, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

Examples of plagiarism include, but are not limited to:

- any submission prepared in whole or in part, by someone else, including **the unauthorized use of generative AI tools (e.g., ChatGPT);** There are some assignments that ChatGPT will be used, but students are limited to its use in relation to the assignment guidelines.
- using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings **without appropriate acknowledgement;** We will be using APA Formatting to these ends.
- submitting a computer program developed in whole or in part by someone else, with or without modifications, as one’s own; and
- failing to acknowledge sources through the use of proper citations when using another’s work.

Plagiarism is a serious offence that cannot be resolved directly by the course’s instructor. The Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of “F” for the course.

## **INTELLECTUAL PROPERTY**

Classroom teaching and learning activities, including lectures, discussions, presentations, etc., by both instructors and students, are copy protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own educational use only. Students are not permitted to reproduce or distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s).

## **STATEMENT ON STUDENT MENTAL HEALTH**

As a University student, you may experience a range of mental health challenges that significantly impact your academic success and overall well-being. If you need help, please speak to someone. There are numerous resources available both on- and off-campus to support you. Here is a link to information about all of the resources, both on campus and off, that you may find helpful: <https://carleton.ca/wellness/>

## **ACADEMIC ACCOMMODATION**

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes can be found at the following link: <https://students.carleton.ca/course-outline/>